

Pacific Heritage Academy Board Minutes  
 April 16, 2026, (via Google Meet) 5:38 - 6:24 p.m.  
 Pacific Heritage Academy  
 Draft (Pending Board Approval)

Agenda Items	Minutes
<b>Call to Order/Roll Call</b>	Present: Sarah Erb, Ben Brown, Jay Frost. Charlotte Tulevukai came in later. Excused: Wayne Clausing
<b>Previous Board Minutes:</b> <ul style="list-style-type: none"> <li>• Minutes from March 18, 2026</li> </ul>	<b>Ben makes a motion to approve the board minutes, Jay seconds and the motion passes unanimously.</b>
<b>Public Comment:</b>	None
<b>Financial Report:</b>	Rich: <ul style="list-style-type: none"> <li>• March financials were presented.</li> <li>• DCOH: 61</li> <li>• Next Month will be a Budget Meeting for FY27</li> <li>• June will adopt some version of FY 27 and adopt our final of FY 26</li> </ul> <b>Ben makes a motion to approve the financial report for March, 2026. Jay seconds and the motion passes unanimously.</b>
<b>Audit Committee</b>	<b>Ben brings a motion to approve the audit and along with the amended recommendations from Sheena. Jay seconds the motion and the motion passes unanimously.</b>
<b>School Land Trust</b>	This is covered in the Director's Report <b>Ben Proposes to approve the plan for School Land Trust SY 26-27. Jay seconds the motion and the motion passes unanimously.</b>
<b>School Report</b>	Sheena: Director's Report <ul style="list-style-type: none"> <li>• Enrollment:331</li> <li>• Middle School teachers propose polos for 7th and 8th grades to elevate personal pride and sense of belonging. Survey to follow for staff, parents and students.</li> <li>• May 13th - Legislative Review</li> <li>• Friday is our Voyager Fest</li> <li>• Pancake Breakfast for RISE preparation next week.</li> <li>• April 24th - Who Got Roots</li> <li>• 27-30th - Into the Woods Jr. Play</li> <li>• May is RISE Testing</li> <li>• 14th is May Day, 15th is 8th grade Lagoon Trip</li> <li>• 28th is last day of school.</li> </ul>

<b>Next Board Meeting:</b>	May 21, 2026
<b>Meeting Adjourned</b>	<b>Ben makes a motion to adjourn the meeting. Charlotte seconds and the meeting is adjourned.</b>  The meeting ended at 6:24 p.m.