

Pacific Heritage Academy Board Minutes  
 August 22, 2024, (via Google Meet) 5:30-6:18 pm  
 Pacific Heritage Academy

Agenda Item	Minutes
<b>Call to Order/ Roll Call</b>	Present: Dave Rudd, Kelly Casaday, Spencer Anderson, and Jay Frost. Sarah Erb came later.
<b>Review/Approve Minutes</b> <ul style="list-style-type: none"> <li>• June 20, 2024</li> </ul>	<b>Kelly makes a motion to amend the minutes to read “Kelly did a fantastic job in running the meeting in Dave’s absence.” Spencer seconds. Motion passes unanimously.</b>
<b>Public Comment:</b>	None
<b>Possible Appointment of Additional Board Members</b>	<p>Wayne Clausing          Store Manager for Sutherlands since 1986, transferred to the Price store, served as part of the Chamber of Commerce in Price, and then transferred back to the current store. He grew up in this area. He knows the school through Janet Zoani.</p> <p><b>Kelly makes a motion to elect Wayne Clausing to the Board, Jay seconds. Motion is passed.</b></p> <p><b>Ben Brown was not in attendance, we will wait until the next board meeting for him.</b></p> <p>Edwin Napia - (hasn't turned in his application, <b>so we can discuss in the next board meeting</b>).          Born in New Zealand, works for the Skull Valley band of Goshutes Healthcare, but is retiring.</p>
<b>Financial Report:</b>	<p>Rich:</p> <ul style="list-style-type: none"> <li>• Conflict of Interest form needs to be signed annually by board members.</li> <li>• Fraud Risk Assessment was low, as normal.</li> <li>• Finance report was presented for July. June will be presented next month with August because of auditors needing to review.</li> <li>• <b>Security was questions.</b></li> </ul>
<b>School Report:</b>	<p>Val in for Sheena: Director’s Report</p> <ul style="list-style-type: none"> <li>• Enrollment is at 320</li> <li>• Utah Pacific Islander Health Coalition awards \$1000 to the school</li> <li>• KRCL - Interview with Sheena</li> <li>• Thanksgiving Point Polynesian Days Aug 30-Sep 2</li> <li>• Sutherlands donated 2 crates of watermelon to the school</li> <li>• Kids Eat program started for kids to take home bags of food home</li> <li>• LEA Educators License Report for 2024-25 presented and questioned.</li> <li>• <b>Spencer makes a motion to approve the LEA Educator Licenses for 2024-25. Kelly seconds. Motion passes unanimously.</b></li> </ul>
<b>School Report: (cont...)</b>	<ul style="list-style-type: none"> <li>• Need for a bus to get our kids to school. Needs to be a bus, not a passenger van.</li> </ul>

<b>Board Chair Election</b>	<b>Sarah Erb is nominated by Jay Frost. Sarah accepts. Wayne makes a motion to accept Sarah as Board Chair. Spencer seconds. Motion passes unanimously.</b>
<b>Next Board Meeting</b>	September 19, 2024
<b>Meeting Adjourned</b>	Meeting ended at 6:18 pm