

Pacific Heritage Academy Board Minutes  
 February 19, 2026, (via Google Meet) 5:41-6:13 p.m.  
 Pacific Heritage Academy

Agenda Items	Minutes
<b>Call to Order/Roll Call</b>	Present: Sarah Erb, Wayne Clausing, Charlotte Tulevukai, Ben Brown came in a few seconds later after roll call Excused: Jay Frost
<b>Previous Board Minutes:</b> <ul style="list-style-type: none"> <li>• Minutes from January 15, 2026</li> </ul>	<b>Wayne makes a motion to approve the board minutes, Ben seconds and the motion passes unanimously.</b>
<b>Public Comment:</b>	None
<b>Financial Report:</b>	Rich: <ul style="list-style-type: none"> <li>• The finance committee met right before this meeting.</li> <li>• DCOH: 63</li> <li>• Still missing Jay's Conflict of Interest.</li> <li>• Send the training certificates to Val and Rich.</li> </ul> <p><b>Wayne makes a motion to approve the financial report for January, 2026. Charlotte seconds and the motion passes unanimously.</b></p> <p><b>Wayne makes a motion to approve the financial report for November, 2025. Ben seconds and the motion passes unanimously.</b></p> <p><b>Wayne makes a motion to approve the financial report for December, 2025. Ben seconds and the motion passes unanimously.</b></p>
<b>Audit Committee</b>	<b>Wayne would like to cover this next month.</b>
<b>School Report</b>	Sheena: Director's Report <ul style="list-style-type: none"> <li>• Enrollment:330</li> <li>• Steven Covey - Leader in Me: Character Education Program presented</li> <li>• Legislature Watch: HB 440 - \$1 School Lunch Amendments, Share Table</li> <li>• Literacy Week 3/2-6, Student Led Conf &amp; Keiki Market 3/19</li> </ul>
<b>Next Board Meeting:</b>	March 19, 2026
<b>Meeting Adjourned</b>	<b>Wayne makes a motion to adjourn the meeting. Charlotte seconds and the meeting is adjourned.</b>  The meeting ended at 6:13 p.m.