



Finance & Accounting Report

Summary, Notes & Action Items

Prepared by: Janet Stice
HR & Business Manager

Month Ending: March 31, 2021

Summary

March was a busy month. We spent many hours fine tuning our finances.

Notes

Reporting

- We worked on balancing out the grants.
- We submitted multiple reimbursement requests.
- We began the task of computing next year's budget.

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Balance Sheet

- Days of Cash on Hand **96.8** 45 Days required for Bond Compliance
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Income Statement

- We received a PPP loan in the amount of \$401,012. -
- Most Federal Grants been approved with the exception of IDEA. -
- The year to date expenses and income are on track. -

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- Federal Revenues

- We received \$2,069.25 in Federal Grant Reimbursements. -

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Pacific Heritage Academy dba Pacific Heritage School
Balance Sheet - Board Report
07/01/2020 to 03/31/2021

	Current Month YTD DRAFT	Prior Month YTD FINAL
Assets		
Cash		
Operating cash		
Checking - Zions	825,774	460,045
Cash on Hand	5,503	5,393
Total Operating cash	831,277	465,438
Restricted cash		
Revenue		
Principal	75,921	65,069
Interest	33,169	200,331
Bond reserve	537,735	537,735
Tax and issuance	2,753	3,356
Repair and replacement	106,247	106,206
Expense	38,720	38,236
Total Restricted cash	794,545	950,933
Total Cash	1,625,822	1,416,371
Accounts receivable		
Federal	4,031	4,031
Sales tax receivable	1,491	1,404
Total Accounts receivable	5,522	5,435
Prepaid and other assets		
Deferred charges	232	232
Total Prepaid and other assets	232	232
Total Assets	1,631,112	1,421,574

Pacific Heritage Academy dba Pacific Heritage School
Balance Sheet - Board Report
07/01/2020 to 03/31/2021

	Current Month YTD DRAFT	Prior Month YTD FINAL
Liabilities and fund balance		
Accounts payable		
Accounts payable	53,377	14,050
Payroll and benefits payable	88,538	85,101
P-Card liabilities	7,558	6,360
Total Accounts payable	<u>149,473</u>	<u>105,511</u>
Other current liabilities		
Accrued salaries and wages	73,840	82,447
Accrued other benefits liability	668	1,480
Total Other current liabilities	<u>74,508</u>	<u>83,927</u>
Fund balance		
Beginning fund balance	1,158,788	1,158,788
Net income	248,343	73,347
Total Fund balance	<u>1,407,131</u>	<u>1,232,135</u>
Total Liabilities and fund balance	<u>1,631,112</u>	<u>1,421,573</u>
Restricted net assets		
Read Achievement K-3	542	542
SpEd Self Contained	1,844	1,844
SpEd Extended Year	2,801	2,801
SpEd State Programs	3,371	3,371
SpEd Stipends Ext Year	28	28
Para-Educator Funding	159	159
Educator Salary Adj	38,915	38,915
Food Services	54,696	54,696
Total Restricted net assets	<u>102,356</u>	<u>102,356</u>

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Income Statement - Board Report
07/01/2020 to 03/31/2021
75.00% of the fiscal year has expired

	Actual YTD	Original Budget	Revised Budget	\$ Over (Und) YTD	% of Budget YTD	Current Month Draft	Prior Month	2 Month Prior
Net Income (Loss)								
Revenue								
002 Local Revenue								
005 Interest Income	3,727	21,000	21,000	(17,273)	17.75%	316	347	346
006 Lunch Fee Student	940	24,000	940		100.00%	116	63	21
007 Lunch Fee Non Students	54	2,500	150	(96)	36.00%	20	13	21
010 Student Fees- School Pro								50
013 Local Donations	11,422	37,437	12,900	(1,478)	88.54%	25	568	336
016 Income- Sales & Rentals		600						
017 Sales & Local Income	11,543	26,576	14,022	(2,479)	82.32%	585	871	8,337
Total 002 Local Revenue	27,686	112,113	49,012	(21,326)	56.49%	1,062	1,862	9,111

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	Actual YTD	Original Budget	Revised Budget	\$ Over (Und) YTD	% of Budget YTD	Current Month Draft	Prior Month	2 Month Prior
021 State Revenue								
022 Regular School Program	905,432	1,167,948	1,212,097	(306,665)	74.70%	97,361	97,361	106,111
023 Professional Staff	62,468	87,596	82,112	(19,644)	76.08%	6,548	6,548	6,548
024 Flexible Allocation		3,899						
025 Educator Salary Adjustm	71,609	117,331	88,650	(17,041)	80.78%	5,680	5,680	5,680
026 Class Size Reduction K-8	90,641	121,749	120,516	(29,875)	75.21%	9,958	9,958	9,958
027 Charter School Administ	5,833	40,000	3,000	2,833	194.43%	2,917	2,917	(5,833)
028 Charter- Local Replacem	611,678	999,180	778,848	(167,170)	78.54%	55,724	55,724	55,724
029 Special Ed Add-on	143,419	187,821	191,225	(47,806)	75.00%	15,935	15,935	15,935
031 Special Ed Extended/Sta	5,956	8,505	8,620	(2,664)	69.10%	662	662	662
033 Gifted and Talented Lear	83,197	16,667	62,873	20,324	132.33%		72,483	
034 Enhancement for At-Ris	40,122	52,550	53,496	(13,374)	75.00%	4,458	4,458	4,458
036 Reading Improvement P	16,217	26,755	21,593	(5,376)	75.10%	1,792	1,792	1,792
040 School LAND Trust Prog	49,162	49,006	49,162		100.00%			
042 Lunch- State Liquor Tax	12,935	45,000	35,000	(22,065)	36.96%	2,225	2,388	1,701
045 Library Books & Electro	386	581	1,054	(668)	36.62%	42	42	42
046 Teachers Materials & Su	2,871	3,878	2,871		100.00%			
047 Other State Revenue	48,402	92,530	90,926	(42,524)	53.23%	4,538	1,967	4,538
048 Charter School Start-up	1,066		1,066		100.00%			
Total 021 State Revenue	2,151,394	3,020,996	2,803,109	(651,715)	76.75%	207,840	277,915	207,316

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071 Federal Revenue								
072 IDEA B Disabled	4,143	74,755	70,711	(66,568)	5.86%	2,069		
074 National School Lunch P	107,511	190,154	130,000	(22,489)	82.70%	18,629	19,994	14,240
079 Title I Disadvantaged	113,740	205,770	213,968	(100,228)	53.16%		56,972	7,398
080 Title II Teacher Improve	10,815	14,324	13,713	(2,898)	78.87%			10,815
081 Title III ELA	7,990	12,647	13,308	(5,318)	60.04%			7,990
083 Other USBE CARES Prog	92,276		161,300	(69,024)	57.21%			24,945
Total 071 Federal Revenue	336,475	497,650	603,000	(266,525)	55.80%	20,698	76,966	65,388
091 Other Revenue								
093 Proceeds from Loan Agr	401,012		401,012		100.00%	401,012		
096 Insurance Recoveries	1,931		1,931		100.00%			
Total 091 Other Revenue	402,943		402,943		100.00%	401,012		
Total Revenue	2,918,498	3,630,759	3,858,064	(939,566)	75.65%	630,612	356,743	281,815

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Expense								
102 Salaries 100								
103 Wages- Principals & Dire	134,113	183,583	178,100	(43,987)	75.30%	17,591	14,591	14,591
104 Wages- Instructional Su	21,725	80,000	23,000	(1,275)	94.46%	1,125	270	2,250
105 Wages- Teachers	707,680	978,798	1,021,386	(313,706)	69.29%	94,093	84,780	84,893
106 Wages- Teachers-Special	49,717	111,433	66,598	(16,881)	74.65%	4,601	6,725	6,725
107 Wages- Substitute Teach	2,970	25,000	5,000	(2,030)	59.40%		144	144
108 Wages- Student Support	30,750	68,040	43,000	(12,250)	71.51%	4,500	3,500	3,500
109 Wages- Admin Support S	112,120	161,440	159,296	(47,176)	70.38%	15,326	12,314	12,277
110 Wages- Aides & Paraprof	127,709	59,000	175,884	(48,175)	72.61%	26,865	18,247	13,961
111 Wages- SpEd Aide & Par	80,057	121,474	122,774	(42,717)	65.21%	6,949	10,222	10,088
113 Wages- Admin MAINT &	69,514	74,460	76,460	(6,946)	90.92%	8,873	6,493	7,199
115 Wages- Food Services	49,501	95,000	62,540	(13,039)	79.15%	7,797	5,864	5,978
Total 102 Salaries 100	1,385,856	1,958,228	1,934,038	(548,182)	71.66%	187,720	163,150	161,606
121 Benefits 200								
122 Retirement Programs	16,308	34,615	16,573	(265)	98.40%			764
123 Social Security & Medica	95,440	120,950	137,703	(42,263)	69.31%	14,396	10,310	10,207
124 Health Benefits	140,266	253,400	177,923	(37,657)	78.84%	16,202	15,099	16,464
125 Unemployment W/C Ins	19,726	19,350	20,608	(882)	95.72%	2,126	2,161	2,162
Total 121 Benefits 200	271,740	428,315	352,807	(81,067)	77.02%	32,724	27,570	29,597

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131 Purchased Prof & Tech								
132 Management & Business	17,400	22,500	22,500	(5,100)	77.33%	1,500	1,500	1,500
133 Instructional Services	14,103	23,153	17,246	(3,143)	81.78%			5,503
134 Employee Training & De	182	16,580	25,580	(25,398)	0.71%			182
135 Education Support Servi	54,725	40,000	93,506	(38,781)	58.53%	11,838	8,344	9,974
136 Administrative Support	6,029		24,000	(17,971)	25.12%		2,334	
137 Computer and Tech Serv	26,263	28,040	31,040	(4,777)	84.61%	1,443	1,443	1,443
138 Legal and Accounting	9,900	10,000	10,000	(100)	99.00%		4,900	
139 Other Purchased Service	4,046	8,700	7,858	(3,812)	51.49%	104	294	366
Total 131 Purchased Prof &	132,648	148,973	231,730	(99,082)	57.24%	14,885	18,815	18,968
151 Purchased Property Ser								
152 Utilities Expenses	16,444	15,900	18,900	(2,456)	87.01%	603	678	962
153 Repair & Maint- Comp &	10,825		10,825		100.00%	25	800	
154 Repair & Maint- Facilitie	28,274	51,200	51,500	(23,226)	54.90%		3,376	15,554
156 Out Services- Custodial			60	(60)				
157 Lease- Rent Expense	14,962	19,700	19,700	(4,738)	75.95%	1,684	1,684	1,684
Total 151 Purchased Proper	70,505	86,800	100,985	(30,480)	69.82%	2,312	6,538	18,200
171 Other Purchased Servic								
172 Transportation Services		3,000						
173 Insurance Expense	14,961	17,000	17,600	(2,639)	85.01%	1,854	1,854	2,228
174 Telephone & Internet	3,508	5,000	5,000	(1,492)	70.16%	794	94	99
175 Other Communication E	576			576				
176 Postage & Mailing Expen	1,044	3,000	3,000	(1,956)	34.80%	187	19	110
178 Copy and Print Services	1,925	1,000	2,000	(75)	96.25%		1,585	163
179 Advertising- Administrat	5,001	1,000	7,000	(1,999)	71.44%		1,501	
181 Travel- Field Trips Expe		500						
Total 171 Other Purchased	27,015	30,500	34,600	(7,585)	78.08%	2,835	5,053	2,600

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191 Supplies 600								
192 Classroom Supplies	83,246	75,161	121,417	(38,171)	68.56%	730	(2,923)	856
193 Employee Motivation Su	1,703	5,000	2,357	(654)	72.25%	260	9	77
194 Employee Training Supp	11,417		11,500	(83)	99.28%			
195 Special Ed Supplies	6,313	2,500	6,315	(2)	99.97%		118	257
196 Administration Supplies	4,977	30,192	15,340	(10,363)	32.44%	446	154	251
198 Vending Machines		3,000						
199 Food and Supplies	47,771	130,000	68,000	(20,229)	70.25%	5,253	9,113	7,030
200 Maintenance Supplies	11,129	23,000	11,500	(371)	96.77%	941		634
202 Energy-Electricity & Nat	18,648	31,500	32,000	(13,352)	58.28%	2,978	2,785	1,306
203 Textbooks & Instruction	9,536		9,536		100.00%	5,280		
204 Library Books & Supplie		1,200	600	(600)				
205 Computer & Tech Suppli	25,102	45,736	45,955	(20,853)	54.62%	184	5,550	
207 PTC Committee Supplies		2,000	500	(500)				
208 Student Motivation	3,820	6,000	4,500	(680)	84.89%			186
209 Student Programs Suppl		150						
210 Fund Raising Supplies		330						
Total 191 Supplies 600	223,662	355,769	329,520	(105,858)	67.88%	16,072	14,806	10,597
221 Property (Equipment)								
226 Equipment- Tech Hardw			5,000	(5,000)				
Total 221 Property (Equipm			5,000	(5,000)				

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241 Other Objects 800								
242 Dues and Fees	34,719	24,685	38,750	(4,031)	89.60%	54	64	64
243 Interest Paid- Loans	404,016	401,762	404,016		100.00%	199,015	1,127	
244 Principal Paid- Loans	120,000	120,000	120,000		100.00%			
245 Other Debt Service Fees		750	750	(750)				
Total 241 Other Objects 800	558,735	547,197	563,516	(4,781)	99.15%	199,069	1,191	64
Total Expense	2,670,161	3,555,782	3,552,196	(882,035)	75.17%	455,617	237,123	241,632
Total Net Income (Loss)	248,337	74,977	305,868	(57,531)	81.19%	174,995	119,620	40,183

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Check Register
Checking Zions - 03/01/2021 to 03/31/2021

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Ace Disposal	4854	0002251990	01/31/2021	03/01/2021	334.18	Recycling	1412.26.5619 - Utility-disposal servi
					\$334.18		
Aegis Business Resources	4855	1009	03/01/2021	03/01/2021	1,500.00	monthly support	1311.25.5625 - Business services: C
Aegis Business Resources	4855	pha2021-02	02/01/2021	03/01/2021	1,500.00	monthly support	1311.25.5625 - Business services: C
					\$3,000.00		
AmTrust North America (ACH)	EFT9999	3.2.2021	03/02/2021	03/02/2021	885.00	Work Comp monthly charge	1290.01.0000 - Other Ben Unassign
					\$885.00		
Digital Retirement Solutions	999999	PR022821-436	03/10/2021	03/11/2021	478.58	401K Loan	19545.7. - Accrued Retirement Paid-
Digital Retirement Solutions	999999	PR022821-436	03/10/2021	03/11/2021	809.69	Roth IRA	19545.7. - Accrued Retirement Paid-
Digital Retirement Solutions	999999	PR022821-436	03/10/2021	03/11/2021	968.40	401(k)	19545.7. - Accrued Retirement Paid-
Digital Retirement Solutions	999999	PR031521-436	03/25/2021	03/25/2021	478.58	401K Loan	19545.7. - Accrued Retirement Paid-
Digital Retirement Solutions	999999	PR031521-436	03/25/2021	03/25/2021	855.59	Roth IRA	19545.7. - Accrued Retirement Paid-
Digital Retirement Solutions	999999	PR031521-436	03/25/2021	03/25/2021	973.42	401(k)	19545.7. - Accrued Retirement Paid-
					\$4,564.26		
					\$4,564.26		
Division of Finance - Utah Dept of	4891	3.10.2021	03/10/2021	03/10/2021	131.52	March 2021 P-card Sheena	19512.. - P-Card Clearing
Division of Finance - Utah Dept of	4891	3.10.2021 DC	03/10/2021	03/10/2021	1,003.88	Damaris March 2021 P-card	19512.. - P-Card Clearing
					\$1,135.40		
					\$1,135.40		
Dominion Energy (ACH)	0	3.10.2021	03/10/2021	03/10/2021	604.38	2/9-3/10/2021	1621.26.5619 - Energy-gas & heatin
Dominion Energy (ACH)	0	3.2.2021	03/02/2021	03/02/2021	643.11	1/13-2/8/2021	1621.26.5619 - Energy-gas & heatin
					\$1,247.49		
					\$1,247.49		
Edwin B Parry	4883	PR022821-702	03/10/2021	03/12/2021	196.18	Garnishment - Parry	19541.4. - Accrued Garnishments -
Edwin B Parry	4889	PR031521-702	03/25/2021	03/25/2021	212.81	Garnishment - Parry	19541.4. - Accrued Garnishments -
					\$408.99		
EFTPS	999999	PR022821-2	03/10/2021	03/11/2021	1,918.90	Medicare Tax	19540.2. - Accrued SS, MC & Fed
EFTPS	999999	PR022821-2	03/10/2021	03/11/2021	3,755.98	Federal Income Tax	19540.2. - Accrued SS, MC & Fed
EFTPS	999999	PR022821-2	03/10/2021	03/11/2021	8,204.70	Social Security Tax	19540.2. - Accrued SS, MC & Fed
EFTPS	999999	PR022821-2	03/10/2021	03/25/2021	13.14	Medicare Tax	19540.2. - Accrued SS, MC & Fed
EFTPS	999999	PR022821-2	03/10/2021	03/25/2021	56.20	Social Security Tax	19540.2. - Accrued SS, MC & Fed
EFTPS	999999	PR031521-2	03/25/2021	03/25/2021	3,460.24	Medicare Tax	19540.2. - Accrued SS, MC & Fed
EFTPS	999999	PR031521-2	03/25/2021	03/25/2021	6,303.70	Federal Income Tax	19540.2. - Accrued SS, MC & Fed
EFTPS	999999	PR031521-2	03/25/2021	03/25/2021	14,883.26	Social Security Tax	19540.2. - Accrued SS, MC & Fed
					\$38,596.12		
					\$38,596.12		
EMI Health (ACH)	0	comm38962021	03/01/2021	03/01/2021	384.55	Vision and TeleMed	1240.01.0000 - HDL insurance prem
					\$384.55		

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Check Register
Checking Zions - 03/01/2021 to 03/31/2021

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Garnishment - UT State Tax - 1769	4879	PR101520-1171	10/23/2020	03/03/2021	195.59	Garnishment - UT Tax Comm	19541.4. - Accrued Garnishments -
Garnishment - UT State Tax - 1769	4884	PR022821-1171	03/10/2021	03/12/2021	195.59	Garnishment - UT Tax Comm	19541.4. - Accrued Garnishments -
Garnishment - UT State Tax - 1769	4890	PR031521-1171	03/25/2021	03/25/2021	195.59	Garnishment - UT Tax Comm	19541.4. - Accrued Garnishments -
					\$586.77		
Health Equity, Inc.	999999	3yyhjaj	02/08/2021	03/11/2021	24.75	admin fees	1240.01.0000 - HDL insurance prem
Health Equity, Inc.	999999	c1wovzcc	03/05/2021	03/11/2021	24.75	admin fees	1240.01.0000 - HDL insurance prem
Health Equity, Inc.	999999	PR022821-748	03/10/2021	03/11/2021	632.20	HSA	19540.3. - Accrued Health Benefits
Health Equity, Inc.	999999	PR031521-748	03/25/2021	03/25/2021	632.20	HSA	19540.3. - Accrued Health Benefits
					\$1,313.90		
					\$1,313.90		
National Benefit Services, LLC	EFT9999	3.10.2021	03/10/2021	03/10/2021	312.49	ee contributions	1240.01.0000 - HDL insurance prem
National Benefit Services, LLC	EFT9999	3.25.2021	03/25/2021	03/25/2021	312.49	ee contributions	1240.01.0000 - HDL insurance prem
					\$624.98		
					\$624.98		
Nicholas And Company	4892	7475211	02/09/2021	03/31/2021	53.13	foam containers	4610.31.8000 - Supplies- Non-Food
Nicholas And Company	4892	7477136	02/11/2021	03/31/2021	75.49	foam containers and spoons	4610.31.8000 - Supplies- Non-Food
Nicholas And Company	4892	7477136	02/11/2021	03/31/2021	706.52	milk, lettuce and granola	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4892	7478985	02/12/2021	03/31/2021	69.54	quesadillas	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4892	7481812	02/16/2021	03/31/2021	1,171.86	milk, hot dogs and chicken	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4892	7487135	02/22/2021	03/31/2021	35.42	foam containers	4610.31.8000 - Supplies- Non-Food
Nicholas And Company	4892	7487135	02/22/2021	03/31/2021	2,176.71	carrots, salsa and pizza	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4892	7490859	02/25/2021	03/31/2021	124.58	cutlery	4610.31.8000 - Supplies- Non-Food
Nicholas And Company	4892	7490859	02/25/2021	03/31/2021	696.23	milk, cereal and donuts	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4892	7494231	03/01/2021	03/31/2021	62.72	foam containers	4610.31.8000 - Supplies- Non-Food
Nicholas And Company	4892	7494231	03/01/2021	03/31/2021	1,017.94	corndogs, rolls and buns	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4892	7497933	03/04/2021	03/31/2021	584.37	lettuce, tomatoes, milks and beans	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4892	7501225	03/08/2021	03/31/2021	35.42	foam containers	4610.31.8000 - Supplies- Non-Food
Nicholas And Company	4892	7501225	03/08/2021	03/31/2021	1,666.46	frieds, veg and fish	4630.31.8000 - Supplies- Food for F
					\$8,476.39		
					\$8,476.39		
Otto, Kellie M	4914	PR 3.10.2021 Mi	03/10/2021	03/10/2021	418.53	missed paycheck	18191.. - Suspense, Other Clearing
					\$418.53		
Principal Financial Group (ACH)	0	3.2.2021	03/02/2021	03/02/2021	1,240.33	STD and Life Ins	1290.01.0000 - Other Ben Unassign
					\$1,240.33		
Rocky Mountain Power (ACH)	0	3.8.2021	03/08/2021	03/08/2021	1,730.84	2/4-3/5/2021	1622.26.5619 - Energy-electricity: O
					\$1,730.84		
UHEAA	999999	PR013121-842	02/10/2021	03/15/2021	293.38	Garnishment - UHEAA	19541.4. - Accrued Garnishments -
UHEAA	999999	PR022821-842	03/12/2021	03/15/2021	-293.38	Garnishment - UHEAA	19541.4. - Accrued Garnishments -
					\$0.00		

**Pacific Heritage Academy dba Pacific Heritage School
Check Register
Checking Zions - 03/01/2021 to 03/31/2021**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Utah State Tax Commission	999999	PR022821-3	03/10/2021	03/11/2021	2,657.55	State Income Tax	19540.1. - Accrued State Withholdin
Utah State Tax Commission	999999	PR031521-3	03/25/2021	03/25/2021	4,559.32	State Income Tax	19540.1. - Accrued State Withholdin
					<u>\$7,216.87</u>		
					<u>\$7,216.87</u>		
					<u>\$72,164.60</u>		

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Sheena Alaiasa 5833 - 03/01/2021 to 03/31/2021

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Glowforge.com	0	3.21.2021	03/21/2021	03/21/2021	53.88	monthly subscription to glowforge	1810.22.0005 - Dues & fees: Staff: K
					\$53.88		
Joann Fabric and Craft Stores	EFT9999	3.5.2021	03/05/2021	03/05/2021	72.53	Fabric for student activities	1610.10.7801.2 - Supplies & materia
					\$72.53		
USPS	EFT9999	3.23.2021	03/23/2021	03/23/2021	55.00	stamps	1531.25.5625 - Comm-postage: Cen
					\$55.00		
					\$181.41		

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Elenoa Pua 181 - 03/01/2021 to 03/31/2021

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Amazon	0	3.26.2021	03/26/2021	03/26/2021	2.36	tax	18139.. - Sales Tax Receivable
Amazon	0	3.26.2021	03/26/2021	03/26/2021	30.40	materials for Spirit Week	1610.10.7280.2 - Supplies & materia
					<u>\$32.76</u>		
Amazon	EFT9999	3.22.2021	03/22/2021	03/22/2021	1.06	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	3.22.2021	03/22/2021	03/22/2021	14.61	attendance stickers	1610.10.7220 - Supplies & materials
Amazon	EFT9999	3.22.2021b	03/22/2021	03/22/2021	2.96	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	3.22.2021b	03/22/2021	03/22/2021	40.88	attendance charts	1610.10.7220 - Supplies & materials
					<u>\$92.27</u>		
Joann Fabric and Craft Stores	EFT9999	3.10.2021	03/10/2021	03/10/2021	0.84	tax	18139.. - Sales Tax Receivable
Joann Fabric and Craft Stores	EFT9999	3.10.2021	03/10/2021	03/10/2021	11.57	materials for Spirit Week	1610.10.7801.2 - Supplies & materia
					<u>\$12.41</u>		
Luckys	EFT9999	3.16.2021	03/23/2021	03/23/2021	0.85	tax	18139.. - Sales Tax Receivable
Luckys	EFT9999	3.16.2021	03/23/2021	03/23/2021	21.99	food for leadership team breakfast	1613.22.0005 - Supplies-motivation:
					<u>\$22.84</u>		
Walmart	EFT9999	3.10.2021	03/10/2021	03/10/2021	0.51	tax	18139.. - Sales Tax Receivable
Walmart	EFT9999	3.10.2021	03/10/2021	03/10/2021	6.97	materials for Spirit Week	1610.10.7801.2 - Supplies & materia
					<u>\$7.48</u>		
					<u>\$7.48</u>		
					<u>\$135.00</u>		

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Damaris Colon 3660 - 03/01/2021 to 03/31/2021

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Amazon	0	3.23.2021adj	03/23/2021	03/23/2021	-9.69	admin supplies	1610.24.5625 - Supplies & materials
Amazon	EFT9999	3.16.2021	03/17/2021	03/17/2021	10.78	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	3.16.2021	03/17/2021	03/17/2021	138.91	labels and hooks	1610.10.7801.2 - Supplies & materia
Amazon	EFT9999	3.2.2021	03/02/2021	03/02/2021	9.02	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	3.2.2021	03/02/2021	03/02/2021	116.54	folders and vests	1610.24.0005 - Supplies & materials
Amazon	EFT9999	3.21.2021	03/21/2021	03/21/2021	5.72	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	3.21.2021	03/21/2021	03/21/2021	73.71	USB HDMI and hanging folder froma	1610.10.7801.2 - Supplies & materia
Amazon	EFT9999	3.21.2022	03/22/2021	03/22/2021	0.93	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	3.21.2022	03/22/2021	03/22/2021	11.99	box cutters	4610.31.8000 - Supplies- Non-Food
Amazon	EFT9999	3.24.2021	03/24/2021	03/24/2021	2.48	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	3.24.2021	03/24/2021	03/24/2021	31.94	2 sets of aprons	1610.10.7801.2 - Supplies & materia
Amazon	EFT9999	3.24.2021b	03/24/2021	03/24/2021	2.48	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	3.24.2021b	03/24/2021	03/24/2021	31.98	2 sets of aprons	1610.10.7801.2 - Supplies & materia
Amazon	EFT9999	3.30.2021	03/30/2021	03/30/2021	2.09	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	3.30.2021	03/30/2021	03/30/2021	26.99	foam boards	1613.22.0005 - Supplies-motivation:
Amazon	EFT9999	3.30.2021n	03/30/2021	03/30/2021	6.57	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	3.30.2021n	03/30/2021	03/30/2021	84.95	matt board and skewers	1613.22.0005 - Supplies-motivation:
Amazon	EFT9999	3.30.2021z	03/30/2021	03/30/2021	5.20	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	3.30.2021z	03/30/2021	03/30/2021	62.46	foam boards	1613.22.0005 - Supplies-motivation:
					\$615.05		
Century Link	EFT9999	3.18.2021	03/18/2021	03/18/2021	192.76	paid missed invoice - old	1530.25.5625 - Comm-tel & internet:
					\$192.76		
Luckys	0	3.10.2021	03/10/2021	03/10/2021	0.80	tax	18139.. - Sales Tax Receivable
Luckys	0	3.10.2021	03/10/2021	03/10/2021	26.72	cheese	4630.31.8000 - Supplies- Food for F
					\$27.52		
					\$27.52		
Michaels	EFT9999	3.17.2021	03/17/2021	03/17/2021	3.10	tax	18139.. - Sales Tax Receivable
Michaels	EFT9999	3.17.2021	03/17/2021	03/17/2021	39.98	mobile storage caddy for Counselor	1610.10.7801.2 - Supplies & materia
					\$43.08		
					\$43.08		
Office Depot	0	3.9.2021	03/09/2021	03/09/2021	102.54	pens, sttapes and paper clips	1610.10.7801.2 - Supplies & materia
Office Depot	EFT9999	3.3.2021	03/03/2021	03/03/2021	23.95	filing labels	1650.24.0005 - Supplies-comp & tec
Office Depot	EFT9999	3.6.2021	03/06/2021	03/06/2021	159.98	USB HDMI Adapters	1650.24.0005 - Supplies-comp & tec
Office Depot	EFT9999	3.8.2021	03/08/2021	03/08/2021	-159.98	2 USB HDMI ADAPTERS	1610.10.7801.2 - Supplies & materia
					\$126.49		
Sam's Club	EFT9999	3.2.2021	03/02/2021	03/02/2021	4.75	Tax	18139.. - Sales Tax Receivable
Sam's Club	EFT9999	3.2.2021	03/02/2021	03/02/2021	55.30	plates, napkins and fem hygiene products	1610.24.0005 - Supplies & materials
Sam's Club	EFT9999	3.28.2021	03/28/2021	03/28/2021	1.32	Tax	18139.. - Sales Tax Receivable
Sam's Club	EFT9999	3.28.2021	03/28/2021	03/28/2021	43.94	ice, OJ, eggs, milk and fruit	1610.24.5625 - Supplies & materials
Sam's Club	EFT9999	3.28.202z1	03/28/2021	03/28/2021	0.04	Tax	18139.. - Sales Tax Receivable
Sam's Club	EFT9999	3.28.202z1	03/28/2021	03/28/2021	1.27	bananas	1610.24.5625 - Supplies & materials
Sam's Club	EFT9999	3.30.2021	03/30/2021	03/30/2021	3.56	Tax	18139.. - Sales Tax Receivable

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Damaris Colon 3660 - 03/01/2021 to 03/31/2021

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Sam's Club	EFT9999	3.30.2021	03/30/2021	03/30/2021	118.68	student activity supplies	1610.10.5420 - Supplies & materials
					\$228.86		
Strawberry Communications. LLC	EFT9999	213763	03/01/2021	03/01/2021	260.04	Mar invoice	1530.25.5625 - Comm-tel & internet:
Strawberry Communications. LLC	EFT9999	213989	03/18/2021	03/18/2021	260.04	April invoice	1530.25.5625 - Comm-tel & internet:
					\$520.08		
Target	EFT9999	3.1.2021	03/01/2021	03/01/2021	2.32	tax	18139.. - Sales Tax Receivable
Target	EFT9999	3.1.2021	03/01/2021	03/01/2021	29.99	utility cart to use for moving teaching supplies	1610.10.7801.2 - Supplies & materia
Target	EFT9999	3.30.2021	03/30/2021	03/30/2021	1.63	tax	18139.. - Sales Tax Receivable
Target	EFT9999	3.30.2021	03/30/2021	03/30/2021	21.00	student activity supplies	1610.10.5420 - Supplies & materials
					\$54.94		
USPS	EFT9999	3.10.2021	03/09/2021	03/09/2021	11.05	shipping student records	1531.25.5625 - Comm-postage: Cen
USPS	EFT9999	3.2.2021	03/02/2021	03/02/2021	10.70	shipping student records	1531.25.5625 - Comm-postage: Cen
USPS	EFT9999	3.22.2021	03/22/2021	03/22/2021	110.00	stamps	1531.25.5625 - Comm-postage: Cen
					\$131.75		
					\$131.75		
Walmart	0	3.4.2021	03/04/2021	03/04/2021	1.91	tax	18139.. - Sales Tax Receivable
Walmart	0	3.4.2021	03/04/2021	03/04/2021	63.61	breakfast items	1613.22.0005 - Supplies-motivation:
					\$65.52		
Walmart	EFT9999	3.22.2021	03/22/2021	03/22/2021	0.77	tax	18139.. - Sales Tax Receivable
Walmart	EFT9999	3.22.2021	03/22/2021	03/22/2021	9.94	desk calendars	1610.10.7801.2 - Supplies & materia
					\$10.71		
					\$76.23		
					\$2,016.76		