



Finance & Accounting Report

Summary, Notes & Action Items

Prepared by: Richard Eccles
Business Administrator
 Month Ending: December 31, 2023

Summary

Based on the November funding updates, I have placed the updated State revenues in the "Projected Results" column. The resulting decrease in revenue will be \$66,766. This amount includes 19PKU \$104,000 grant funds not anticipated in the original budget.

Notes

Reporting

- Submitted Audit to USBE, State Auditor, and Bondholders
- Sent Q1 Financials to Bondholders
- Completed financial portion of Desktop Monitoring and uploaded Excess Calculation Worksheet
- Q3 Division of Workforce Services reporting completed
- Performed bond compliance reporting
- Completed Indirect Costs module in UPEFS

Balance Sheet

- Days of Cash on Hand **52** Down 6 from previous report
- Compliance DCOH **74**

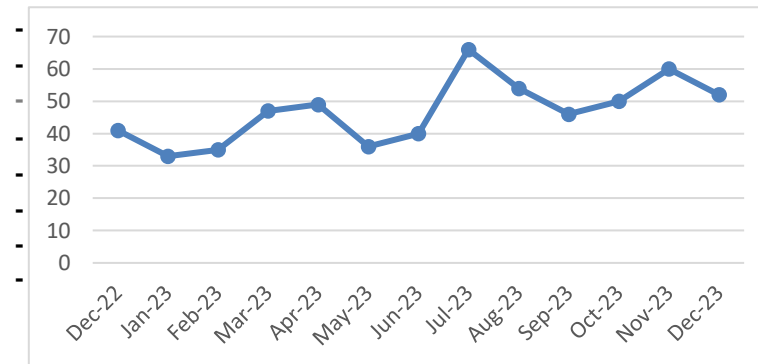
*45 Days required for Bond Compliance

Income Statement

- line 135 - Outside SpED services - may need to increase budget
- line 138 - External auditors progress billing
- line 173 - Property & Liability paid 100% for the school year

Action Items

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Pacific Heritage Academy dba Pacific Heritage School
Balance Sheet - Board Report
12/01/2023 to 12/31/2023

	Current Month YTD DRAFT	Prior Month YTD FINAL
Assets		
Cash		
Operating cash		
Checking - Zions	574,313	656,671
Cash on Hand	5,559	5,559
Total Operating cash	579,872	662,230
Restricted cash		
Revenue		
Principal	50,486	37,872
Interest	136,415	101,414
Bond reserve	537,735	537,735
Tax and issuance	6,101	6,107
Repair and replacement Expense	200,000	200,000
	44,348	43,682
Total Restricted cash	975,086	926,809
Total Cash	1,554,957	1,589,039
Accounts receivable		
State	550	550
Federal	45,335	24,739
Sales tax receivable	3,010	2,774
Total Accounts receivable	48,894	28,062
Prepaid and other assets		
Deferred charges		(662)
Total Prepaid and other assets		(662)
Total Assets	1,603,851	1,617,763

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Balance Sheet - Board Report
12/01/2023 to 12/31/2023

	Current Month YTD DRAFT	Prior Month YTD FINAL
Liabilities and fund balance		
Accounts payable		
Accounts payable	37,447	21,275
Payroll and benefits payable	107,179	124,187
P-Card liabilities	11,412	17,888
Total Accounts payable	156,038	163,349
Other current liabilities		
Accrued salaries and wages	54,996	45,003
Accrued other benefits liability	8,097	6,629
Total Other current liabilities	63,093	51,632
Fund balance		
Beginning fund balance	1,667,585	1,667,585
Net income	(27,914)	(9,852)
Total Fund balance	1,639,671	1,657,733
Total Liabilities and fund balance	1,858,802	1,872,714

Pacific Heritage Academy dba Pacific Heritage School
Income Statement - Board Report
12/01/2023 to 12/31/2023
50.00% of the fiscal year has expired

	Actual YTD	Original Budget	Projected Results	\$ Over (Und) YTD	% of Budget YTD	Current Month Draft	Prior Month	2 Month Prior
Net Income (Loss)								
Revenue								
002 Local Revenue								
005 Interest Income	25,879	29,500	29,500	(3,621)	87.73%	3,973	3,846	4,329
006 Lunch Fee Student	991	13,500	13,500	(12,509)	7.34%			
007 Lunch Fee Non Students	790	2,035	2,035	(1,245)	38.81%	116	347	146
013 Local Donations	6,356	35,000	35,000	(28,644)	18.16%	402	184	639
016 Income- Sales & Rentals	200	450	450	(250)	44.44%			200
017 Sales & Local Income	28,856	38,950	38,950	(10,094)	74.08%	622	20,211	1,469
Total 002 Local Revenue	63,072	119,435	119,435	(56,363)	52.81%	5,113	24,588	6,783
021 State Revenue								
022 Regular School Program	635,022	1,280,028	1,260,060	(625,038)	50.40%	104,173	104,173	106,669
023 Professional Staff	46,683	112,787	73,944	(27,261)	63.13%	4,544	4,544	9,399
024 Flexible Allocation	391	805	761	(369)	51.46%	62	62	67
025 Educator Salary Adjustm	101,661	128,414	203,322	(101,661)	50.00%	16,944	41,913	10,701
026 Class Size Reduction K-8	62,876	126,294	125,212	(62,335)	50.22%	10,389	10,389	10,524
028 Charter- Local Replacem	481,951	990,569	937,233	(455,282)	51.42%	75,880	75,880	82,547
029 Special Ed Add-on	95,412	185,668	190,825	(95,412)	50.00%	15,902	17,621	15,472
031 Special Ed Extended/Sta	3,078	9,314	9,315	(6,237)	33.04%	513	513	513
033 Other State Restricted Pr	30,052	84,627	84,627	(54,575)	35.51%	5,006		
034 Enhancement for At-Ris	64,821	241,168	110,766	(45,946)	58.52%	7,658	7,658	12,376
036 Reading Improvement P	10,816	21,893	21,893	(11,077)	49.41%	1,694	1,824	1,824
038 Beverly Taylor Sorenson		4,300						
040 School LAND Trust Prog	47,449	47,449	47,449	0	100.00%			47,449
042 Lunch- State Liquor Tax	22,854	52,000	52,000	(29,146)	43.95%			8,430
045 Library Books & Electro		449						
046 Teachers Materials & Su	2,717	1,957	2,716	1	100.02%	1,151		
047 Other State Revenue	45,932	148,935	249,767	(203,835)	18.39%	6,836	6,819	27,261
Total 021 State Revenue	1,651,715	3,436,656	3,369,890	(1,718,175)	49.01%	250,751	271,396	333,234

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12/01/2023 to 12/31/2023
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	<u>Actual YTD</u>	<u>Original Budget</u>	<u>Projected Results</u>	<u>\$ Over (Und) YTD</u>	<u>% of Budget YTD</u>	<u>Current Month Draft</u>	<u>Prior Month</u>	<u>2 Month Prior</u>
071 Federal Revenue								
072 IDEA B Disabled	20,589	68,746	69,573	(48,985)	29.59%	20,589		
074 National School Lunch P	653		653		100.00%			653
078 School Lunch Free / Red	69,282	214,500	214,500	(145,218)	32.30%	11,615	10,624	47,043
079 Title I Disadvantaged		174,097	174,097	(174,097)				
080 Title II Teacher Improve	3,199	9,950	9,950	(6,751)	32.15%	3,199		
081 Title III ELA		21,136	21,136	(21,136)				
083 Other USBE CARES Prog		232,000	232,000	(232,000)				
Total 071 Federal Revenue	93,723	720,429	721,909	(628,187)	12.98%	35,403	10,624	47,696
Total Revenue	1,808,510	4,276,520	4,211,235	(2,402,724)	42.94%	291,267	306,608	387,713

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	Actual YTD	Original Budget	Projected Results	\$ Over (Und) YTD	% of Budget YTD	Current Month Draft	Prior Month	2 Month Prior
Expense								
102 Salaries 100								
103 Wages- Principals & Dire	113,891	229,521	229,521	(115,630)	49.62%	19,127	19,127	19,127
104 Wages- Instructional Su	600			600				
105 Wages- Teachers	631,945	1,080,726	1,080,726	(448,781)	58.47%	113,271	131,453	81,290
106 Wages- Teachers-Special	42,795	147,633	147,633	(104,838)	28.99%	7,118	9,092	5,925
107 Wages- Substitute Teach	3,151	23,000	23,000	(19,849)	13.70%	140	280	1,120
108 Wages- Student Support	63,826	64,010	64,010	(184)	99.71%	11,883	14,742	9,092
109 Wages- Admin Support S	93,981	194,974	194,974	(100,993)	48.20%	15,248	15,339	15,607
110 Wages- Aides & Paraprof	120,674	389,632	389,632	(268,958)	30.97%	16,669	25,614	17,317
111 Wages- SpEd Aide & Par	63,248	113,888	113,888	(50,640)	55.54%	10,609	14,592	10,352
113 Wages- Admin MAINT &	47,044	77,620	77,620	(30,576)	60.61%	7,264	8,367	6,907
115 Wages- Food Services	35,096	104,010	80,000	(44,904)	43.87%	6,083	3,833	4,228
Total 102 Salaries 100	1,216,252	2,425,014	2,401,004	(1,184,752)	50.66%	207,410	242,439	170,965
121 Benefits 200								
122 Retirement Programs	20,826	36,480	36,480	(15,654)	57.09%	3,739	3,730	3,605
123 Social Security & Medica	85,650	187,500	187,500	(101,850)	45.68%	14,548	15,585	14,133
124 Health Benefits	115,974	222,200	222,200	(106,226)	52.19%	19,087	21,071	20,502
125 Unemployment Insuranc	1,072	30,050	30,050	(28,978)	3.57%	189	193	204
126 Other Employee Benefits	20,813	21,000	21,000	(187)	99.11%	3,194	3,246	3,173
Total 121 Benefits 200	244,334	497,230	497,230	(252,896)	49.14%	40,757	43,825	41,616
131 Purchased Prof & Tech								
133 Instructional Services	8,182	24,043	24,043	(15,861)	34.03%	375	324	1,668
134 Employee Training & De	605	6,580	6,580	(5,975)	9.19%		300	305
135 Education Support Servi	41,685	65,750	65,750	(24,065)	63.40%	12,583	8,052	2,587
136 Administrative Support		4,500	4,500	(4,500)				
137 Computer and Tech Serv	28,796	39,000	39,000	(10,204)	73.84%	3,830	4,927	9,051
138 Legal and Accounting	10,000	15,800	15,800	(5,800)	63.29%		10,000	
139 Other Purchased Service	1,908	3,900	3,900	(1,992)	48.93%	567	118	209
Total 131 Purchased Prof &	91,176	159,573	159,573	(68,397)	57.14%	17,355	23,721	13,819
151 Purchased Property Ser								
152 Utilities Expenses	19,019	17,500	27,000	(7,981)	70.44%	1,246	1,325	2,493
153 Repair & Maint- Comp &	835	500	1,000	(165)	83.50%			
154 Repair & Maint- Facilitie	26,590	90,000	90,000	(63,410)	29.54%	1,085	6,146	1,779
157 Lease- Rent Expense	8,946	23,520	18,520	(9,574)	48.30%	1,863	1,704	1,398
Total 151 Purchased Proper	55,389	131,520	136,520	(81,131)	40.57%	4,193	9,176	5,670

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171 Other Purchased Servic								
172 Transportation Services	7,393	7,300	15,300	(7,907)	48.32%	232	4,263	2,098
173 Insurance Expense	19,609	19,400	19,609		100.00%	10,629	374	8,606
174 Telephone & Internet	1,640	3,600	3,600	(1,960)	45.56%		593	296
175 Other Communication E	464			464		35	(685)	1,115
176 Postage & Mailing Expen	721	1,200	1,200	(479)	60.05%	198	77	15
178 Copy and Print Services	80			80				
179 Advertising- Administrat	3,095	2,000	5,000	(1,905)	61.90%		595	
180 Travel- Staff Travel & Mil	1,252	4,900	4,900	(3,648)	25.55%			
181 Travel- Field Trips Expe	665	750	750	(85)	88.62%			
Total 171 Other Purchased	34,918	39,150	50,359	(15,441)	69.34%	11,094	5,216	12,130
191 Supplies 600								
192 Classroom Supplies	23,398	59,488	59,488	(36,090)	39.33%	1,401	8,022	2,186
193 Employee Motivation Su	4,902	22,100	22,100	(17,198)	22.18%	529	664	204
194 Employee Training Supp		70	70	(70)				
195 Special Ed Supplies	2,176	7,700	7,700	(5,524)	28.26%		306	3,590
196 Administration Supplies	18,552	46,500	46,500	(27,948)	39.90%	1,768	837	1,314
198 Vending Machines	861	1,500	1,500	(639)	57.37%		146	
199 Food and Supplies	77,274	155,801	155,801	(78,527)	49.60%	17,328	14,162	8,615
200 Maintenance Supplies	7,378	34,000	34,000	(26,622)	21.70%	1,733	299	240
201 Transportation Supplies	50			50		50		
202 Energy-Electricity & Nat	14,732	38,800	38,800	(24,068)	37.97%	2,919	2,248	3,004
203 Textbooks & Instruction	27,680	4,500	28,310	(630)	97.77%		5,010	4,000
204 Library Books & Supplie		800	800	(800)				
205 Computer & Tech Suppli	47,758	21,150	60,894	(13,136)	78.43%			1,413
206 Motor Fuel & Oil	50		100	(50)	50.01%			
208 Student Motivation	2,422	9,500	9,500	(7,078)	25.49%	936	68	963
209 Student Programs Suppl	182	4,500	4,500	(4,318)	4.04%	14		8
210 Fund Raising Supplies	10,461	9,200	12,000	(1,539)	87.17%			1,616
Total 191 Supplies 600	237,875	415,609	482,063	(244,188)	49.35%	26,678	31,761	27,153
241 Other Objects 800								
242 Dues and Fees	5,512	5,480	5,544	(32)	99.42%	139		2,239
243 Interest Paid- Loans	194,311	380,143	380,143	(185,832)	51.12%		700	
244 Principal Paid- Loans	152,923	145,000	160,000	(7,077)	95.58%	1,701		3,494
Total 241 Other Objects 800	352,746	530,623	545,687	(192,941)	64.64%	1,840	700	5,733
Total Expense	2,232,690	4,198,718	4,272,436	(2,039,746)	52.26%	309,328	356,837	277,087
Total Net Income (Loss)	(424,179)	77,802	(61,201)	(362,978)	693.09%	(18,061)	(50,229)	110,626

**Pacific Heritage Academy dba Pacific Heritage School
Check Register
Checking Zions - 12/01/2023 to 12/31/2023**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
AmTrust North America (ACH)	EFT	12.1.2023	12/01/2023	12/01/2023	619.00	payment	1290.01.0000 - Other Ben Unassigned	
					\$619.00			
Atchison, David	6290	000019	12/05/2023	12/11/2023	800.00	website development	1312.25.5625 - DNU Technical services	
					\$800.00			
Atlas Sheet Metal, Inc.	6282	57263	11/19/2023	12/05/2023	206.25	defrost frozen furnace	1430.26.5619 - Repair & maint: O&M: L	
					\$206.25			
Blomquist Hale Consulting Group, In	6283	dec23-3483	12/01/2023	12/05/2023	198.90	EAP SY 2024	1290.01.0000 - Other Ben Unassigned	
					\$198.90			
Canyon Grove Academy	6296	12.6.2023	12/12/2023	12/12/2023	8,500.00	MIXER, HOT PLATE, OVEN & WARMING CABINE	4610.31.8000 - Supplies- Non-Food for	
					\$8,500.00			
Clear Speech & Language	6291	4-2023	12/04/2023	12/11/2023	3,743.03	speech services & evals	1340.21.0005 - Professional service: St	
					\$3,743.03			
Colonial Life	6284	4468617-1110819	11/20/2023	12/05/2023	372.68	11/10 & 11/25/2023	1240.01.0000 - HDL insurance prem un	
					\$372.68			
Department of Government Operatio	6311	12.10.2023 DC	12/10/2023	12/19/2023	3,090.49	Dec 10 P-card DC	19512.. - P-Card Clearing	
Department of Government Operatio	6311	12.10.2023 KK	12/10/2023	12/19/2023	778.87	Dec 10 P-card KK	19512.. - P-Card Clearing	
Department of Government Operatio	6311	12.10.2023 SA	12/10/2023	12/19/2023	853.05	Dec 10 P-card SA	19512.. - P-Card Clearing	
Department of Government Operatio	6311	12.10.2023 VH	12/10/2023	12/19/2023	9,206.91	Dec 10 P-card VH	19512.. - P-Card Clearing	
					\$13,929.32			
					\$13,929.32			
Digital Retirement Solutions	999999	PR113023-436	12/08/2023	12/11/2023	166.22	401K Loan	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR113023-436	12/08/2023	12/11/2023	2,218.32	401(k)	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR113023-436	12/08/2023	12/11/2023	2,269.25	Roth IRA	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR121523-436	12/22/2023	12/27/2023	166.22	401K Loan	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR121523-436	12/22/2023	12/27/2023	2,290.48	401(k)	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR121523-436	12/22/2023	12/27/2023	2,469.88	Roth IRA	19545.7. - Accrued Retirement Paid- U	
					\$9,580.37			
Dominion Energy (ACH)	999999	12.8.2023	12/08/2023	12/19/2023	897.86	11/8-12/8/2023	1621.26.5619 - Energy-gas & heating:	
					\$897.86			
Edwin B Parry	6292	PR113023-702	12/08/2023	12/11/2023	150.16	Garnishment - Parry	19541.4. - Accrued Garnishments - Exp	
					\$150.16			
EFTPS	999999	PR111523-2	12/22/2023	12/28/2023	18.55	Federal Income Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR111523-2	12/22/2023	12/28/2023	22.12	Medicare Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR111523-2	12/22/2023	12/28/2023	94.56	Social Security Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR113023-2	12/08/2023	12/11/2023	2,856.28	Medicare Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR113023-2	12/08/2023	12/11/2023	5,900.74	Federal Income Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR113023-2	12/08/2023	12/11/2023	12,212.80	Social Security Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR121523-2	12/22/2023	12/28/2023	3,080.34	Medicare Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR121523-2	12/22/2023	12/28/2023	6,817.16	Federal Income Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR121523-2	12/22/2023	12/28/2023	13,171.28	Social Security Tax	19540.2. - Accrued SS, MC & Fed WH t	
					\$44,173.83			
					\$44,173.83			
EMI Health (ACH)	EFT	12.6.2023	12/06/2023	12/06/2023	-8.00	VISION AND TELEMED	1240.01.0000 - HDL insurance prem un	

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Check Register
Checking Zions - 12/01/2023 to 12/31/2023

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
EMI Health (ACH)	EFT	comm389620240	12/19/2023	12/19/2023	634.20	VISION AND TELEMED	1240.01.0000 - HDL insurance prem un	
					\$626.20			
					\$626.20			
EverBank	6301	9811940	12/10/2023	12/19/2023	1,862.66	copy machine financing	1443.26.5619 - Rental-Comp & Tech: M	
					\$1,862.66			
Gustafson, Melynie	6302	12.11.2023	12/11/2023	12/19/2023	50.01	Field Trip Gas Reumb.	1610.27.0005 - Supplies & materials: Tr	
					\$50.01			
Health Equity, Inc.		12.12.2023	12/12/2023	12/12/2023	-2.50	fees	1240.01.0000 - HDL insurance prem un	
Health Equity, Inc.		12.28.2023	12/28/2023	12/28/2023	-2.50	fees	1240.01.0000 - HDL insurance prem un	
					(\$5.00)			
Health Equity, Inc.	999999	2hjs0g8	12/11/2023	12/11/2023	31.50	Dec 2023	1240.01.0000 - HDL insurance prem un	
Health Equity, Inc.	999999	PR113023-748	12/08/2023	12/11/2023	671.65	HSA	19540.3. - Accrued Health Benefits Wit	
Health Equity, Inc.	999999	PR121523-748	12/22/2023	12/27/2023	671.65	HSA	19540.3. - Accrued Health Benefits Wit	
					\$1,374.80			
					\$1,369.80			
Johnson, Shannon	6285	249463554	11/28/2023	12/05/2023	9.42	tax	18139. - Sales Tax Receivable	
Johnson, Shannon	6285	249463554	11/28/2023	12/05/2023	121.40	power points & learning games	1610.10.0005 - Supplies & materials: In	
					\$130.82			
					\$130.82			
Le Bus	6303	168263-B	12/05/2023	12/19/2023	232.49	extra time - trip to Solitude MT Resort	1510.27.0005 - Student transportation:	
					\$232.49			
Let's Connect, LLC	6304	M-106	11/30/2023	12/19/2023	4,658.00	visually impaired student services	1340.21.1205 - Professional service: St	
Let's Connect, LLC	6304	M-107	12/03/2023	12/19/2023	2,108.00	visually impaired student services	1340.21.1205 - Professional service: St	
Let's Connect, LLC	6304	M-108	12/13/2023	12/19/2023	2,992.00	visually impaired student services	1340.21.1205 - Professional service: St	
					\$9,758.00			
					\$9,758.00			
Lexia Learning Systems, LLC	6293	7362395	11/30/2023	12/11/2023	5,010.00	LETRS - manuals & bundles	1642.10.5911 - eTextbooks: Instruct: En	
					\$5,010.00			
Lift Credit, LLC	6294	PR113023-1642	12/08/2023	12/11/2023	552.65	Garnishment - Lift Credit	19541.4. - Accrued Garnishments - Exp	
					\$552.65			
Lowe, Saofai Pao	6305	12.14.2023	12/14/2023	12/19/2023	0.42	tax	18139. - Sales Tax Receivable	
Lowe, Saofai Pao	6305	12.14.2023	12/14/2023	12/19/2023	14.11	items for Keiki Corner	1610.21.0390 - Supplies & materials: St	
					\$14.53			
					\$14.53			
National Benefit Services, LLC		12.13.2023	12/13/2023	12/13/2023	365.81	ee contributions	1240.01.0000 - HDL insurance prem un	
National Benefit Services, LLC		12.29.2023	12/29/2023	12/29/2023	365.81	ee contributions	1240.01.0000 - HDL insurance prem un	
					\$731.62			
					\$731.62			
Neurobehavioral Center for Growth	6306	565	11/09/2023	12/19/2023	1,362.18	testing and reporting on SPED children Oct inv	1340.21.1205 - Professional service: St	
					\$1,362.18			
Nicholas And Company	6307	8561579	11/20/2023	12/19/2023	1,672.45	milk, salsa & rice	4630.31.8000 - Supplies- Food for Foo	

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Nicholas And Company	6307	8561580	11/20/2023	12/19/2023	814.75	FFVPP oranges, tangerines, pineapple & melon	4630.31.8000 - Supplies- Food for Foo	
Nicholas And Company	6307	8572062	11/30/2023	12/19/2023	153.65	spoons & trays	4610.31.8000 - Supplies- Non-Food for	
Nicholas And Company	6307	8572062	11/30/2023	12/19/2023	1,320.48	chicken, sausage & buns	4630.31.8000 - Supplies- Food for Foo	
Nicholas And Company	6307	8575977	12/04/2023	12/19/2023	29.39	bags	4610.31.8000 - Supplies- Non-Food for	
Nicholas And Company	6307	8575977	12/04/2023	12/19/2023	2,271.88	fruit cup, marinara & taco shells	4630.31.8000 - Supplies- Food for Foo	
Nicholas And Company	6307	8575978	12/04/2023	12/19/2023	613.16	FFVP corn & grapefruit	4630.31.8000 - Supplies- Food for Foo	
Nicholas And Company	6307	8580182	12/07/2023	12/19/2023	65.18	cutlery	4610.31.8000 - Supplies- Non-Food for	
Nicholas And Company	6307	8580182	12/07/2023	12/19/2023	819.29	milk, cereal & corndogs	4630.31.8000 - Supplies- Food for Foo	
Nicholas And Company	6307	8584118	12/11/2023	12/19/2023	177.36	trays & cups	4610.31.8000 - Supplies- Non-Food for	
Nicholas And Company	6307	8584118	12/11/2023	12/19/2023	1,325.87	chicken, toast & pastry	4630.31.8000 - Supplies- Food for Foo	
Nicholas And Company	6307	8584119	12/11/2023	12/19/2023	328.75	FFVP cucumbers & carrots	4630.31.8000 - Supplies- Food for Foo	
Nicholas And Company	6307	CR8546410	11/24/2023	12/19/2023	-25.59	credit	4630.31.8000 - Supplies- Food for Foo	
					\$9,566.62			
					\$9,566.62			
Office of Recovery Services	6295	PR113023-823	12/08/2023	12/11/2023	278.00	Garnishment - Office of Recovery Services	19541.4. - Accrued Garnishments - Exp	
					\$278.00			
Onward Technology	6286	80574	12/01/2023	12/05/2023	3,030.00	monthly tech support	1351.26.5625 - DNU Technical services	
Onward Technology	6308	80445	11/01/2023	12/19/2023	3,030.00	monthly tech support	1351.26.5625 - DNU Technical services	
					\$6,060.00			
Pacific Office Automation	6309	140083	12/13/2023	12/19/2023	1,701.37	Lease Payment	1843.50.5619 - Principal- Capital Lease	
					\$1,701.37			
Principal Financial Group (ACH)		12.4.2023	12/04/2023	12/04/2023	2,376.13	STD and Life Ins	1290.01.0000 - Other Ben Unassigned	
					\$2,376.13			
Rocky Mountain Power (ACH)	999999	12.6.2023	12/06/2023	12/19/2023	2,021.17	Electric Power	1622.26.5619 - Energy-electricity: O&M	
					\$2,021.17			
The Math Learning Center	6287	inv49038	11/20/2023	12/05/2023	223.02	learning tools	1610.10.0005 - Supplies & materials: In	
					\$223.02			
Thompson, Jessica A.	6288	11.30.2023	11/30/2023	12/05/2023	2.84	tax	18139.. - Sales Tax Receivable	
Thompson, Jessica A.	6288	11.30.2023	11/30/2023	12/05/2023	38.12	Heritage supplies - yellow shirts	1610.10.0005 - Supplies & materials: In	
Thompson, Jessica A.	6288	11.30.2023b	11/30/2023	12/05/2023	2.40	tax	18139.. - Sales Tax Receivable	
Thompson, Jessica A.	6288	11.30.2023b	11/30/2023	12/05/2023	33.04	Heritage supplies - yellow shirts	1610.10.7801.2 - Supplies & materials:	
					\$76.40			
					\$76.40			
TRAVELERS	6297	12.16.2023	12/12/2023	12/12/2023	241.00	ERISA BOND RENEWAL	1523.23.5625 - DNU Insurance-fidelity:	
					\$241.00			
Tsu, Jessica Marie	6310	12.12.2023	12/12/2023	12/19/2023	3.19	tax	18139.. - Sales Tax Receivable	
Tsu, Jessica Marie	6310	12.12.2023	12/12/2023	12/19/2023	41.29	glue sticks & craft sticks	1610.10.0005 - Supplies & materials: In	
					\$44.48			
					\$44.48			
Utah Division of Risk Management	6298	CS-00291-2024-L	12/18/2023	12/19/2023	3,022.00	Liability Insurance	1522.23.5619 - Insurance-liability: OrgA	
Utah Division of Risk Management	6298	CS-00291-2024P	12/18/2023	12/19/2023	5,600.00	Property Insurance	1521.26.5619 - Insurance-property: O&	
					\$8,622.00			
					\$8,622.00			

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<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Utah State Tax Commission	999999	PR113023-3	12/08/2023	12/11/2023	3,923.30	State Income Tax	19540.1. - Accrued State Withholding	
Utah State Tax Commission	eft	PR111523-3	12/22/2023	12/28/2023	23.84	State Income Tax	19540.1. - Accrued State Withholding	
Utah State Tax Commission	eft	PR121523-3	12/22/2023	12/28/2023	4,390.09	State Income Tax	19540.1. - Accrued State Withholding	
					\$4,413.93			
					\$8,337.23			
					\$144,419.78			

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Visa Damaris Colon 3660 - 12/01/2023 to 12/31/2023

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Amazon		12.11.2023	12/11/2023	12/11/2023	0.29	tax	18139. - Sales Tax Receivable	
Amazon		12.11.2023	12/11/2023	12/11/2023	3.72	spray bottle for classroom	1610.10.5868 - Supplies & materials: In	
Amazon		12.13.2023	12/13/2023	12/13/2023	9.69	tax	18139. - Sales Tax Receivable	
Amazon		12.13.2023	12/13/2023	12/13/2023	125.04	Kitchen supplies - markers, masks & scissors	4610.31.8000 - Supplies- Non-Food for	
Amazon		12.13.2023b	12/11/2023	12/11/2023	6.20	tax	18139. - Sales Tax Receivable	
Amazon		12.13.2023b	12/11/2023	12/11/2023	79.96	printing toner - Biz Office	1610.24.0005 - Supplies & materials: S	
Amazon		12.22.20233b	12/22/2023	12/22/2023	1.24	tax	18139. - Sales Tax Receivable	
Amazon		12.22.20233b	12/22/2023	12/22/2023	15.97	batteries - classroom exp.	1610.10.5868 - Supplies & materials: In	
Amazon		12.26.2023	12/26/2023	12/26/2023	15.41	tax	18139. - Sales Tax Receivable	
Amazon		12.26.2023	12/26/2023	12/26/2023	198.89	sheet cutter	1610.24.0005 - Supplies & materials: S	
Amazon		12.5.2023	12/05/2023	12/05/2023	2.87	tax	18139. - Sales Tax Receivable	
Amazon		12.5.2023	12/05/2023	12/05/2023	36.99	VACUUM BAGS FOR SKI GEAR - SKI GRANT	1610.10.0005 - Supplies & materials: In	
					<u>\$496.27</u>			
Amazon	EFT	12.12.2023	12/12/2023	12/12/2023	2.50	tax	18139. - Sales Tax Receivable	
Amazon	EFT	12.12.2023	12/12/2023	12/12/2023	32.28	lightbulb replacement	1610.26.5619 - Supplies & materials: O	
					<u>\$34.78</u>			
					\$531.05			
Atlas Disposal		12.1.2023	12/01/2023	12/01/2023	752.44	trash pick up	1412.26.5619 - Utility-disposal service:	
					<u>\$752.44</u>			
Busy Bee Therapy Services, LLC	EFT	ph85	12/07/2023	12/07/2023	967.18	OT, COTA, mileage	1340.21.1205 - Professional service: St	
					<u>\$967.18</u>			
Nearpod Marketplace		31913	12/15/2023	12/15/2023	12.33	tax	18139. - Sales Tax Receivable	
Nearpod Marketplace		31913	12/15/2023	12/15/2023	159.00	Nearpod Gold	1610.10.5420 - Supplies & materials: In	
					<u>\$171.33</u>			
ODP Business Solutions, LLC		346594616-001	12/22/2023	12/22/2023	28.94	address labels	1610.24.0005 - Supplies & materials: S	
ODP Business Solutions, LLC		346755294-001	12/11/2023	12/11/2023	436.35	paper & markers	1610.24.0005 - Supplies & materials: S	
					<u>\$465.29</u>			
Sam's Club		12.5.2023	12/05/2023	12/05/2023	6.25	Tax	18139. - Sales Tax Receivable	
Sam's Club		12.5.2023	12/05/2023	12/05/2023	80.70	PAPER PLATES	1610.24.0005 - Supplies & materials: S	
					<u>\$86.95</u>			
USPS		12.27.2023	12/27/2023	12/27/2023	198.00	stamps for mailing report cards	1531.25.5625 - DNU Comm-postage: C	
					<u>\$198.00</u>			
Walmart		12.18.2023	12/18/2023	12/18/2023	71.16	gingerbread houses ASP	1610.10.0625 - Supplies & materials: In	
					<u>\$71.16</u>			
					<u>\$3,243.40</u>			

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Visa Kaniela Kalama - 12/01/2023 to 12/31/2023

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
McDonalds		12.21.2023	12/21/2023	12/21/2023	16.22	Voyager Store	1613.21.0005 - Supplies-motivation: St	
					\$16.22			
Walmart		12.6.2023	12/06/2023	12/06/2023	14.08	tax	18139.. - Sales Tax Receivable	
Walmart		12.6.2023	12/06/2023	12/06/2023	185.77	voyager store items	1613.21.0005 - Supplies-motivation: St	
					\$199.85			
Walmart	EFT	12.12.2023	12/12/2023	12/12/2023	159.38	Christmas gift card	1610.24.0005 - Supplies & materials: S	
					\$359.23			
					\$375.45			

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Sheena Alaiasa 5833 - 12/01/2023 to 12/31/2023

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Amazon		12.14.2023	12/14/2023	12/14/2023	10.77	tax	18139. - Sales Tax Receivable	
Amazon		12.14.2023	12/14/2023	12/14/2023	139.00	Amazon Prime membership	1810.22.5625 - DNU Dues & fees: Staff	
Amazon		12.28.2023	12/28/2023	12/28/2023	10.77	tax	18139. - Sales Tax Receivable	
Amazon		12.28.2023	12/28/2023	12/28/2023	246.60	folders for staff	1610.24.0005 - Supplies & materials: S	
Amazon		12.28.2023b	12/28/2023	12/28/2023	5.72	tax	18139. - Sales Tax Receivable	
Amazon		12.28.2023b	12/28/2023	12/28/2023	78.97	sheet protectors & folders	1610.24.0005 - Supplies & materials: S	
Amazon		12.28.2023c	12/28/2023	12/28/2023	2.23	tax	18139. - Sales Tax Receivable	
Amazon		12.28.2023c	12/28/2023	12/28/2023	29.99	file folders	1610.24.0005 - Supplies & materials: S	
					\$524.05			
Costco		12.20.2023	12/20/2023	12/20/2023	2.58	tax	18139. - Sales Tax Receivable	
Costco		12.20.2023	12/20/2023	12/20/2023	85.91	ice cream & cookies for house comp.	1613.21.0005 - Supplies-motivation: St	
					\$88.49			
Costco	EFT	12.13.2023	12/13/2023	12/13/2023	11.61	tax	18139. - Sales Tax Receivable	
Costco	EFT	12.13.2023	12/13/2023	12/13/2023	349.10	items for winter showcase & student snacks	1613.21.0005 - Supplies-motivation: St	
					\$360.71			
					\$449.20			
Home Depot		12.14.2023	12/14/2023	12/14/2023	4.43	tax	18139. - Sales Tax Receivable	
Home Depot		12.14.2023	12/14/2023	12/14/2023	57.12	6 polystyrene boards	1613.21.0005 - Supplies-motivation: St	
					\$61.55			
Luckys		12.14.2023	12/14/2023	12/14/2023	0.95	tax	18139. - Sales Tax Receivable	
Luckys		12.14.2023	12/14/2023	12/14/2023	36.58	Heritage - items for Musical Showcase	1613.21.0005 - Supplies-motivation: St	
					\$37.53			
Sam's Club		12.13.2023	12/13/2023	12/13/2023	6.35	Tax	18139. - Sales Tax Receivable	
Sam's Club		12.13.2023	12/13/2023	12/13/2023	208.80	food items - staff motivation	1613.22.0005 - Supplies-motivation:Sta	
Sam's Club		12.14.2023	12/14/2023	12/14/2023	8.07	Tax	18139. - Sales Tax Receivable	
Sam's Club		12.14.2023	12/14/2023	12/14/2023	205.78	food items for students - Winter Showcase	1613.21.0005 - Supplies-motivation: St	
					\$429.00			
Sutherlands		12.8.2023	12/08/2023	12/08/2023	7.20	TAX	48134. - Foodservice- Federal Account	
Sutherlands		12.8.2023	12/08/2023	12/08/2023	92.96	SUPPLIES FOR OVEN - FOOD SERVICE	4610.31.8000 - Supplies- Non-Food for	
					\$100.16			
					\$100.16			
					\$1,601.49			

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Visa Valerie Hill 6064 - 12/01/2023 to 12/31/2023

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
BONWOOD BOWL	EFT	12.8.2023	12/08/2023	12/08/2023	320.00	HOLIDAY STAFF PARTY	1613.22.0005 - Supplies-motivation:Sta	
					\$320.00			
GoDaddy		12.2.2023	12/02/2023	12/02/2023	34.99	MANAGED WORDPRESS RENEWAL	1530.27.0005 - Comm-tel & internet: Tr	
					\$34.99			
REI CO-OP		12.4.2023	12/04/2023	12/04/2023	17.40	TAX	18139. - Sales Tax Receivable	
REI CO-OP		12.4.2023	12/04/2023	12/04/2023	240.00	SKI PANTS - FUNDED BY SKI GRANT	1610.10.0005 - Supplies & materials: In	
					\$257.40			
REI CO-OP	EFT	12.2.2023	12/02/2023	12/02/2023	8.70	TAX	18139. - Sales Tax Receivable	
REI CO-OP	EFT	12.2.2023	12/02/2023	12/02/2023	120.00	SKI PANTS - FUNDED BY SKI GRANT	1610.10.0005 - Supplies & materials: In	
					\$128.70			
					\$386.10			
Senya		60r2t5085	12/18/2023	12/18/2023	162.00	SUBSTITUE TEACHER SERVICE	1320.10.0005 - Educational services: In	
Senya	EFT	60r2t5010	12/11/2023	12/11/2023	162.00	SUBSTITUE TEACHER SERVICE	1320.10.0005 - Educational services: In	
					\$324.00			
Ski Garb, LLC		11.30.2023 cr	12/02/2023	12/02/2023	-321.75	ski clothes - funded by Ski Grant	1610.10.0005 - Supplies & materials: In	
Ski Garb, LLC		12.2.2023	12/02/2023	12/02/2023	54.38	tax	18139. - Sales Tax Receivable	
Ski Garb, LLC		12.2.2023	12/02/2023	12/02/2023	750.00	ski clothes - funded by Ski Grant	1610.10.0005 - Supplies & materials: In	
					\$482.63			
Smiths		12.18.2023	12/18/2023	12/18/2023	427.80	gift cards - volunteer appreciation	1610.24.0005 - Supplies & materials: S	
					\$427.80			
Walmart		12.5.2023	12/04/2023	12/04/2023	17.37	tax	18139. - Sales Tax Receivable	
Walmart		12.5.2023	12/04/2023	12/04/2023	239.64	SKI GLOVES - FUNDED BY SKI GRANT	1610.10.0005 - Supplies & materials: In	
					\$257.01			
					\$257.01			
					\$2,232.53			