

Pacific Heritage Academy Board Minutes
 January 23, 2025, (via Google Meet) 5:33-6:13 pm
 Pacific Heritage Academy
 (Draft: Pending Board Approval)

Agenda Item	Minutes
Call to Order/ Roll Call	Present: Sarah Erb, Ben Brown, and Jay Frost Excused: Wayne Clausing
Review/Approve Minutes • November 21, 2024	Ben makes a motion to approve the Board Minutes, Jay seconds, motion passes unanimously.
Public Comment:	None
Possible Appointment of Additional Board Members	Charlotte Tuilevuka has applied to be on the board. She will come to the next board meeting.
Financial Report:	Rich: <ul style="list-style-type: none"> • November & December's financials presented. • Days of Cash on Hand is 53 Ben makes a motion to accept the November Financial report, Jay seconds, and motion passes unanimously. Jay makes a motion to accept the December Financial report, Ben seconds, and motion passes unanimously.
Appointment to Audit Committee	Wayne is already on the committee and we need one more person to serve on it. Ben volunteers to be on the Audit Committee.
School Report:	Sheena: Director's Report <ul style="list-style-type: none"> • Enrollment:320 • 7th & 8th Grade Skiing at Solitude - accident • Activities – Candy Grams 2/10-2/14, Royalty Party 2/14, Read Across America, Career Week 3/17-19, Spring Break 2/24-4/04 • Appreciation Luncheon 2/5/25 • Gala 4/4/25 – We would like to do some fundraising and create awareness of our school. • Registrations & Enrollment – Start 25-26 Registration, Register at all local events to promote PHA, Planning Enrollment incentives to 'Bring A Friend,' & Open House • LEA Specific Teachers – registered in the USBE APPEL program: Risha Taliauli, teaching Kindergarten, Sharon Memea, teaching 1st grade, and Camille Deem, teaching 2nd grade. • Ipo Uluave is leaving and Tehani Fiatoa will replace her in 5th grade. Ben makes a motion to accept these LEA Specific Teachers, Jay seconds, and motion passes unanimously.
Next Board Meeting	February 20, 2025
Meeting Adjourned	Meeting ended at 6:13 p.m.