

Pacific Heritage Academy Board Minutes
 August 19, 2021, (via Zoom) 5:30-6:30 pm
 Pacific Heritage Academy

Agenda Item	Minutes
Call to Order/ Roll Call	Present: Tammi Sumsion, Diana Fisaga, Kelly Casaday, Spencer Anderson Excused: Dave Rudd, Tina Fagasau Missing: Gary Sillito
Previous Board Minutes: <ul style="list-style-type: none"> • Minutes from June 17, 2021 	Spencer makes a motion to approve the minutes, Kelly seconds. The motion is passed.
Public Comment:	None
Financial Report	<u>Janet</u> : Finance committee met and wants to bring to attention to the bottom line for the school year net income is \$508,794. Numbers will fluctuate somewhat after auditors finish the audit. For the month of June, there were 105 days of cash on hand. Questions on June financial statements: Spencer asks line 104, instructional, Janet says that is for the Reading Paras to increase reading scores. Line 110, original budget was sitting at 59, but has increase to 183. Janet says we got a grant called ESSR and it specifically allowed us to hire people to target student performance, because of Covid. July days of cash on hand was 104.7. Janet brings your attention to the income statement on pg 5, line 136, that we're over budget by 273%. That \$27,000 is due to financial software that we're entertaining going with, which we were 100% sure we were going to use, so we paid the bill, but now we're not quite sure and we may ask for a refund. She is not going to increase the budget until we know more for sure. Rich tells more about the program, but they have misrepresented what the software can do and are not sure that the software will produce what they've said it can do. Janet says she will be retiring in March. They are going to be looking for a qualified replacement for her.
Land Trust	<u>Tammi</u> : Nothing new for Land Trust
Student Recruitment Outreach	<u>Sheena</u> : School has been busy starting school, but they did receive a few more names for Voyager Visits at our Back to School Meet N Greet, which have been forwarded to Mike.
School Assessment Brief Report Administration/School Report:	<u>Sheena</u> : Introduction of Kaniela Kalama, the new Assistant Director. He was teaching in Hawaii, but has moved back here. <u>Covid Update</u> : We've had 16 cases of Covid, had to quarantine our Kindergarten and they have been slowly coming back in as they test negative. No seating chart was used, but that has been rectified. One teacher that had contracted it before school started. We've been concerned about social and emotional learning. Kids have not expressed concern, but we have had parents express this. We are not allowing parents to come in the school, going back to eating in the classrooms, and staying in their bubbles. Valerie has been keeping in touch with the Department of Health. We can have up to 30 cases before they quarantine the entire school, but a few will drop off and be allowed to come back on Monday. <u>Enrollment</u> : We had 320 students enrolled with a few still needing to be registered. We need a strong push with the Voyager Visits. We've also been going to festivals, having tables to recruit for our school. We had a few people register from the Pacific

	<p>Island Heritage Month Kick Off located at our school. We had people register from the Night Out at West Pointe festival. We just finished the Tongan Festival; hopefully we'll get some from that. At the Title I parent meeting, our vision was shared and it was embraced by the parents.</p> <p>Flooding in our 5th grade, Kaniela dug a trench to pull the water away from the building. Uncle Wayne from Sutherlands came to suggest how to make it better, he suggested a longer tube.</p> <p><u>Re-opening of school:</u> We are going to get sneeze guards. Sent out Re-opening of the school for board approval. See handout. Tammi says the reopening plan was really thought out. Sheena used the template from the state last year. It covers every area of the school. Spencer motions to approve the plan as outlined. Kelly seconds. Board approves.</p> <p><u>Qualified Teachers:</u> We've had to emergency hire a few non-qualified teachers and put them on programs where they have to identify the program that they are getting into. Leah is still looking to get qualified, since the State of New York has lost her information. Jerica is waiting for her Praxis to come through, since she was licensed in Hawaii and is now getting licensed here. Risha Taliauli is the Kindergarten teacher, full disclosure, she is her child, is another emergency hire. She right now has 35 kids in her class and is doing a really great job at it, due to Whitney helping her. She is LEA specific, so she is finishing up her program to get her teacher's license. Kim Lum, who has not started with us yet, will start in September as our ELA teacher in middle school. She is also a transplant from Hawaii and is highly qualified there, so she will be seeking the out of state license. She will be pending Praxis when she gets through. Rosemary Peters has her out of state license from DC. She started yesterday and brought four children with her to the school. Jen, we are just waiting for her to complete her Praxis, then she will be fully licensed. Spencer asked about Kim Lum, the handout indicated that it said no for her CACTUS and wondered about the change. Sheena indicated that she checked and it hadn't come through yet. Tammi is happy to hear that we are above the 300 mark that we've been hanging out at.</p>
Next Board Meeting	September 16 th
Meeting Adjourned	