

# Pacific Heritage Academy Board Minutes

June 16, 2022, (via Zoom) 5:30-6:30 pm

## Pacific Heritage Academy

| Agenda Item   | Minutes   |
|---|---|
| <b>Call to Order/ Roll Call</b>                         | Present:, Dave Rudd, Gary Sillito, Spencer Anderson, and Diana Fisaga<br>Excused: Tammi Sumsion, Kelly Casaday  |
| <b>Previous Board Minutes:</b><br>• <b>May 19, 2022</b> | Spencer makes a motion to accept the Board Minutes, Gary seconds, motion passes unanimously.  |
| <b>Public Comment:</b>                                  | None  |
| <b>Financial Report:</b>                                | <p>Rich:<br/><u>May's Finances</u></p> <ul style="list-style-type: none"> <li>• 83 days of cash on hand, down 9 from last month.</li> </ul> <p><u>FY22 Final Budget</u></p> <ul style="list-style-type: none"> <li>• State revenues changed based on enrollment.</li> <li>• Original showed a \$115,000 surplus, actual is \$68,000, which still meets bond requirements.</li> <li>• No questions from the Board. Dave makes a motion to approve the FY22 revise budget, Spencer seconds, motion passes unanimously.</li> </ul> <p><u>FY23 Proposed Budget</u></p> <ul style="list-style-type: none"> <li>• Projects a surplus of \$55,000, which still meets bond requirements (\$48,000 debt to income ratio requirement).</li> <li>• Based on projected 322 enrollment.</li> <li>• Dave makes a motion to adopt and approve the FY23 Proposed Budget, Gary seconds, motion passes unanimously.</li> </ul> <p><u>Fraud Risk Assessment</u></p> <ul style="list-style-type: none"> <li>• 375 out of 395, which is very low risk.</li> <li>• Board members have been trained, except for Gary, who will be getting this done right away.</li> <li>• We are the highest possible rating, since we cannot afford a CPA like districts can.</li> </ul> |
| <b>Land Trust</b>                                       | None  |
| <b>School Report:</b>                                   | <p>Sheena:<br/><u>Enrollment</u> for next year is officially at 292. We have 309 interested.</p> <p><u>Adventure Land</u></p> <ul style="list-style-type: none"> <li>• We've received a zoning code violation for our Adventure Land field for having a shipping container, electrical fence, horses and horse trailer on that field.</li> <li>• The horses, horse trailer and electrical fence were all temporary to help clear the weeds, but they have been removed.</li> <li>• The shipping container is the only remaining violation. Spencer has been aiding us in trying to keep it, but it appears it needs to be</li> </ul>  |

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| <p><b>School Report (cont...):</b></p> | <p>removed.</p> <ul style="list-style-type: none"> <li>Gary is looking into possibilities of removing it.</li> </ul> <p><u>RISE Level Program</u></p> <ul style="list-style-type: none"> <li>The preliminary scores are 22% for ELA, 15% for Math and 22% for Science.</li> <li>Surpassed 15% of lowest in Title I schools.</li> <li>We will be getting out of CSI (Comprehensive School Improvement), but will stay in TSI (Targeted Student Improvement).</li> <li>We will be using CKLA, SPIRE (Tier II), LETRS, Bridges (Tier I), Open Up, and i-Ready, Acadience and RISE for Assessments.</li> </ul> <p><u>Teachers</u></p> <ul style="list-style-type: none"> <li>We have hired four teachers for our Middle School Math, ELA, and Social Studies and a Music teacher.</li> <li>We still need to hire four more – Middle School Science, 6<sup>th</sup> grade ELA, 1<sup>st</sup> grade teacher and a 2<sup>nd</sup> grade teacher.</li> </ul> <p><u>Grants</u></p> <ul style="list-style-type: none"> <li><u>2022-23 School Based Mental Health Grant</u> that will support Attendance, Behavior, and Family Engagement. Similar to last year's. Board approves.</li> <li><u>2022-23 School Land Trust</u> (Needs approval) - for technology and teachers' salaries for \$44,204. Gary makes a motion to approve, Spencer seconds, motion passes.</li> <li><u>2022-23 Early Learning Plan &amp; Professional Learning Grant</u>-(state has already preapproved this, but needs Board approval, as well.) Dave makes a motion to approve and allow the school to move forward with the goals that have been set, Spencer seconds, the motion passes.</li> </ul> <p><u>Asynchronous Days – Needs Approval</u></p> <ul style="list-style-type: none"> <li>Friday, September 23 (Asynchronous)</li> <li>Monday, November 21 (subs for 3 teachers new)</li> <li>Tuesday, November 22 (Asynchronous)</li> <li>Friday, February 10 (Asynchronous)</li> <li>Friday, April 21 (Asynchronous)</li> </ul> <p>Dave makes a motion to approve these Asynchronous Days which follows the Salt Lake School District</p> <p><u>2 Additional School Days Needed for SY23 Calendar – Needs Approval</u><br/>Spencer makes a motion to approve the two extra days TBD later, Dave seconds, motion passes with majority.</p> <p>Melsihna Folau has passed away. She was one of our founding teachers. Donations are being collected. Funeral details will be announced soon.</p> |
| <p><b>Next Board Meeting</b></p>       | <p>August 18, 2022</p>   |
| <p><b>Meeting Adjourned</b></p>        |  |