

Pacific Heritage Academy Board Minutes
 December 15, 2022, (via Zoom) 5:30-6:30 pm
 Pacific Heritage Academy

Agenda Item	Minutes
Call to Order/ Roll Call	Present: Dave Rudd, Gary Sillito, Diana Fisaga & Spencer Anderson Excused: Kelly Casaday
Previous Board Minutes: • Sept 15, 2022	Gary makes a motion to accept the Board Minutes, Spencer seconds, motion passes unanimously.
Public Comment:	None
Financial Review/Report	Rich: <ul style="list-style-type: none"> • 90 Days Cash on Hand, as of October 31st. • Eide Bailey Audit has shown a favorable audit of the 2021-22 finances. The school complied correctly.
Board Training Follow up	Rich has asked who has watched the Open Meeting online Training. <ul style="list-style-type: none"> • Dave, Kelly, Spencer, Gary & Diana have watched the training. <ul style="list-style-type: none"> • Conflict of Interest Form – Dave, Kelly, Spencer has signed and sent it. Waiting on Diana & Gary's.
Board Expansion:	<ul style="list-style-type: none"> • There are two applicants to the Board. They introduce themselves and then someone from the Board will get back with them to talk with them before next board meeting, and then will make a recommendation at the next Board Meeting. • Sarah Erb has introduced herself as a resident of Salt Lake City and parent of a student, who has attended the school for 3 years. She wants to help the school with fundraising and enrollment, however she can. • Jay Frost has introduced himself as parent of a student that has attended for 8 years. Profession is in Social work, therapy & administration. He has a Master's in Business Administration. Works at the VA Hospital as an Administrator.
Land Trust	Need to have a Land Trust role on the Board. Need to revisit this in next meeting.
School Report:	Sheena: <u>Enrollment</u> is at 319 <u>Teaching/Student Learning</u> <ul style="list-style-type: none"> • School is out of Comprehensive School Improvement due to our parents, students and teachers. Still in the A2A+ program and it helps validate that we are on the right track. • Our School report card has come to a C. • Tracking Attendance and doing home visits to those who are not attending consistently. • Library Policy given to the Board for approval. Gary makes a motion to approve the Library Policy. Spencer seconds. Motion passes. • Sheena reviews the sensitive material that comes into the school. • Student activities in review: Halloween Activity, students attending the symphony, Winter Wonderland Music Celebration • Awards Ceremony at Community Circle

School Report (cont...):	<ul style="list-style-type: none">• School Fees Policy has been approved.• When school books are lost or stolen, we ask the kids and parents to reimburse the school.
Next Board Meeting	<ul style="list-style-type: none">• January 19, 2022
Meeting Adjourned	