



Finance & Accounting Report

Summary, Notes & Action Items

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HR & Business Managers

Month Ending: February 28, 2023

Summary

"\$ Over YTD" and "% of Budget YTD" columns now calculate on the "Projected Results" column rather than "Original Budget" since this column is now more accurate than the budget that was passed by the Board last June. A new graph shows the trends of Days Cash on Hand for the previous 13 months.

Notes

Reporting

- Federal Tax Return Completed
-
-
-
-

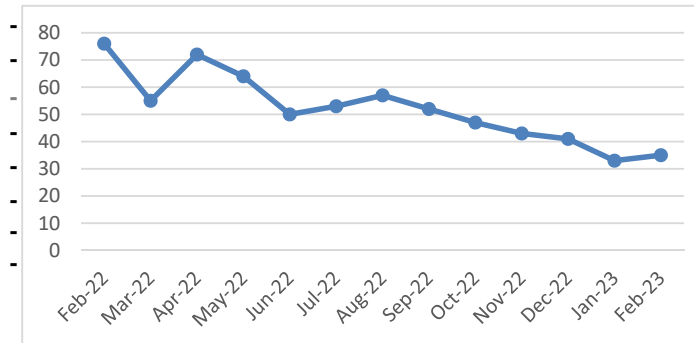
Balance Sheet

- Days of Cash on Hand **35** Up 2 from previous month
- Compliance DCOH **70**

*45 Days required for Bond Compliance

Income Statement

- line 153 - Snow plowing, Rescue Rooter
- line 193 - Required LETRS training for K-3 teachers
- line 210 - T-shirts for students
-
-
-
-



Action Items

-
-
-
-

Pacific Heritage Academy dba Pacific Heritage School
Balance Sheet - Board Report
02/01/2023 to 02/28/2023

	Current Month YTD DRAFT	Prior Month YTD FINAL
Assets		
Cash		
Operating cash		
Checking - Zions	368,544	343,180
Cash on Hand	5,559	5,559
Total Operating cash	<u>374,103</u>	<u>348,739</u>
Restricted cash		
Revenue		
Principal	73,018	60,761
Interest	200,861	166,428
Bond reserve	537,735	537,735
Tax and issuance	2,344	4,057
Repair and replacement	189,365	188,679
Expense	41,546	40,925
Total Restricted cash	<u>1,044,870</u>	<u>998,586</u>
Total Cash	<u>1,418,973</u>	<u>1,347,324</u>
Accounts receivable		
State	530	372
Federal	179,688	179,688
Sales tax receivable	6,460	5,697
Total Accounts receivable	<u>186,678</u>	<u>185,756</u>
Total Assets	<u>1,605,651</u>	<u>1,533,081</u>

Pacific Heritage Academy dba Pacific Heritage School
Balance Sheet - Board Report
02/01/2023 to 02/28/2023

	Current Month YTD DRAFT	Prior Month YTD FINAL
Liabilities and fund balance		
Accounts payable		
Accounts payable	81,517	25,091
Payroll and benefits payable	104,927	116,269
P-Card liabilities	16,824	10,237
Total Accounts payable	<u>203,268</u>	<u>151,596</u>
Other current liabilities		
Accrued salaries and wages	60,449	40,492
Accrued other benefits liability	4,748	4,528
Total Other current liabilities	<u>65,198</u>	<u>45,020</u>
Fund balance		
Beginning fund balance	1,667,585	1,667,585
Net income	<u>(330,400)</u>	<u>(331,120)</u>
Total Fund balance	<u>1,337,185</u>	<u>1,336,465</u>
Total Liabilities and fund balance	<u>1,605,651</u>	<u>1,533,081</u>

Pacific Heritage Academy dba Pacific Heritage School
Income Statement - Board Report
02/01/2023 to 02/28/2023
66.67% of the fiscal year has expired

	Actual YTD	Original Budget	Projected Results	\$ Over (Und) YTD	% of Budget YTD	Current Month Draft	Prior Month	2 Month Prior
Net Income (Loss)								
Revenue								
002 Local Revenue								
005 Interest Income	16,926	5,000	29,500	(12,574)	57.38%	3,452	2,963	2,378
006 Lunch Fee Student	7,147	17,000	17,000	(9,853)	42.04%	1,698	1,571	671
007 Lunch Fee Non Students	1,128	1,500	1,500	(372)	75.20%	297	64	100
013 Local Donations	4,641	11,000	11,000	(6,359)	42.19%	538	871	1,036
016 Income- Sales & Rentals	450	450	450		100.00%	250		
017 Sales & Local Income	13,463	22,950	22,950	(9,487)	58.66%	1,863	534	170
Total 002 Local Revenue	43,755	57,900	82,400	(38,645)	53.10%	8,098	6,002	4,354

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	Actual YTD	Original Budget	Projected Results	\$ Over (Und) YTD	% of Budget YTD	Current Month Draft	Prior Month	2 Month Prior
021 State Revenue								
022 Regular School Program	786,770	1,164,455	1,178,185	(391,415)	66.78%	97,854	97,854	97,854
023 Professional Staff	56,909	78,456	85,364	(28,455)	66.67%	7,114	7,114	7,114
024 Flexible Allocation								(5,864)
025 Educator Salary Adjustm	42,761	68,834	62,577	(19,816)	68.33%	4,954	4,954	4,954
026 Class Size Reduction K-8	80,165	118,587	120,247	(40,083)	66.67%	10,021	10,021	10,021
028 Charter- Local Replacem	621,646	949,486	932,133	(310,487)	66.69%	77,622	77,622	77,622
029 Special Ed Add-on	132,731	227,394	189,663	(56,933)	69.98%	14,233	14,233	14,233
031 Special Ed Extended/Sta	4,230	9,503	9,503	(5,273)	44.51%	529	529	529
033 Other State Restricted Pr	84,626	2,396	84,626	0	100.00%			84,626
034 Enhancement for At-Ris	136,197	206,948	206,948	(70,751)	65.81%	17,025	17,025	17,025
036 Reading Improvement P	7,874	16,957	18,358	(10,484)	42.89%	1,467	1,467	1,530
038 Beverly Taylor Sorenson	4,239		4,300	(61)	98.59%			
040 School LAND Trust Prog	43,481	44,204	43,481	0	100.00%			
042 Lunch- State Liquor Tax	20,439	50,000	50,000	(29,561)	40.88%	3,711	2,203	3,329
045 Library Books & Electro	300	449	449	(149)	66.74%	37	37	37
046 Teachers Materials & Su	1,957	2,140	1,957		100.00%			
047 Other State Revenue	53,622	136,098	138,892	(85,270)	38.61%	46,541	226	(78,536)
Total 021 State Revenue	2,077,947	3,075,907	3,126,683	(1,048,736)	66.46%	281,107	233,284	234,472

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	<u>Actual YTD</u>	<u>Original Budget</u>	<u>Projected Results</u>	<u>\$ Over (Und) YTD</u>	<u>% of Budget YTD</u>	<u>Current Month Draft</u>	<u>Prior Month</u>	<u>2 Month Prior</u>
071 Federal Revenue								
072 IDEA B Disabled	6,000	68,746	68,746	(62,746)	8.73%			6,000
074 National School Lunch P	628	220,000	1,000	(372)	62.80%		628	
078 After School Lunch	122,047		220,000	(97,953)	55.48%	21,489	12,788	19,581
079 Title I Disadvantaged		172,423	172,423	(172,423)				
080 Title II Teacher Improve		14,160	9,950	(9,950)				
081 Title III ELA		21,136	21,136	(21,136)				
083 Other USBE CARES Prog		300,000	300,000	(300,000)				
Total 071 Federal Revenue	<u>128,675</u>	<u>796,465</u>	<u>793,255</u>	<u>(664,580)</u>	<u>16.22%</u>	<u>21,489</u>	<u>13,416</u>	<u>25,581</u>
Total Revenue	<u>2,250,377</u>	<u>3,930,272</u>	<u>4,002,338</u>	<u>(1,751,961)</u>	<u>56.23%</u>	<u>310,693</u>	<u>252,701</u>	<u>264,407</u>

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	Actual YTD	Original Budget	Projected Results	\$ Over (Und) YTD	% of Budget YTD	Current Month Draft	Prior Month	2 Month Prior
Expense								
102 Salaries 100								
103 Wages- Principals & Dire	141,647	239,850	239,850	(98,203)	59.06%	17,388	17,388	20,488
104 Wages- Instructional Su	9,840	225,900	225,900	(216,060)	4.36%		3,840	
105 Wages- Teachers	748,135	852,257	852,257	(104,123)	87.78%	105,694	103,349	75,911
106 Wages- Teachers-Special	89,527	200,965	200,965	(111,438)	44.55%	13,281	13,281	8,388
107 Wages- Substitute Teach	19,918	22,000	22,000	(2,082)	90.54%	3,669	2,969	2,692
108 Wages- Student Support	58,700	111,510	111,510	(52,810)	52.64%	13,629	10,094	5,134
109 Wages- Admin Support S	114,861	170,744	170,744	(55,883)	67.27%	13,485	13,711	13,761
110 Wages- Aides & Paraprof	176,510	234,662	234,662	(58,152)	75.22%	19,286	26,841	20,533
111 Wages- SpEd Aide & Par	52,996	110,438	110,438	(57,442)	47.99%	8,255	8,473	4,631
113 Wages- Admin MAINT &	57,493	62,173	62,173	(4,680)	92.47%	5,303	5,474	7,002
115 Wages- Food Services	63,340	93,867	93,867	(30,527)	67.48%	8,511	9,663	7,805
Total 102 Salaries 100	1,532,966	2,324,366	2,324,366	(791,400)	65.95%	208,502	215,084	166,345
121 Benefits 200								
122 Retirement Programs	20,804	38,000	38,000	(17,196)	54.75%	2,409	4,785	2,039
123 Social Security & Medica	108,673	177,200	177,200	(68,527)	61.33%	13,923	14,434	13,780
124 Health Benefits	139,305	183,000	183,000	(43,695)	76.12%	15,428	15,768	18,030
125 Unemployment W/C Ins	27,188	39,500	39,500	(12,312)	68.83%	3,108	3,289	4,857
Total 121 Benefits 200	295,970	437,700	437,700	(141,730)	67.62%	34,868	38,276	38,706

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131 Purchased Prof & Tech								
133 Instructional Services	9,329	5,843	10,543	(1,214)	88.49%	972	416	370
134 Employee Training & De	4,162	15,580	15,580	(11,418)	26.71%		73	88
135 Education Support Servi	27,493	55,000	55,000	(27,507)	49.99%	3,710	4,071	5,483
136 Administrative Support	4,457	6,000	6,000	(1,543)	74.28%			
137 Computer and Tech Serv	18,036	32,040	32,040	(14,004)	56.29%	2,167	3,340	
138 Legal and Accounting	21,752	14,000	14,000	7,752	155.37%	13,752		
139 Other Purchased Service	7,285	7,508	7,508	(223)	97.04%	135	172	229
Total 131 Purchased Prof &	92,514	135,971	140,671	(48,157)	65.77%	20,736	8,073	6,170
151 Purchased Property Ser								
152 Utilities Expenses	12,528	19,300	19,300	(6,772)	64.91%	1,076	1,047	1,089
153 Repair & Maint- Comp &		1,500	1,500	(1,500)				
154 Repair & Maint- Facilitie	71,222	50,000	68,000	3,222	104.74%	3,511	1,995	6,414
156 Out Services- Custodial	2,180	60	2,200	(20)	99.09%			
157 Lease- Rent Expense	16,031	20,520	20,520	(4,489)	78.12%	1,889	1,889	1,889
Total 151 Purchased Proper	101,962	91,380	111,520	(9,558)	91.43%	6,475	4,930	9,392
171 Other Purchased Servic								
172 Transportation Services	2,464			2,464		415		1,163
173 Insurance Expense	14,217	19,400	19,400	(5,183)	73.28%	3,461		1,730
174 Telephone & Internet	2,314	5,000	5,000	(2,686)	46.27%	294	294	294
176 Postage & Mailing Expen	864	1,200	1,200	(336)	72.01%	29	126	141
178 Copy and Print Services		600	600	(600)				
179 Advertising- Administrat	(18)	5,000	5,000	(5,018)	-0.36%		40	
180 Travel- Staff Travel & Mil	2,707	4,500	4,500	(1,793)	60.16%			
181 Travel- Field Trips Expe	248	100	350	(102)	70.83%	16		
Total 171 Other Purchased	22,796	35,800	36,050	(13,254)	63.24%	4,214	459	3,328

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191 Supplies 600								
192 Classroom Supplies	34,977	30,488	30,488	4,489	114.72%	5,745	1,527	1,894
193 Employee Motivation Su	20,371	5,500	21,283	(912)	95.72%	87	403	15,373
194 Employee Training Supp	53	750	750	(697)	7.06%			38
195 Special Ed Supplies	5,168	5,620	5,620	(452)	91.96%			
196 Administration Supplies	27,410	8,490	26,650	760	102.85%	3,080	1,413	799
198 Vending Machines	823			823				
199 Food and Supplies	103,449	160,733	160,733	(57,284)	64.36%	15,216	17,413	6,977
200 Maintenance Supplies	26,758	15,000	25,000	1,758	107.03%	7,269	458	818
202 Energy-Electricity & Nat	26,084	34,000	34,000	(7,916)	76.72%	3,306	3,403	3,311
203 Textbooks & Instruction	3,900	5,400	5,400	(1,500)	72.22%			
204 Library Books & Supplie	708	500	551	157	128.44%	157		
205 Computer & Tech Suppli	19,489	26,327	26,327	(6,839)	74.02%	12	460	3,320
207 PTC Committee Supplies		500	500	(500)				
208 Student Motivation	3,907	24,000	24,000	(20,093)	16.28%	306	1,145	805
209 Student Programs Suppl	2,519			2,519			2,500	
210 Fund Raising Supplies	8,973	100	9,000	(27)	99.70%			2,008
Total 191 Supplies 600	284,589	317,408	370,302	(85,713)	76.85%	35,179	28,723	35,344
221 Property (Equipment)								
226 Equipment- Tech Hardw	24,585		24,585	0	100.00%			
229 Equipment- Food Servic		4,000	4,000	(4,000)				
Total 221 Property (Equipm	24,585	4,000	28,585	(4,000)	86.01%			

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241 Other Objects 800								
242 Dues and Fees	5,209	5,740	5,740	(531)	90.75%		10	
243 Interest Paid- Loans	197,744	387,563	387,563	(189,820)	51.02%		1,087	
244 Principal Paid- Loans	135,000	135,000	135,000		100.00%			
Total 241 Other Objects 800	337,953	528,303	528,303	(190,351)	63.97%		1,097	
Total Expense	2,693,333	3,874,928	3,977,497	(1,284,164)	67.71%	309,973	296,643	259,284
Total Net Income (Loss)	(442,956)	55,344	24,841	(467,797)	-1,783.17%	720	(43,942)	5,123

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Check Register
Checking Zions - 02/01/2023 to 02/28/2023

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
AmTrust North America (ACH)	0	2.2.2023	02/02/2023	02/02/2023	822.00	Feb 2023 payment	1290.01.0000 - Other Ben Unassigned	
					\$822.00			
Busy Bee Therapy Services, LLC	5811	PH76	01/02/2023	02/08/2023	536.82	OT, COTA, mileage	1340.21.1205 - Professional service: St	
					\$536.82			
Clear Speech & Language	5812	5	01/31/2023	02/08/2023	3,534.40	speech therapy	1340.21.1205 - Professional service: St	
					\$3,534.40			
Colonial Life	5813	4468617-0110964	01/24/2023	02/08/2023	326.62	1/10 & 1/25/2023	1240.01.0000 - HDL insurance prem un	
					\$326.62			
Department of Government Operatio	5822	1.10.2022 VH	01/10/2023	02/14/2023	1,362.47	Valerie's Jan Pcard	19512.. - P-Card Clearing	
Department of Government Operatio	5822	1.10.2023 DC	01/10/2023	02/14/2023	3,299.68	January P-card Damaris' 2023	19512.. - P-Card Clearing	
Department of Government Operatio	5822	1.10.2023 KK	01/10/2023	02/14/2023	1,109.38	January P-card Kaniela 2023	19512.. - P-Card Clearing	
Department of Government Operatio	5822	1.10.2023 SA	01/10/2023	02/14/2023	2,008.70	Sheena's Jan Pcard	19512.. - P-Card Clearing	
					\$7,780.23			
					\$7,780.23			
Digital Retirement Solutions	999999	PR013123-436	02/10/2023	02/13/2023	216.31	401K Loan	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR013123-436	02/10/2023	02/13/2023	1,225.35	401(k)	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR013123-436	02/10/2023	02/13/2023	1,774.12	Roth IRA	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR021523-436	02/24/2023	02/27/2023	216.31	401K Loan	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR021523-436	02/24/2023	02/27/2023	1,209.87	401(k)	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR021523-436	02/24/2023	02/27/2023	1,771.51	Roth IRA	19545.7. - Accrued Retirement Paid- U	
					\$6,413.47			
					\$6,413.47			
Dominion Energy (ACH)	0	2.8.2023	02/08/2023	02/08/2023	1,217.46	1/11-2/7/2023	1621.26.5619 - Energy-gas & heating:	
					\$1,217.46			
Edwin B Parry	5820	PR013123-702	02/10/2023	02/13/2023	183.54	Garnishment - Parry	19541.4. - Accrued Garnishments - Exp	
Edwin B Parry	5827	PR021523-702	02/24/2023	02/28/2023	186.50	Garnishment - Parry	19541.4. - Accrued Garnishments - Exp	
					\$370.04			
EFTPS	999999	PR013123-2	02/10/2023	02/13/2023	2,712.02	Medicare Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR013123-2	02/10/2023	02/13/2023	5,503.48	Federal Income Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR013123-2	02/10/2023	02/13/2023	11,596.02	Social Security Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR021523-2	02/24/2023	02/27/2023	2,858.76	Medicare Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR021523-2	02/24/2023	02/27/2023	6,111.63	Federal Income Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR021523-2	02/24/2023	02/27/2023	12,223.44	Social Security Tax	19540.2. - Accrued SS, MC & Fed WH t	
					\$41,005.35			
					\$41,005.35			
EMI Health (ACH)	EFT9999	2.6.2023	02/02/2023	02/02/2023	576.55	VISION AND TELEMED	1240.01.0000 - HDL insurance prem un	
					\$576.55			
Health Equity, Inc.	0	vgonbo8	02/27/2023	02/27/2023	20.25	Feb 2023	1240.01.0000 - HDL insurance prem un	
Health Equity, Inc.	999999	PR013123-748	02/10/2023	02/13/2023	376.19	HSA	19540.3. - Accrued Health Benefits Wit	
Health Equity, Inc.	999999	PR021523-748	02/24/2023	02/27/2023	376.19	HSA	19540.3. - Accrued Health Benefits Wit	
					\$752.38			
					\$772.63			

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Check Register
Checking Zions - 02/01/2023 to 02/28/2023

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Kalama, Ropiha Kaniela	5814	2.1.2023	02/01/2023	02/08/2023	68.80	material for May Day	1610.10.7801.2 - Supplies & materials:	
Kalama, Ropiha Kaniela	5814	2.1.2023b	02/01/2023	02/08/2023	581.15	Leis and shells	1610.10.7801.2 - Supplies & materials:	
					\$649.95			
					\$649.95			
National Benefit Services, LLC	5815	894822	01/31/2023	02/08/2023	50.00	admin fees	1240.01.0000 - HDL insurance prem un	
National Benefit Services, LLC	EFT9999	PR 2.10.2023	02/10/2023	02/10/2023	166.65	EE CONTRIUTIONS	1240.01.0000 - HDL insurance prem un	
National Benefit Services, LLC	EFT9999	PR 2.25.2023	02/24/2023	02/24/2023	166.65	EE CONTRIUTIONS	1240.01.0000 - HDL insurance prem un	
					\$333.30			
					\$383.30			
Neurobehavioral Center for Growth	5816	414	12/26/2022	02/08/2023	2,357.50	testing and reporting on SPED children Oct inv	1340.21.1205 - Professional service: St	
					\$2,357.50			
Office of Recovery Services	5821	PR013123-823	02/10/2023	02/13/2023	278.00	Garnishment - Office of Recovery Services	19541.4. - Accrued Garnishments - Exp	
Office of Recovery Services	5828	PR021523-823	02/24/2023	02/28/2023	278.00	Garnishment - Office of Recovery Services	19541.4. - Accrued Garnishments - Exp	
					\$556.00			
Pelorus Methods, Inc	5817	230301	02/01/2023	02/08/2023	1,167.00	software and support from Pelorus	1351.26.5625 - Technical services-com	
					\$1,167.00			
Principal Financial Group (ACH)	EFT9999	2.2.2023	02/02/2023	02/02/2023	2,102.93	STD and Life Ins	1290.01.0000 - Other Ben Unassigned	
					\$2,102.93			
Rocky Mountain Power (ACH)	EFT9999	2.7.2023	02/07/2023	02/07/2023	2,088.17	Electric Power	1622.26.5619 - Energy-electricity: O&M	
					\$2,088.17			
Senya	5818	60R2T3257	01/31/2023	02/08/2023	344.00	SUBSTITUE TEACHER SERVICE	1320.10.0005 - Educational services: In	
					\$344.00			
Skipps, Tiffany Kehaulani	5826	1348	01/21/2023	02/27/2023	2,500.00	Tahitian wood drums	1610.21.0390 - Supplies & materials: St	
					\$2,500.00			
Tuitupou, Anthony L	5819	2.2.2023	02/02/2023	02/08/2023	3.51	TAX	18139.. - Sales Tax Receivable	
Tuitupou, Anthony L	5819	2.2.2023	02/02/2023	02/08/2023	45.24	SCIENCE CLASSROOM SUPPLIES	1610.10.7801.2 - Supplies & materials:	
Tuitupou, Anthony L	5819	2.2.2023B	02/02/2023	02/08/2023	15.88	TAX	18139.. - Sales Tax Receivable	
Tuitupou, Anthony L	5819	2.2.2023B	02/02/2023	02/08/2023	237.30	SCIENCE CLASSROOM SUPPLIES	1610.10.7801.2 - Supplies & materials:	
					\$301.93			
					\$301.93			
Utah State Tax Commission	999999	PR013123-3	02/10/2023	02/13/2023	3,996.85	State Income Tax	19540.1. - Accrued State Withholding	
Utah State Tax Commission	999999	PR021523-3	02/24/2023	02/27/2023	4,216.90	State Income Tax	19540.1. - Accrued State Withholding	
					\$8,213.75			
					\$8,213.75			
					\$84,020.10			

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Damaris Colon 3660 - 02/01/2023 to 02/28/2023

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Amazon	20	2.17.2023c	02/17/2023	02/21/2023	5.58	tax	18139.. - Sales Tax Receivable	
Amazon	20	2.17.2023c	02/17/2023	02/21/2023	71.97	library books - ASP	1644.22.0005 - Library books & mats:	
					\$77.55			
Amazon	EFT9999	1.12.2023cr	02/01/2023	02/01/2023	-17.23	100 days T-shirt refund	1613.22.0005 - Supplies-motivation:Sta	
Amazon	EFT9999	1.12.2023cr2	02/01/2023	02/01/2023	-17.23	100 days T-shirt refund	1613.22.0005 - Supplies-motivation:Sta	
Amazon	EFT9999	2.13.2023	02/13/2023	02/13/2023	2.02	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.13.2023	02/13/2023	02/13/2023	26.08	Heritage supplies	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.13.2023a	02/13/2023	02/13/2023	4.71	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.13.2023a	02/13/2023	02/13/2023	61.04	Heritage supplies	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.14.2023	02/14/2023	02/14/2023	9.75	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.14.2023	02/14/2023	02/14/2023	125.97	containers for ASP	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.14.2023b	02/14/2023	02/14/2023	9.30	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.14.2023b	02/14/2023	02/14/2023	119.97	containers for ASP	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.16.2023g	02/16/2023	02/16/2023	-43.09	containers for ASP	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.17.2023	02/17/2023	02/17/2023	4.22	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.17.2023	02/17/2023	02/17/2023	54.48	yellow folders	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.17.2023b	02/17/2023	02/17/2023	5.60	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.17.2023b	02/17/2023	02/17/2023	71.92	library books - ASP	1644.22.0005 - Library books & mats:	
Amazon	EFT9999	2.17.2023k	02/17/2023	02/17/2023	-5.99	containers for ASP	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.17.2023l	02/17/2023	02/17/2023	3.17	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.17.2023l	02/17/2023	02/17/2023	40.97	labels	1610.24.0005 - Supplies & materials: S	
Amazon	EFT9999	2.17.2023o	02/20/2023	02/20/2023	9.75	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.17.2023o	02/20/2023	02/20/2023	131.96	containers for ASP	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.17.2023t	02/17/2023	02/17/2023	9.75	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.17.2023t	02/17/2023	02/17/2023	125.97	containers for ASP	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.18.2023	02/18/2023	02/18/2023	3.79	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.18.2023	02/18/2023	02/18/2023	48.85	shed roof cover	1610.26.5619 - Supplies & materials: O	
Amazon	EFT9999	2.21.2023m	02/21/2023	02/21/2023	2.17	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.21.2023m	02/21/2023	02/21/2023	28.00	containers for ASP	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.21.2023y	02/21/2023	02/21/2023	3.35	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.21.2023y	02/21/2023	02/21/2023	43.17	dry erase markers	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.22.2023u	02/22/2023	02/22/2023	3.72	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.22.2023u	02/22/2023	02/22/2023	47.99	photo organizer	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.23.2023g	02/24/2023	02/24/2023	4.26	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.23.2023g	02/24/2023	02/24/2023	54.78	gloves	1610.24.0005 - Supplies & materials: S	
Amazon	EFT9999	2.23.2023i	02/24/2023	02/24/2023	9.30	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.23.2023i	02/24/2023	02/24/2023	119.98	hand warmers	1610.24.0005 - Supplies & materials: S	
Amazon	EFT9999	2.23.2023y	02/24/2023	02/24/2023	2.63	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.23.2023y	02/24/2023	02/24/2023	33.99	pocket folders	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.24.2023	02/24/2023	02/24/2023	9.00	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.24.2023	02/24/2023	02/24/2023	115.97	containers	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.4.2023	02/04/2023	02/04/2023	-8.61	glitter for invitations	1610.24.0005 - Supplies & materials: S	
Amazon	EFT9999	2.4.2023h	02/04/2023	02/04/2023	-8.61	glitter for invitations	1610.24.0005 - Supplies & materials: S	
Amazon	EFT9999	2.4.2023n	02/04/2023	02/04/2023	-34.46	100 days T-shirt returned	1613.21.0005 - Supplies-motivation: St	
Amazon	EFT9999	2.4.2023p	02/04/2023	02/04/2023	-10.76	glitter for invitations	1610.24.0005 - Supplies & materials: S	
Amazon	EFT9999	2.4.2023y	02/04/2023	02/04/2023	-17.23	100 days T-shirt returned	1613.21.0005 - Supplies-motivation: St	
Amazon	EFT9999	2.6.2023	02/07/2023	02/07/2023	3.72	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.6.2023	02/07/2023	02/07/2023	47.97	hook handles	1610.26.5619 - Supplies & materials: O	
Amazon	EFT9999	2.7.2023	02/07/2023	02/07/2023	10.70	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.7.2023	02/07/2023	02/07/2023	137.98	urinal deodorizer	1610.26.5619 - Supplies & materials: O	
Amazon	EFT9999	2.7.2023x	02/07/2023	02/07/2023	1.32	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.7.2023x	02/07/2023	02/07/2023	16.97	pens to detect counterfeit money	1610.24.0005 - Supplies & materials: S	
Amazon	EFT9999	2.8.2023	02/08/2023	02/08/2023	4.55	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.8.2023	02/08/2023	02/08/2023	58.71	roof vent for shed	1610.26.5619 - Supplies & materials: O	
					\$1,466.29			
					\$1,543.84			

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Damaris Colon 3660 - 02/01/2023 to 02/28/2023

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Atlas Disposal	0	2.1.2023	02/01/2023	02/01/2023	683.83	trash pickup	1412.26.5619 - Utility-disposal service:	
					\$683.83			
Cafe Zupas	EFT9999	2.2.2023	02/01/2023	02/01/2023	9.29	tax	18139.. - Sales Tax Receivable	
Cafe Zupas	EFT9999	2.2.2023	02/01/2023	02/01/2023	112.57	teacher meals	1613.22.0005 - Supplies-motivation:Sta	
					\$121.86			
CORWIN	0	2.21.2023	02/21/2023	02/21/2023	43.61	Book - supporting students	1610.10.7801.2 - Supplies & materials:	
					\$43.61			
Costa Vida	EFT9999	2.20.2023	02/20/2023	02/20/2023	30.21	tax	18139.. - Sales Tax Receivable	
Costa Vida	EFT9999	2.20.2023	02/20/2023	02/20/2023	389.79	printer - front office	1610.24.0005 - Supplies & materials: S	
					\$420.00			
Guitar Center	0	2.23.2023	02/23/2023	02/23/2023	5.35	tax	18139.. - Sales Tax Receivable	
Guitar Center	0	2.23.2023	02/23/2023	02/23/2023	68.97	guitar strings	1610.10.7801.2 - Supplies & materials:	
					\$74.32			
Home Depot	0	2.19.2023	02/17/2023	02/17/2023	13.04	tax	18139.. - Sales Tax Receivable	
Home Depot	0	2.19.2023	02/17/2023	02/17/2023	168.24	Maintenace supplies	1610.26.5619 - Supplies & materials: O	
Home Depot	0	2.4.2023n	02/04/2023	02/04/2023	86.40	tax	18139.. - Sales Tax Receivable	
Home Depot	0	2.4.2023n	02/04/2023	02/04/2023	1,114.91	maintenance supplies	1610.26.5619 - Supplies & materials: O	
					\$1,382.59			
Home Depot	EFT9999	2.12.2023	02/17/2023	02/17/2023	153.40	tax	18139.. - Sales Tax Receivable	
Home Depot	EFT9999	2.12.2023	02/17/2023	02/17/2023	1,979.40	Maintenace supplies	1610.26.5619 - Supplies & materials: O	
Home Depot	EFT9999	2.12.2023cr	02/17/2023	02/17/2023	-213.28	Maintenace supplies	1610.26.5619 - Supplies & materials: O	
Home Depot	EFT9999	2.4.2023	02/04/2023	02/04/2023	-599.88	lights	1610.26.5619 - Supplies & materials: O	
Home Depot	EFT9999	2.4.2023	02/04/2023	02/04/2023	-46.49	tax	18139.. - Sales Tax Receivable	
Home Depot	EFT9999	2.4.2023j	02/04/2023	02/04/2023	4.78	tax	18139.. - Sales Tax Receivable	
Home Depot	EFT9999	2.4.2023j	02/04/2023	02/04/2023	65.98	lights	1610.26.5619 - Supplies & materials: O	
Home Depot	EFT9999	2.6.2023	02/06/2023	02/06/2023	46.49	tax	18139.. - Sales Tax Receivable	
Home Depot	EFT9999	2.6.2023	02/06/2023	02/06/2023	599.88	lights	1610.26.5619 - Supplies & materials: O	
Home Depot	EFT9999	2.9.2023	02/04/2023	02/04/2023	102.27	tax	18139.. - Sales Tax Receivable	
Home Depot	EFT9999	2.9.2023	02/04/2023	02/04/2023	1,319.60	lights	1610.26.5619 - Supplies & materials: O	
					\$4,794.74			
KaTom Restaurant Supply, Inc	EFT9999	kt12722937	02/24/2023	02/24/2023	158.55	Tax	48133.. - Foodservice- State Accounts	
KaTom Restaurant Supply, Inc	EFT9999	kt12722937	02/24/2023	02/24/2023	2,045.87	kitchen sink	4610.31.8000 - Supplies- Non-Food for	
					\$2,204.42			
ODP Business Solutions, LLC	EFT9999	2.15.2023	02/17/2023	02/17/2023	472.38	paper	1610.24.0005 - Supplies & materials: S	
ODP Business Solutions, LLC	EFT9999	2.20.2023	02/17/2023	02/17/2023	-123.74	printer - returned	1610.24.0005 - Supplies & materials: S	
					\$348.64			
Rockville Audio - E-Distributors	0	647554	02/14/2023	02/14/2023	57.87	tax	18139.. - Sales Tax Receivable	
Rockville Audio - E-Distributors	0	647554	02/14/2023	02/14/2023	746.70	speakers, mixer, mic, stands, cables & bag	1610.24.0005 - Supplies & materials: S	
					\$804.57			
Sam's Club	EFT9999	2.17.2023	02/17/2023	02/17/2023	2.28	Tax	18139.. - Sales Tax Receivable	
Sam's Club	EFT9999	2.17.2023	02/17/2023	02/17/2023	30.00	Kleenex	1610.24.0005 - Supplies & materials: S	
Sam's Club	EFT9999	2.27.2023	02/27/2023	02/27/2023	2.28	Tax	18139.. - Sales Tax Receivable	

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Damaris Colon 3660 - 02/01/2023 to 02/28/2023

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Sam's Club	EFT9999	2.27.2023	02/27/2023	02/27/2023	54.44	laundry soap & fabric softener	4610.31.8000 - Supplies- Non-Food for	
Sam's Club	EFT9999	2.6.2023	02/06/2023	02/06/2023	7.59	Tax	18139.. - Sales Tax Receivable	
Sam's Club	EFT9999	2.6.2023	02/06/2023	02/06/2023	97.88	mop bucket	1610.26.5619 - Supplies & materials: O	
					<u>\$194.47</u>			
					\$194.47			
Strawberry Communications. LLC	0	219180	02/01/2023	02/01/2023	293.57	phone	1530.25.0005 - Comm-tel & internet: C	
					<u>\$293.57</u>			
Teachers Pay Teachers	EFT9999	222249808	02/17/2023	02/17/2023	1.02	tax	18139.. - Sales Tax Receivable	
Teachers Pay Teachers	EFT9999	222249808	02/17/2023	02/17/2023	13.00	books for ASP book club	1644.22.0005 - Library books & matls:	
					<u>\$14.02</u>			
USPS	EFT9999	2.24.2023	02/24/2023	02/24/2023	16.56	stamps & mailing records	1531.25.5625 - Comm-postage: Central	
USPS	EFT9999	2.7.2023	02/07/2023	02/07/2023	12.19	stamps & mailing records	1531.25.5625 - Comm-postage: Central	
					<u>\$28.75</u>			
Zoom Video Communications, Inc	EFT9999	190022969	02/23/2023	02/23/2023	161.51	Video Conferencing Tool - SPED	1340.21.1205 - Professional service: St	
					<u>\$161.51</u>			
					<u><u>\$11,732.15</u></u>			

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Kaniela Kalama - 02/01/2023 to 02/28/2023

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Amazon	EFT9999	2.21.2023	02/21/2023	02/21/2023	20.40	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.21.2023	02/21/2023	02/21/2023	281.20	plates & cups	1610.24.0005 - Supplies & materials: S	
Amazon	EFT9999	2.22.2023	02/21/2023	02/21/2023	8.72	tax	18139.. - Sales Tax Receivable	
Amazon	EFT9999	2.22.2023	02/21/2023	02/21/2023	112.48	plates & cups	1610.24.0005 - Supplies & materials: S	
					\$422.80			
Department of Government Operatio	EFT9999	2.2.2023	02/02/2023	02/02/2023	-118.41	refund fraud on Kaniela's card	19512.. - P-Card Clearing	
					(\$118.41)			
Fraud on P-card to be reimbursed	0	2.10.2023 Pcard	02/10/2023	02/10/2023	118.41	will be reimbursed	1610.24.0005 - Supplies & materials: S	
					\$118.41			
Rockville Audio - E-Distributors	0	650191	02/21/2023	02/21/2023	804.57	speakers, mixer, mic, stands, cables & bag	1610.24.0005 - Supplies & materials: S	
					\$804.57			
					\$1,227.37			

**Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Sheena Alaiasa 5833 - 02/01/2023 to 02/28/2023**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Amazon	EFT9999	2.2.2023	02/02/2023	02/02/2023	0.65	tax	18139. - Sales Tax Receivable	
Amazon	EFT9999	2.2.2023	02/02/2023	02/02/2023	8.99	items for Survival Pack	1613.22.0005 - Supplies-motivation:Sta	
Amazon	EFT9999	2.5.2023	02/05/2023	02/05/2023	16.56	tax	18139. - Sales Tax Receivable	
Amazon	EFT9999	2.5.2023	02/05/2023	02/05/2023	228.00	Math Number Talk Books	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.5.2023j	02/04/2023	02/04/2023	15.55	tax	18139. - Sales Tax Receivable	
Amazon	EFT9999	2.5.2023j	02/04/2023	02/04/2023	233.12	items for First Aide	1610.10.7801.2 - Supplies & materials:	
Amazon	EFT9999	2.5.2023r	02/04/2023	02/04/2023	1.30	tax	18139. - Sales Tax Receivable	
Amazon	EFT9999	2.5.2023r	02/04/2023	02/04/2023	17.98	items for First Aide	1610.10.7801.2 - Supplies & materials:	
					<u>\$522.15</u>			
					\$522.15			
ARS Rescue Rooter	0	9151-295057	02/17/2023	02/17/2023	305.00	plumbing repair	1430.26.5619 - Repair & maint: O&M: L	
					<u>\$305.00</u>			
					\$305.00			
Cafe Rio	EFT9999	2.2.2023	02/05/2023	02/05/2023	3.82	tax	18139. - Sales Tax Receivable	
Cafe Rio	EFT9999	2.2.2023	02/05/2023	02/05/2023	43.64	A2A+ site visit lunch	1610.24.0005 - Supplies & materials: S	
					<u>\$47.46</u>			
					\$47.46			
Canva	EFT9999	03690-36302459	02/04/2023	02/04/2023	206.00	2 banners for Anniversary Celebration	1613.21.0005 - Supplies-motivation: St	
					<u>\$206.00</u>			
					\$206.00			
Costco	EFT9999	2.22.2023	02/23/2023	02/23/2023	47.85	tax	18139. - Sales Tax Receivable	
Costco	EFT9999	2.22.2023	02/23/2023	02/23/2023	659.97	vaccums	1610.26.5619 - Supplies & materials: O	
					<u>\$707.82</u>			
					\$707.82			
Dollartree	EFT9999	2.9.2023	02/09/2023	02/09/2023	3.78	tax	18139. - Sales Tax Receivable	
Dollartree	EFT9999	2.9.2023	02/09/2023	02/09/2023	48.75	sweetheart dance decoratons	1613.21.0005 - Supplies-motivation: St	
					<u>\$52.53</u>			
					\$52.53			
Hobby Lobby	EFT9999	2.4.2023	02/04/2023	02/04/2023	7.47	Sales Tax	18139. - Sales Tax Receivable	
Hobby Lobby	EFT9999	2.4.2023	02/04/2023	02/04/2023	102.98	student activity & Valentines crafts	1610.10.7801.2 - Supplies & materials:	
					<u>\$110.45</u>			
					\$110.45			
Luckys	EFT9999	2.17.2023	02/17/2023	02/17/2023	1.53	tax	18139. - Sales Tax Receivable	
Luckys	EFT9999	2.17.2023	02/17/2023	02/17/2023	50.94	bag of candy for ASP	1610.10.0625 - Supplies & materials: In	
					<u>\$52.47</u>			
					\$52.47			
Sam's Club	EFT9999	2.10.2023	02/09/2023	02/09/2023	129.33	supplies for students	1610.10.7801.2 - Supplies & materials:	
Sam's Club	EFT9999	2.9.2023	02/09/2023	02/09/2023	3.08	Tax	18139. - Sales Tax Receivable	
Sam's Club	EFT9999	2.9.2023	02/09/2023	02/09/2023	102.80	sweetheart dance cookie tub	1613.21.0005 - Supplies-motivation: St	
Sam's Club	EFT9999	3.2.2023	02/23/2023	02/23/2023	5.03	Tax	18139. - Sales Tax Receivable	
Sam's Club	EFT9999	3.2.2023	02/23/2023	02/23/2023	76.78	cheese	4630.31.8000 - Supplies- Food for Foo	
Sam's Club	EFT9999	3.3.2023	02/23/2023	02/23/2023	3.58	Tax	18139. - Sales Tax Receivable	
Sam's Club	EFT9999	3.3.2023	02/23/2023	02/23/2023	50.21	food	4630.31.8000 - Supplies- Food for Foo	
					<u>\$370.81</u>			
					\$370.81			
Zurchers	0	2.9.2023	02/09/2023	02/09/2023	2.09	tax	18139. - Sales Tax Receivable	
Zurchers	0	2.9.2023	02/09/2023	02/09/2023	26.99	decorations Sweetheart Dance	1610.10.7801.2 - Supplies & materials:	
					<u>\$29.08</u>			
					\$29.08			
					<u>\$2,403.77</u>			
					\$2,403.77			

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Valerie Hill 6064 - 02/01/2023 to 02/28/2023

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Amazon	0	2.21.2023p	02/21/2023	02/21/2023	0.97	tax	18139. - Sales Tax Receivable	
Amazon	0	2.21.2023p	02/21/2023	02/21/2023	12.49	charger	1650.25.5420 - Supplies-comp & tech:	
					\$13.46			
					\$13.46			
HUB/Spectra	EFT9999	2.3.2023	02/03/2023	02/03/2023	274.86	Federal E-filing, recipient mail 1095/1094	1240.01.0000 - HDL insurance prem un	
					\$274.86			
					\$288.32			