

Pacific Heritage Academy Board Minutes
May 29, 2025, (via Google Meet) 5:01-5:45 pm
Pacific Heritage Academy

Agenda Item	Minutes
Call to Order/ Roll Call	Present: Sarah Erb, Ben Brown, Wayne Clausing. Jay Frost came in later. Excused: Charlotte Tulevukai
Review/Approve Minutes • April 17, 2025	Wayne makes a motion to approve the Board Minutes with the typo to be fixed (January to March's Finances), Ben seconds, and motion passes unanimously.
Public Comment:	None
Possible Appointment of Additional Board Members	<p>Revisited the By Laws - 3.2: No less than five board members and no more than thirteen, with the suggested number of 7 members. We would need two people to serve on this committee that interviews the candidate, makes a recommendation to the board, where they would be introduced to the board and then voted on. Also reach out to the administration for their opinion. Please be cautious and avoid being inappropriate with questions with applicants. Wayne and Sarah would like to be on the committee.</p> <p>Ben makes a motion to approve Wayne and Sarah to the Board Member Approval Committee. Jay seconds the motion. Motion passes unanimously.</p>
Financial Report:	<p>Rich:</p> <ul style="list-style-type: none"> Finances for April presented. DCOH: 39, 66 Compliance DCOH *45 Days required for Bond Compliance Budget Hearing for 2025-2026 presented. Paid Parental and Postpartum Recovery Leave Policy and the Salary Supplement for Highly Needed Education Program Policy (SHiNE) will be discussed and needing approval at the next board meeting. Final budget will be ready for next board meeting, as well.
School Land Trust	None
School Report:	<p>Sheena: Director's Report</p> <ul style="list-style-type: none"> Enrollment:324 One teacher leaving, one moving grades, one teacher hired, we'll hire a fourth grade teacher. School Year Calendar for 2025-26 is presented. School Year Calendar for 2026-27 is presented. School Year Calendar for 2027-28 is presented. <p>Wayne makes a motion to approve the Calendar for SY 2025-26. Ben seconds. Motion passes unanimously. Wayne makes a motion to approve the Calendar for SY 2026-27. Jay seconds. Motion passes unanimously. Wayne makes a motion to approve the Calendar for SY 2027-28. Ben seconds. Motion passes unanimously.</p> <ul style="list-style-type: none"> School events - School wide field trip to see Lilo & Stitch at Valley Fair Movie Theater, provided by Larry H Miller foundation. - Film

School Report cont...	Club festival - 8th grade Banquet - Field Day - May Day - Kindergarten Graduation
Next Board Meeting	June 19, 2025
Meeting Adjourned	<p>Wayne makes a motion to adjourn the meeting. Ben seconds, and meeting is adjourned.</p> <p>Meeting ended at 5:45 p.m.</p>