

Pacific Heritage Academy Board Minutes  
February 27, 2025, (via Google Meet) 5:32-6:38 p.m.  
Pacific Heritage Academy

Agenda Items	Minutes
<b>Call to Order/Roll Call</b>	Present: Sarah Erb, Ben Brown, and Wayne Clausing. Jay Frost came in after roll call.
<b>Previous Board Minutes:</b> <ul style="list-style-type: none"> <li>Minutes from January 23, 2025</li> </ul>	<b>Ben makes a motion to approve the Board Minutes, Wayne seconds, motion passes unanimously.</b>
<b>Public Comment:</b>	None
<b>Possible Appointment of New Board Member:</b>	Charlotte Tuilevuka has applied to be on the board. She is a parent of students that attend Pacific Heritage Academy. She loves having the opportunity of having the cultural aspect that her students can learn. She is the director of <b>Wayne makes a motion to nominate Charlotte to be a member of the board. Ben seconds, motion passes unanimously.</b>
<b>Financial Report:</b>	Rich: <ul style="list-style-type: none"> <li>January's Finances presented.</li> <li>DCOH: 45</li> <li>All major categories are right where we expect them to be.</li> <li>Jay has completed all the board training for the year.</li> </ul> <b>Wayne makes a motion to accept the January Financial report, Jay seconds, motion passes unanimously.</b>
<b>School Land Trust:</b>	Form to be submitted for School Land Trust <ul style="list-style-type: none"> <li>All board members serve on the Land Trust Council.</li> <li>Board has been trained on School Land Trust.</li> <li>Election procedure needs to be posted on the website.</li> <li>Parents notified by Title I Parent meeting and posted on the website.</li> <li>Report to be filed by March 1st.</li> </ul> <b>Ben makes a motion to accept the School Land Trust SY 2025-2026 report, Jay seconds, motion passes unanimously.</b>
<b>School Report</b>	Sheena: Director's Report <ul style="list-style-type: none"> <li>Enrollment:317</li> <li>Events for Symphony and Museum of Fine Arts, Breakfast &amp; Books Green eggs and Ham tomorrow.</li> <li>We need help from our board members to sell tickets or donation packages for our Gala.</li> </ul>
<b>Next Board Meeting:</b>	March 20, 2025 <ul style="list-style-type: none"> <li>We'll talk about fundraising items next time</li> </ul>
<b>Meeting Adjourned</b>	<b>Wayne makes a motion to adjourn the meeting. Ben seconds, motion passes unanimously.</b> Meeting ended at 6:38 p.m.

