



# Finance & Accounting Report

Summary, Notes & Action Items

Prepared by: Richard Eccles  
**Business Administrator**

Month Ending: January 31, 2024

## Summary

Reminder: Updated revenue and expense projections are now in the "Projected Results" column.

## Notes

### Reporting

- Submitted Semi-Yearly Money Management Council Report to State
- Sent W2s to staff and uploaded to SSA
- Sent 1099s to vendors and submitted to IRS
- Q2 Quarterly Reports to IRS and State
- Q2 Transparency File uploaded to State Auditor
- Completed 990 tax reporting to External Auditors

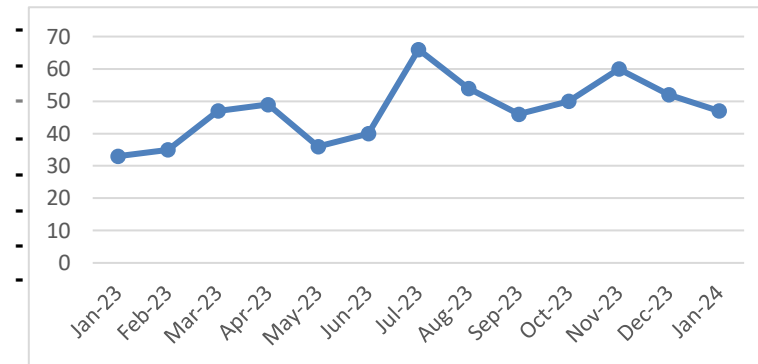
### Balance Sheet

- Days of Cash on Hand           **47**       Down 5 from previous report
- Compliance DCOH               **72**

\*45 Days required for Bond Compliance

### Income Statement

- line 135 - Outside SpED services - may need to increase budget
- line 138 - External auditors progress billing
- line 154 - Required building inspections for Bondholders
- 
- 
- 
- 



### Action Items

- 
- 
- 
-

**Pacific Heritage Academy dba Pacific Heritage School**  
**Balance Sheet - Board Report**  
**01/01/2024 to 01/31/2024**

	<b>Current Month YTD DRAFT</b>	<b>Prior Month YTD FINAL</b>
<b>Assets</b>		
<b>Cash</b>		
<b>Operating cash</b>		
Checking - Zions	520,206	574,313
Cash on Hand	5,559	5,559
<b>Total Operating cash</b>	<b>525,765</b>	<b>579,872</b>
<b>Restricted cash</b>		
Revenue		
Principal	63,163	50,486
Interest	170,762	136,415
Bond reserve	537,735	537,735
Tax and issuance	7,862	6,101
Repair and replacement	185,932	200,000
Expense	45,024	44,348
<b>Total Restricted cash</b>	<b>1,010,477</b>	<b>975,086</b>
<b>Total Cash</b>	<b>1,536,242</b>	<b>1,554,957</b>
<b>Accounts receivable</b>		
State	550	550
Federal	92,858	45,335
Sales tax receivable	3,153	3,010
<b>Total Accounts receivable</b>	<b>96,560</b>	<b>48,894</b>
<b>Total Assets</b>	<b>1,632,802</b>	<b>1,603,851</b>

**Pacific Heritage Academy dba Pacific Heritage School**  
**Balance Sheet - Board Report**  
**01/01/2024 to 01/31/2024**

---

	<b>Current Month YTD DRAFT</b>	<b>Prior Month YTD FINAL</b>
<b>Liabilities and fund balance</b>		
<b>Accounts payable</b>		
Accounts payable	18,200	38,176
Payroll and benefits payable	133,313	107,179
P-Card liabilities	11,327	11,412
<b>Total Accounts payable</b>	<b><u>162,840</u></b>	<b><u>156,767</u></b>
<b>Other current liabilities</b>		
Accrued salaries and wages	72,167	54,996
Accrued other benefits liability	7,068	8,097
<b>Total Other current liabilities</b>	<b><u>79,235</u></b>	<b><u>63,093</u></b>
<b>Fund balance</b>		
Beginning fund balance	1,667,585	1,667,585
Net income	<u>(21,906)</u>	<u>(28,643)</u>
<b>Total Fund balance</b>	<b><u>1,645,679</u></b>	<b><u>1,638,942</u></b>
<b>Total Liabilities and fund balance</b>	<b><u>1,887,753</u></b>	<b><u>1,858,802</u></b>

**Pacific Heritage Academy dba Pacific Heritage School**  
**Income Statement - Board Report**  
**01/01/2024 to 01/31/2024**  
**58.33% of the fiscal year has expired**

	Actual YTD	Original Budget	Projected Results	\$ Over (Und) YTD	% of Budget YTD	Current Month Draft	Prior Month	2 Month Prior
<b>Net Income (Loss)</b>								
<b>Revenue</b>								
<b>002 Local Revenue</b>								
005 Interest Income	30,201	29,500	50,000	(19,799)	60.40%	4,322	3,973	3,846
006 Lunch Fee Student	991	13,500	13,500	(12,509)	7.34%			
007 Lunch Fee Non Students	894	2,035	2,035	(1,141)	43.92%	104	116	347
013 Local Donations	7,087	35,000	35,000	(27,913)	20.25%	731	402	184
016 Income- Sales & Rentals	450	450	450		100.00%	250		
017 Sales & Local Income	29,301	38,950	38,950	(9,649)	75.23%	445	622	20,211
<b>Total 002 Local Revenue</b>	<b>68,925</b>	<b>119,435</b>	<b>139,935</b>	<b>(71,010)</b>	<b>49.25%</b>	<b>5,852</b>	<b>5,113</b>	<b>24,588</b>
<b>021 State Revenue</b>								
022 Regular School Program	739,195	1,280,028	1,260,060	(520,865)	58.66%	104,173	104,173	104,173
023 Professional Staff	51,226	112,787	73,944	(22,718)	69.28%	4,544	4,544	4,544
024 Flexible Allocation	453	805	761	(308)	59.55%	62	62	62
025 Educator Salary Adjustm	118,605	128,414	203,322	(84,718)	58.33%	16,944	16,944	41,913
026 Class Size Reduction K-8	73,266	126,294	125,212	(51,946)	58.51%	10,389	10,389	10,389
028 Charter- Local Replacem	557,831	990,569	937,233	(379,402)	59.52%	75,880	75,880	75,880
029 Special Ed Add-on	111,314	185,668	190,825	(79,510)	58.33%	15,902	15,902	17,621
031 Special Ed Extended/Sta	3,591	9,314	9,315	(5,724)	38.55%	513	513	513
033 Other State Restricted Pr	30,052	84,627	84,627	(54,575)	35.51%		5,006	
034 Enhancement for At-Ris	72,478	241,168	110,766	(38,288)	65.43%	7,658	7,658	7,658
036 Reading Improvement P	12,511	21,893	21,893	(9,382)	57.15%	1,694	1,694	1,824
038 Beverly Taylor Sorenson		4,300						
040 School LAND Trust Prog	47,449	47,449	47,449	0	100.00%			
042 Lunch- State Liquor Tax	25,522	52,000	52,000	(26,478)	49.08%	2,668		
045 Library Books & Electro		449						
046 Teachers Materials & Su	2,717	1,957	2,717	0	99.99%		1,151	
047 Other State Revenue	52,754	148,935	249,767	(197,013)	21.12%	6,822	6,836	6,819
<b>Total 021 State Revenue</b>	<b>1,898,964</b>	<b>3,436,656</b>	<b>3,369,891</b>	<b>(1,470,927)</b>	<b>56.35%</b>	<b>247,248</b>	<b>250,751</b>	<b>271,396</b>

**Pacific Heritage Academy dba Pacific Heritage School**  
**Income Statement - Board Report**  
**01/01/2024 to 01/31/2024**  
**58.33% of the fiscal year has expired**

	<u>Actual YTD</u>	<u>Original Budget</u>	<u>Projected Results</u>	<u>\$ Over (Und) YTD</u>	<u>% of Budget YTD</u>	<u>Current Month Draft</u>	<u>Prior Month</u>	<u>2 Month Prior</u>
<b>071 Federal Revenue</b>								
072 IDEA B Disabled	20,589	68,746	69,573	(48,985)	29.59%		20,589	
074 National School Lunch P	1,720		1,720	0	99.97%	1,067		
078 School Lunch Free / Red	84,882	214,500	214,500	(129,618)	39.57%	15,600	11,615	10,624
079 Title I Disadvantaged	47,523	174,097	174,097	(126,574)	27.30%	47,523		
080 Title II Teacher Improve	3,199	9,950	9,950	(6,751)	32.15%		3,199	
081 Title III ELA		21,136	21,136	(21,136)				
083 Other USBE CARES Prog		232,000	232,000	(232,000)				
<b>Total 071 Federal Revenue</b>	<b>157,912</b>	<b>720,429</b>	<b>722,976</b>	<b>(565,064)</b>	<b>21.84%</b>	<b>64,190</b>	<b>35,403</b>	<b>10,624</b>
<b>Total Revenue</b>	<b>2,125,801</b>	<b>4,276,520</b>	<b>4,232,803</b>	<b>(2,107,002)</b>	<b>50.22%</b>	<b>317,290</b>	<b>291,267</b>	<b>306,608</b>

**Pacific Heritage Academy dba Pacific Heritage School**  
**Income Statement - Board Report**  
**01/01/2024 to 01/31/2024**  
**58.33% of the fiscal year has expired**

	<u>Actual YTD</u>	<u>Original Budget</u>	<u>Projected Results</u>	<u>\$ Over (Und) YTD</u>	<u>% of Budget YTD</u>	<u>Current Month Draft</u>	<u>Prior Month</u>	<u>2 Month Prior</u>
<b>Expense</b>								
<b>102 Salaries 100</b>								
103 Wages- Principals & Dire	133,018	229,521	229,521	(96,503)	57.95%	19,127	19,127	19,127
104 Wages- Instructional Su	600		600		100.00%			
105 Wages- Teachers	749,056	1,080,726	1,080,726	(331,670)	69.31%	117,111	113,271	131,453
106 Wages- Teachers-Special	50,902	147,633	90,000	(39,098)	56.56%	8,106	7,118	9,092
107 Wages- Substitute Teach	3,291	23,000	6,500	(3,209)	50.63%	140	140	280
108 Wages- Student Support	76,482	64,010	92,410	(15,928)	82.76%	12,656	11,883	14,742
109 Wages- Admin Support S	109,391	194,974	194,974	(85,583)	56.11%	15,410	15,248	15,339
110 Wages- Aides & Paraprof	141,303	389,632	390,432	(249,129)	36.19%	20,629	16,669	25,614
111 Wages- SpEd Aide & Par	74,496	113,888	113,888	(39,392)	65.41%	11,248	10,609	14,592
113 Wages- Admin MAINT &	52,975	77,620	77,620	(24,645)	68.25%	5,930	7,264	8,367
115 Wages- Food Services	42,247	104,010	80,000	(37,753)	52.81%	7,151	6,083	3,833
<b>Total 102 Salaries 100</b>	<b>1,433,760</b>	<b>2,425,014</b>	<b>2,356,671</b>	<b>(922,911)</b>	<b>60.84%</b>	<b>217,508</b>	<b>207,410</b>	<b>242,439</b>
<b>121 Benefits 200</b>								
122 Retirement Programs	24,559	36,480	36,480	(11,921)	67.32%	3,734	3,739	3,730
123 Social Security & Medica	100,417	187,500	187,500	(87,083)	53.56%	14,767	14,548	15,585
124 Health Benefits	131,599	222,200	222,200	(90,601)	59.23%	15,550	19,162	21,071
125 Unemployment Insuranc	1,255	30,050	4,050	(2,795)	31.00%	184	189	193
126 Other Employee Benefits	24,080	21,000	40,000	(15,920)	60.20%	3,267	3,194	3,246
<b>Total 121 Benefits 200</b>	<b>281,912</b>	<b>497,230</b>	<b>490,230</b>	<b>(208,318)</b>	<b>57.51%</b>	<b>37,502</b>	<b>40,832</b>	<b>43,825</b>
<b>131 Purchased Prof &amp; Tech</b>								
133 Instructional Services	9,376	24,043	24,043	(14,667)	39.00%	1,014	375	324
134 Employee Training & De	844	6,580	6,580	(5,736)	12.82%			300
135 Education Support Servi	42,890	65,750	65,750	(22,860)	65.23%	1,205	12,583	8,052
136 Administrative Support		4,500						
137 Computer and Tech Serv	30,146	39,000	39,000	(8,854)	77.30%	4,028	3,830	3,760
138 Legal and Accounting	10,000	15,800	15,800	(5,800)	63.29%			10,000
139 Other Purchased Service	4,700	3,900	12,600	(7,900)	37.30%	458	567	1,285
<b>Total 131 Purchased Prof &amp;</b>	<b>97,957</b>	<b>159,573</b>	<b>163,773</b>	<b>(65,816)</b>	<b>59.81%</b>	<b>6,705</b>	<b>17,355</b>	<b>23,721</b>
<b>151 Purchased Property Ser</b>								
152 Utilities Expenses	20,305	17,500	27,000	(6,695)	75.20%	1,286	1,246	1,325
153 Repair & Maint- Comp &	835	500	1,000	(165)	83.50%			
154 Repair & Maint- Facilitie	42,588	90,000	90,000	(47,412)	47.32%	15,000	1,739	6,146
157 Lease- Rent Expense	10,650	23,520	18,520	(7,870)	57.51%	1,704	1,863	1,704
<b>Total 151 Purchased Proper</b>	<b>74,378</b>	<b>131,520</b>	<b>136,520</b>	<b>(62,142)</b>	<b>54.48%</b>	<b>17,991</b>	<b>4,847</b>	<b>9,176</b>

**Pacific Heritage Academy dba Pacific Heritage School**  
**Income Statement - Board Report**  
**01/01/2024 to 01/31/2024**  
**58.33% of the fiscal year has expired**

	<b>Actual YTD</b>	<b>Original Budget</b>	<b>Projected Results</b>	<b>\$ Over (Und) YTD</b>	<b>% of Budget YTD</b>	<b>Current Month Draft</b>	<b>Prior Month</b>	<b>2 Month Prior</b>
<b>171 Other Purchased Servic</b>								
172 Transportation Services	7,393	7,300	15,300	(7,907)	48.32%		232	4,263
173 Insurance Expense	19,609	19,400	19,609		100.00%		10,629	374
174 Telephone & Internet	1,918	3,600	3,600	(1,682)	53.27%	278		593
175 Other Communication E	464			464			35	(685)
176 Postage & Mailing Expen	861	1,200	1,200	(339)	71.71%	140	198	77
178 Copy and Print Services	80		80	0	99.45%			
179 Advertising- Administrat	3,095	2,000	5,000	(1,905)	61.90%			595
180 Travel- Staff Travel & Mil	1,252	4,900	4,900	(3,648)	25.55%			
181 Travel- Field Trips Expe	665	750	750	(85)	88.62%			
<b>Total 171 Other Purchased</b>	<b>35,336</b>	<b>39,150</b>	<b>50,439</b>	<b>(15,103)</b>	<b>70.06%</b>	<b>418</b>	<b>11,094</b>	<b>5,216</b>
<b>191 Supplies 600</b>								
192 Classroom Supplies	24,178	59,488	59,488	(35,310)	40.64%	780	1,401	8,022
193 Employee Motivation Su	5,229	22,100	22,100	(16,871)	23.66%	248	529	664
194 Employee Training Supp		70	70	(70)				
195 Special Ed Supplies	2,176	7,700	7,700	(5,524)	28.26%			306
196 Administration Supplies	19,987	46,500	46,500	(26,513)	42.98%	1,513	1,768	837
198 Vending Machines	861	1,500	1,500	(639)	57.37%			146
199 Food and Supplies	91,736	155,801	155,801	(64,065)	58.88%	14,462	17,328	14,162
200 Maintenance Supplies	7,528	34,000	34,000	(26,472)	22.14%	151	1,733	299
201 Transportation Supplies	50		51	(1)	98.06%		50	
202 Energy-Electricity & Nat	18,060	38,800	38,800	(20,740)	46.55%	3,328	2,919	2,248
203 Textbooks & Instruction	27,709	4,500	28,310	(601)	97.88%	29		5,010
204 Library Books & Supplie		800	800	(800)				
205 Computer & Tech Suppli	55,394	21,150	60,894	(5,500)	90.97%	7,636		
206 Motor Fuel & Oil	50		100	(50)	50.01%			
208 Student Motivation	2,462	9,500	9,500	(7,038)	25.91%	40	936	68
209 Student Programs Suppl	182	4,500	4,500	(4,318)	4.04%		14	
210 Fund Raising Supplies	11,001	9,200	12,000	(999)	91.68%	541		
<b>Total 191 Supplies 600</b>	<b>266,603</b>	<b>415,609</b>	<b>482,114</b>	<b>(215,511)</b>	<b>55.30%</b>	<b>28,728</b>	<b>26,678</b>	<b>31,761</b>
<b>241 Other Objects 800</b>								
242 Dues and Fees	5,093	5,480	5,544	(451)	91.86%		139	
243 Interest Paid- Loans	194,311	380,143	380,143	(185,832)	51.12%			700
244 Principal Paid- Loans	154,624	145,000	160,000	(5,376)	96.64%	1,701	1,701	
<b>Total 241 Other Objects 800</b>	<b>354,028</b>	<b>530,623</b>	<b>545,687</b>	<b>(191,659)</b>	<b>64.88%</b>	<b>1,701</b>	<b>1,840</b>	<b>700</b>
<b>Total Expense</b>	<b>2,543,973</b>	<b>4,198,718</b>	<b>4,225,434</b>	<b>(1,681,461)</b>	<b>60.21%</b>	<b>310,554</b>	<b>310,057</b>	<b>356,837</b>
<b>Total Net Income (Loss)</b>	<b>(418,172)</b>	<b>77,802</b>	<b>7,369</b>	<b>(425,541)</b>	<b>-5,674.99%</b>	<b>6,736</b>	<b>(18,790)</b>	<b>(50,229)</b>

**Pacific Heritage Academy dba Pacific Heritage School**  
**Check Register**  
**Checking Zions - 01/01/2024 to 01/31/2024**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
AmTrust North America (ACH)		1.3.2024	01/03/2024	01/03/2024	619.00	payment	1290.01.0000 - Other Ben Unassigned	
					<b>\$619.00</b>			
Atchison, David	6326	0000020	01/09/2024	01/16/2024	1,000.00	website development	1312.25.0005 - Technical services-com	
					<b>\$1,000.00</b>			
Atlas Sheet Metal, Inc.	6318	57349	12/13/2023	01/11/2024	400.00	quarterly maintenance	1430.26.5619 - Repair & maint: O&M: L	
Atlas Sheet Metal, Inc.	6318	57396	12/14/2023	01/11/2024	269.60	replace blower motor	1430.26.5619 - Repair & maint: O&M: L	
					\$669.60			
					<b>\$669.60</b>			
Blomquist Hale Consulting Group, In	6327	jan24-3815	01/01/2024	01/16/2024	198.90	EAP SY 2024	1290.01.0000 - Other Ben Unassigned	
					<b>\$198.90</b>			
Clear Speech & Language	6329	12/1-12/21/2023	12/01/2023	01/16/2024	2,358.47	speech services & evals	1340.21.0005 - Professional service: St	
					<b>\$2,358.47</b>			
Colonial Life	6328	4468617-121077	12/24/2023	01/16/2024	372.68	12/10 & 12/25/2023	1240.01.0000 - HDL insurance prem un	
					<b>\$372.68</b>			
DB Productions Utah	6319	350423-000220	12/21/2023	01/11/2024	450.00	comm. circle streaming	1350.22.0005 - Technical services: Staf	
					<b>\$450.00</b>			
Department of Government Operatio	6325	1.10.2024	01/10/2024	01/16/2024	751.80	Jan 10 P-card VH	19512.. - P-Card Clearing	
Department of Government Operatio	6325	1.10.2024 DC	01/10/2024	01/16/2024	3,928.68	Jan 10 P-card DC	19512.. - P-Card Clearing	
Department of Government Operatio	6325	1.10.2024 KK	01/10/2024	01/16/2024	175.60	Jan 10 P-card KK	19512.. - P-Card Clearing	
Department of Government Operatio	6325	1.10.2024 SA	01/10/2024	01/16/2024	1,565.49	Jan 10 P-card SA	19512.. - P-Card Clearing	
					\$6,421.57			
Department of Government Operatio	6340	remaining 8.10.20	01/17/2024	01/17/2024	565.55	Aug 10 2023 remaining P-card DC	19512.. - P-Card Clearing	
					<b>\$6,987.12</b>			
Digital Retirement Solutions	999999	PR011524-436	01/25/2024	01/25/2024	354.34	401K Loan	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR011524-436	01/25/2024	01/25/2024	2,169.68	401(k)	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR011524-436	01/25/2024	01/25/2024	2,197.91	Roth IRA	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR123123-436	01/10/2024	01/11/2024	354.34	401K Loan	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR123123-436	01/10/2024	01/11/2024	2,167.88	401(k)	19545.7. - Accrued Retirement Paid- U	
Digital Retirement Solutions	999999	PR123123-436	01/10/2024	01/11/2024	2,179.33	Roth IRA	19545.7. - Accrued Retirement Paid- U	
					\$9,423.48			
					<b>\$9,423.48</b>			
Dominion Energy (ACH)		1.9.2024	01/09/2024	01/09/2024	1,479.56	1/9/2024	1621.26.5619 - Energy-gas & heating:	
					<b>\$1,479.56</b>			
Edwin B Parry	6315	PR121523-702	12/22/2023	01/08/2024	188.96	Garnishment - Parry	19541.4. - Accrued Garnishments - Exp	
					<b>\$188.96</b>			
EFTPS	999999	PR011524-2	01/25/2024	01/25/2024	2,475.72	Medicare Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR011524-2	01/25/2024	01/25/2024	5,085.06	Federal Income Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR011524-2	01/25/2024	01/25/2024	10,586.10	Social Security Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR123123-2	01/10/2024	01/11/2024	2,434.36	Medicare Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR123123-2	01/10/2024	01/11/2024	4,845.26	Federal Income Tax	19540.2. - Accrued SS, MC & Fed WH t	
EFTPS	999999	PR123123-2	01/10/2024	01/11/2024	10,409.16	Social Security Tax	19540.2. - Accrued SS, MC & Fed WH t	
					\$35,835.66			
					<b>\$35,835.66</b>			



**Pacific Heritage Academy dba Pacific Heritage School**  
**Check Register**  
**Checking Zions - 01/01/2024 to 01/31/2024**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
EMI Health (ACH)		1.8.2024	01/08/2024	01/08/2024	634.20	VISION AND TELEMED	1240.01.0000 - HDL insurance prem un	
					<b>\$634.20</b>			
EverBank	6350	9849536	01/25/2024	01/25/2024	1,704.47	copy machine financing	1443.26.5619 - Rental-Comp & Tech: M	
					<b>\$1,704.47</b>			
Health Equity, Inc.		1.12.2024	01/12/2024	01/12/2024	-21.00	fees	1240.01.0000 - HDL insurance prem un	
Health Equity, Inc.		1.26.2024	01/26/2024	01/26/2024	669.15	fees	1240.01.0000 - HDL insurance prem un	
					<b>\$648.15</b>			
Health Equity, Inc.	999999	1ju9xa8	01/10/2024	01/11/2024	31.50	fees	1240.01.0000 - HDL insurance prem un	
Health Equity, Inc.	999999	PR011524-748	01/25/2024	01/25/2024	671.65	HSA	19540.3. - Accrued Health Benefits Wit	
Health Equity, Inc.	999999	PR123123-748	01/10/2024	01/11/2024	621.65	HSA	19540.3. - Accrued Health Benefits Wit	
					<b>\$1,324.80</b>			
					<b>\$1,972.95</b>			
Hy-Ko Supply	6330	865646	12/19/2023	01/16/2024	1,700.98	soap & towels	1610.26.5619 - Supplies & materials: O	
					<b>\$1,700.98</b>			
Lift Credit, LLC	6314	PR121523-1642	12/22/2023	01/08/2024	776.19	Garnishment - Lift Credit	19541.4. - Accrued Garnishments - Exp	
Lift Credit, LLC	6320	PR123123-1642	01/10/2024	01/11/2024	545.48	Garnishment - Lift Credit	19541.4. - Accrued Garnishments - Exp	
Lift Credit, LLC	6342	PR011524-1642	01/25/2024	01/25/2024	390.99	Garnishment - Lift Credit	19541.4. - Accrued Garnishments - Exp	
					<b>\$1,712.66</b>			
Linguistica International	6331	45268	01/08/2024	01/16/2024	42.09	interpreter service - SPED	1320.22.1205 - Educational services: S	
Linguistica International	6331	59958	12/01/2023	01/16/2024	50.73	interpreter service - SPED	1320.22.1205 - Educational services: S	
					<b>\$92.82</b>			
					<b>\$92.82</b>			
Lolofie, Irene Hanalei	6343	1.15.2024	01/15/2024	01/25/2024	1.44	tax	18139. - Sales Tax Receivable	
Lolofie, Irene Hanalei	6343	1.15.2024	01/15/2024	01/25/2024	27.00	supplies for winter craft	1610.10.5678 - Supplies & materials: In	
					<b>\$28.44</b>			
					<b>\$28.44</b>			
McBride, Jennifer M.	6321	12.21.2023	12/21/2023	01/11/2024	44.58	tissues & hot chocolate	1610.10.0005 - Supplies & materials: In	
					<b>\$44.58</b>			
MD Property Services, Inc.	6322	61307	12/18/2023	01/11/2024	375.00	sprinkler blowout	1430.26.5619 - Repair & maint: O&M: L	
MD Property Services, Inc.	6344	60673	12/01/2023	01/25/2024	654.00	sprinkler blowout	1430.26.5619 - Repair & maint: O&M: L	
					<b>\$1,029.00</b>			
National Benefit Services, LLC		1.12.2024	01/12/2024	01/12/2024	365.81	EE CONTRIBUTIONS	1240.01.0000 - HDL insurance prem un	
National Benefit Services, LLC		1.26.2024	01/26/2024	01/26/2024	365.81	EE CONTRIBUTIONS	1240.01.0000 - HDL insurance prem un	
					<b>\$731.62</b>			
National Benefit Services, LLC	6332	963336	11/30/2023	01/16/2024	75.00	fees	1240.01.0000 - HDL insurance prem un	
National Benefit Services, LLC	6345	973541	12/31/2023	01/25/2024	75.00	fees	1240.01.0000 - HDL insurance prem un	
					<b>\$881.62</b>			
Neurobehavioral Center for Growth	6333	576	12/07/2023	01/16/2024	414.58	testing and reporting on SPED children Oct inv	1340.21.1205 - Professional service: St	
Neurobehavioral Center for Growth	6333	588	01/08/2024	01/16/2024	592.25	testing and reporting on SPED children Oct inv	1340.21.1205 - Professional service: St	
					<b>\$1,006.83</b>			
					<b>\$1,006.83</b>			

**Pacific Heritage Academy dba Pacific Heritage School**  
**Check Register**  
**Checking Zions - 01/01/2024 to 01/31/2024**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Nicholas And Company	6323	8588507	12/14/2023	01/11/2024	78.73	detergent	4610.31.8000 - Supplies- Non-Food for	
Nicholas And Company	6323	8588507	12/14/2023	01/11/2024	1,576.05	milk, cheese & potatoes	4630.31.8000 - Supplies- Food for Foo	
Nicholas And Company	6323	8592316	12/18/2023	01/11/2024	148.47	napkins and foil	4610.31.8000 - Supplies- Non-Food for	
Nicholas And Company	6323	8592316	12/18/2023	01/11/2024	1,051.22	mayom, cereal & sauce	4630.31.8000 - Supplies- Food for Foo	
Nicholas And Company	6323	8592317	12/18/2023	01/11/2024	124.60	FFVP grapes	4630.31.8000 - Supplies- Food for Foo	
					\$2,979.07			
					<b>\$2,979.07</b>			
Office of Recovery Services	6316	PR121523-823	12/22/2023	01/08/2024	278.00	Garnishment - Office of Recovery Services	19541.4. - Accrued Garnishments - Exp	
Office of Recovery Services	6324	PR123123-823	01/10/2024	01/11/2024	278.00	Garnishment - Office of Recovery Services	19541.4. - Accrued Garnishments - Exp	
Office of Recovery Services	6346	PR011524-823	01/25/2024	01/25/2024	278.00	Garnishment - Office of Recovery Services	19541.4. - Accrued Garnishments - Exp	
					<b>\$834.00</b>			
Onward Technology	6334	80686	01/01/2024	01/16/2024	3,027.96	monthly tech support	1312.25.0005 - Technical services-com	
					<b>\$3,027.96</b>			
Pacific Office Automation	6347	148864	01/09/2024	01/25/2024	1,701.37	Lease Payment	1843.50.5619 - Principal- Capital Lease	
					<b>\$1,701.37</b>			
Pine Cove Consulting, LLC	6335	1.4.2024	01/04/2024	01/16/2024	6,557.00	2 smart boards	1650.10.7225 - Supplies-comp & tech: I	
					<b>\$6,557.00</b>			
Principal Financial Group (ACH)	EFT	1.2.2024	01/02/2024	01/02/2024	2,449.56	STD and Life Ins	1290.01.0000 - Other Ben Unassigned	
					<b>\$2,449.56</b>			
Public Employees Heath Program	6336	12.20.2023	12/20/2023	01/16/2024	2,178.60	Dental Insurance premiums	1240.01.0000 - HDL insurance prem un	
Public Employees Heath Program	6336	12.20.2023	12/20/2023	01/16/2024	23,050.20	Medical Insurance premiums	1240.01.0000 - HDL insurance prem un	
					\$25,228.80			
Public Employees Heath Program	6348	1.20.2024	01/20/2024	01/25/2024	2,178.60	Dental Insurance premiums	1240.01.0000 - HDL insurance prem un	
Public Employees Heath Program	6348	1.20.2024	01/20/2024	01/25/2024	23,050.20	Medical Insurance premiums	1240.01.0000 - HDL insurance prem un	
					\$25,228.80			
					<b>\$50,457.60</b>			
Rocky Mountain Power (ACH)	EFT	1.8.2023	01/08/2024	01/08/2024	1,848.09	Electric Power	1622.26.5619 - Energy-electricity: O&M	
					<b>\$1,848.09</b>			
Sagapolu, Camille Lalelei Lolofie	6317	1.23.2023	01/23/2023	01/11/2024	1.20	tax	18139.. - Sales Tax Receivable	
Sagapolu, Camille Lalelei Lolofie	6317	1.23.2023	01/23/2023	01/11/2024	16.56	Milk Art contest	1613.21.0005 - Supplies-motivation: St	
Sagapolu, Camille Lalelei Lolofie	6317	10.5.2023	10/05/2023	01/11/2024	0.24	tax	18139.. - Sales Tax Receivable	
Sagapolu, Camille Lalelei Lolofie	6317	10.5.2023	10/05/2023	01/11/2024	7.96	field day supplies	1610.21.0390 - Supplies & materials: St	
					\$25.96			
					<b>\$25.96</b>			
Salt Lake City	6337	12.20.2023	12/20/2023	01/16/2024	8.08	11/22-12/20/2023	1411.26.5619 - Utility-water & sewer: O	
					<b>\$8.08</b>			
Salt Lake City Corporation	6338	12.20.2023	12/20/2023	01/16/2024	485.36	11/22-12/20/2023	1411.26.5619 - Utility-water & sewer: O	
					<b>\$485.36</b>			
Sutherlands	6349	007704	01/04/2024	01/25/2024	111.66	felt pads & tool set	1610.26.5619 - Supplies & materials: O	
					<b>\$111.66</b>			

**Pacific Heritage Academy dba Pacific Heritage School  
Check Register  
Checking Zions - 01/01/2024 to 01/31/2024**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
TCI Security and Monitoring, LLC	6339	38734	12/20/2023	01/16/2024	40.00	monthly alarm monitoring	1430.26.5619 - Repair & maint: O&M: L	
					<b>\$40.00</b>			
Utah State Tax Commission	999999	PR011524-3	01/25/2024	01/25/2024	3,323.06	State Income Tax	19540.1. - Accrued State Withholding	
Utah State Tax Commission	999999	PR123123-3	01/10/2024	01/11/2024	3,264.09	State Income Tax	19540.1. - Accrued State Withholding	
					\$6,587.15			
					<b>\$6,587.15</b>			
					<b>\$147,504.84</b>			

**Pacific Heritage Academy dba Pacific Heritage School**  
**Check Register**  
**Visa Damaris Colon 3660 - 01/01/2024 to 01/31/2024**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Amazon		1.10.2024	01/10/2024	01/10/2024	1.94	tax	18139.. - Sales Tax Receivable	
Amazon		1.10.2024	01/10/2024	01/10/2024	24.99	pencil sharpener	1610.10.0005 - Supplies & materials: In	
Amazon		1.10.2024b	01/10/2024	01/10/2024	1.86	tax	18139.. - Sales Tax Receivable	
Amazon		1.10.2024b	01/10/2024	01/10/2024	23.99	sticky note pads for 100th day of school	1613.21.0005 - Supplies-motivation: St	
Amazon		1.23.2024b	01/23/2024	01/23/2024	3.41	tax	18139.. - Sales Tax Receivable	
Amazon		1.23.2024b	01/23/2024	01/23/2024	43.99	tardy slip book	1610.24.0005 - Supplies & materials: S	
Amazon		1.23.2024g	01/23/2024	01/23/2024	4.76	tax	18139.. - Sales Tax Receivable	
Amazon		1.23.2024g	01/23/2024	01/23/2024	58.79	2 printer toners	4610.31.8000 - Supplies- Non-Food for	
Amazon		1.23.2024p	01/23/2024	01/23/2024	5.42	tax	18139.. - Sales Tax Receivable	
Amazon		1.23.2024p	01/23/2024	01/23/2024	69.99	HP pavilion monitor	1610.10.5420 - Supplies & materials: In	
Amazon		1.24.2024c	01/24/2024	01/24/2024	0.69	tax	18139.. - Sales Tax Receivable	
Amazon		1.24.2024c	01/24/2024	01/24/2024	8.85	cables	1610.24.0005 - Supplies & materials: S	
Amazon		1.29.2024	01/23/2024	01/23/2024	7.04	tax	18139.. - Sales Tax Receivable	
Amazon		1.29.2024	01/23/2024	01/23/2024	90.96	toner for kitchen printer	4610.31.8000 - Supplies- Non-Food for	
Amazon		8.4.2023	01/17/2024	01/17/2024	1.47	tax	18139.. - Sales Tax Receivable	
Amazon		8.4.2023	01/17/2024	01/17/2024	18.99	food service file organizer & desk organizer	4610.31.8000 - Supplies- Non-Food for	
Amazon		8.7.2023 FS	01/17/2024	01/17/2024	3.01	tax	18139.. - Sales Tax Receivable	
Amazon		8.7.2023 FS	01/17/2024	01/17/2024	38.95	food service file organizer & desk organizer	4610.31.8000 - Supplies- Non-Food for	
Amazon		8.8.2023	01/17/2024	01/17/2024	2.94	tax	18139.. - Sales Tax Receivable	
Amazon		8.8.2023	01/17/2024	01/17/2024	37.98	desk organizer	1610.10.0005 - Supplies & materials: In	
Amazon		8.9.2023fs	01/17/2024	01/17/2024	28.52	tax	18139.. - Sales Tax Receivable	
Amazon		8.9.2023fs	01/17/2024	01/17/2024	347.53	printer for food service	4610.31.8000 - Supplies- Non-Food for	
					<u>\$826.07</u>			
Amazon	EFT	1.19.2024p	01/19/2024	01/19/2024	214.34	front office first aide supplies	1610.24.0005 - Supplies & materials: S	
Amazon	EFT	1.9.2024	01/09/2024	01/09/2024	2.71	tax	18139.. - Sales Tax Receivable	
Amazon	EFT	1.9.2024	01/09/2024	01/09/2024	34.99	folders for Kumu Goo	1610.10.0005 - Supplies & materials: In	
Amazon	EFT	8.7.2023z	01/17/2024	01/17/2024	6.20	tax	18139.. - Sales Tax Receivable	
Amazon	EFT	8.7.2023z	01/17/2024	01/17/2024	79.96	toner for Biz Office	1610.24.0005 - Supplies & materials: S	
					<u>\$338.20</u>			
					<b>\$1,164.27</b>			
Atlas Disposal		1.1.2024	01/01/2024	01/01/2024	752.44	trash pick up	1412.26.5619 - Utility-disposal service:	
					<b>\$752.44</b>			
Busy Bee Therapy Services, LLC		ph86	01/07/2024	01/07/2024	613.20	OT, COTA, mileage	1340.21.1205 - Professional service: St	
					<b>\$613.20</b>			
Inked Wear LLC		10818 - 2	01/10/2024	01/10/2024	540.75	Tshirts for students	1610.23.9100 - Supplies & materials: F	
					<b>\$540.75</b>			
Inquisitive	EFT	1.3.2024	01/03/2024	01/03/2024	29.40	Science Curriculum Subscription	1641.10.0005 - Textbooks: Instruct: K1	
					<b>\$29.40</b>			
ODP Business Solutions, LLC		1.17.2024b	01/17/2024	01/17/2024	29.04	paper & cardstock	1610.24.0005 - Supplies & materials: S	
ODP Business Solutions, LLC		1.4.2024	01/04/2024	01/04/2024	-36.83	returned envelopes	1610.24.0005 - Supplies & materials: S	
					(\$7.79)			
ODP Business Solutions, LLC	EFT	1.17.2024c	01/05/2024	01/05/2024	395.90	paper & cardstock	1610.24.0005 - Supplies & materials: S	
					<b>\$388.11</b>			
Sam's Club		1.5.2024	01/05/2024	01/05/2024	6.45	Tax	18139.. - Sales Tax Receivable	
Sam's Club		1.5.2024	01/05/2024	01/05/2024	183.30	breakfast for Kumus	1613.22.0005 - Supplies-motivation:Sta	
					<b>\$189.75</b>			
Smiths		1.17.2024	01/17/2024	01/17/2024	1.43	tax	18139.. - Sales Tax Receivable	
Smiths		1.17.2024	01/17/2024	01/17/2024	47.72	breakfast History Judges	1610.24.0005 - Supplies & materials: S	
Smiths		1.17.2024b	01/17/2024	01/17/2024	0.14	tax	18139.. - Sales Tax Receivable	

**Pacific Heritage Academy dba Pacific Heritage School**  
**Check Register**  
**Visa Damaris Colon 3660 - 01/01/2024 to 01/31/2024**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Smiths		1.17.2024b	01/17/2024	01/17/2024	4.78	breakfast History Judges	1610.24.0005 - Supplies & materials: S	
Smiths		1.31.2024	01/31/2024	01/31/2024	1.70	tax	18139.. - Sales Tax Receivable	
Smiths		1.31.2024	01/31/2024	01/31/2024	56.80	refreshments for Ohana night	1610.24.0005 - Supplies & materials: S	
Smiths		1.6.2024	01/06/2024	01/06/2024	1.48	tax	18139.. - Sales Tax Receivable	
Smiths		1.6.2024	01/06/2024	01/06/2024	49.48	breakfast for Kumus	1610.24.0005 - Supplies & materials: S	
					<b>\$163.53</b>			
Strawberry Communications. LLC		220380	01/01/2024	01/01/2024	277.81	phone	1530.25.0005 - Comm-tel & internet: C	
					<b>\$277.81</b>			
USPS		1.12.2024	01/12/2024	01/12/2024	139.89	stamps for mailing report cards	1531.25.0005 - DNU Comm-postage: C	
					<b>\$139.89</b>			
Ventris Learning		1244-6743	01/09/2024	01/09/2024	301.00	manuals for reading interventions	1610.10.5868 - Supplies & materials: In	
					<b>\$301.00</b>			
Walmart		1.24.2024f	01/24/2024	01/24/2024	1.54	tax	18139.. - Sales Tax Receivable	
Walmart		1.24.2024f	01/24/2024	01/24/2024	19.73	cables	1610.24.0005 - Supplies & materials: S	
					\$21.27			
Walmart	EFT	1.24.2024d	01/24/2024	01/24/2024	11.23	tax	18139.. - Sales Tax Receivable	
Walmart	EFT	1.24.2024d	01/24/2024	01/24/2024	144.99	cables	1610.24.0005 - Supplies & materials: S	
					\$156.22			
					<b>\$177.49</b>			
					<b>\$4,737.64</b>			

**Pacific Heritage Academy dba Pacific Heritage School**  
**Check Register**  
**Visa Kaniela Kalama - 01/01/2024 to 01/31/2024**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Costco	EFT	1.26.2024	01/26/2024	01/26/2024	1.94	tax	18139.. - Sales Tax Receivable	
Costco	EFT	1.26.2024	01/26/2024	01/26/2024	64.74	food for PD	1613.22.0005 - Supplies-motivation:Sta	
					\$66.68			
					<b>\$66.68</b>			
Little Ceasars		2.2.2024	01/26/2024	01/26/2024	1.32	tax	18139.. - Sales Tax Receivable	
Little Ceasars		2.2.2024	01/26/2024	01/26/2024	15.98	voyager store Pizza	1613.21.0005 - Supplies-motivation: St	
					\$17.30			
					<b>\$17.30</b>			
					<b>\$83.98</b>			

**Pacific Heritage Academy dba Pacific Heritage School  
Check Register  
Visa Sheena Alaiasa 5833 - 01/01/2024 to 01/31/2024**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Amazon		1.24.2024	01/24/2024	01/24/2024	8.75	tax	18139.. - Sales Tax Receivable	
Amazon		1.24.2024	01/24/2024	01/24/2024	117.45	book of classroom management	1610.10.0005 - Supplies & materials: In	
Amazon		1.24.2024g	01/24/2024	01/24/2024	2.68	tax	18139.. - Sales Tax Receivable	
Amazon		1.24.2024g	01/24/2024	01/24/2024	36.00	Classroom Management book	1610.10.0005 - Supplies & materials: In	
Amazon		1.25.2024	01/24/2024	01/24/2024	0.45	tax	18139.. - Sales Tax Receivable	
Amazon		1.25.2024	01/24/2024	01/24/2024	5.99	music subscription	1610.24.0005 - Supplies & materials: S	
Amazon		1.26.2024	01/26/2024	01/26/2024	20.86	tax	18139.. - Sales Tax Receivable	
Amazon		1.26.2024	01/26/2024	01/26/2024	279.99	Light's Retention Scale	1610.24.0005 - Supplies & materials: S	
Amazon		1.3.2024	01/03/2024	01/03/2024	0.46	tax	18139.. - Sales Tax Receivable	
Amazon		1.3.2024	01/03/2024	01/03/2024	6.24	shipping labels	1610.24.0005 - Supplies & materials: S	
Amazon		1.3.2024b	01/03/2024	01/03/2024	1.75	tax	18139.. - Sales Tax Receivable	
Amazon		1.3.2024b	01/03/2024	01/03/2024	23.49	The Classroom Management Book	1610.24.0005 - Supplies & materials: S	
Amazon		1.31.2024	01/31/2024	01/31/2024	2.75	tax	18139.. - Sales Tax Receivable	
Amazon		1.31.2024	01/31/2024	01/31/2024	36.88	case covers	1610.10.5420 - Supplies & materials: In	
Amazon		1.31.2024h	01/31/2024	01/31/2024	1.32	tax	18139.. - Sales Tax Receivable	
Amazon		1.31.2024h	01/31/2024	01/31/2024	17.78	sewing resources - Heritage	1610.10.0005 - Supplies & materials: In	
Amazon		2.4.2024	01/04/2024	01/04/2024	139.00	Prime Subscription	1610.24.0005 - Supplies & materials: S	
					\$701.84			
Amazon	EFT	1.4.2024b	01/04/2024	01/04/2024	2.23	tax	18139.. - Sales Tax Receivable	
Amazon	EFT	1.4.2024b	01/04/2024	01/04/2024	29.99	external CD/DVD drive	1610.10.5420 - Supplies & materials: In	
					\$32.22			
					<b>\$734.06</b>			
					<b>\$734.06</b>			

**Pacific Heritage Academy dba Pacific Heritage School**  
**Check Register**  
**Visa Valerie Hill 6064 - 01/01/2024 to 01/31/2024**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Amazon		1.30.2024	01/30/2024	01/30/2024	3.56	tax	18139. - Sales Tax Receivable	
Amazon		1.30.2024	01/30/2024	01/30/2024	45.99	replacement laptop battery for student chromebook	1610.10.5420 - Supplies & materials: In	
					<u>\$49.55</u>			
					<b>\$49.55</b>			
Internal Revenue Service	EFT	6733644	01/24/2024	01/24/2024	325.36	E-filing 1095	1350.25.0005 - Technical services: Cen	
					<u>\$325.36</u>			
					<b>\$325.36</b>			
Senya		60r2t5401	01/29/2024	01/29/2024	972.00	SUBSTITUE TEACHER SERVICE	1320.10.0005 - Educational services: In	
					<u>\$972.00</u>			
					<b>\$972.00</b>			
					<u><b>\$1,346.91</b></u>			