



Finance & Accounting Report

Summary, Notes & Action Items

Prepared by: Janet Stice
HR & Business Manager

Month Ending: November 30, 2020

Summary

November was a good month. Much of the long term reports for last school year have been submitted. Reports for this school year weren't due yet.

Notes

Reporting

- We completed more reimbursement requests.
-
-
-
-

Balance Sheet

- Days of Cash on Hand **53.23** 45 Days required for Bond Compliance
-

Income Statement

- The income statement shows YTD at a loss due to Sept Bond payments. -
- Most Federal Grants have yet to be approved. -
- The year to date expenses and income are on track. -
-
-
- **Federal Revenues** -
- We received \$40,404.87 in Federal Grant Reimbursements. -

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-
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Pacific Heritage Academy dba Pacific Heritage School
Balance Sheet - Board Report
11/01/2020 to 11/30/2020

| | Current Month YTD DRAFT | Prior Month YTD FINAL |
|---------------------------------------|--|--|
| Assets | | |
| Cash | | |
| Operating cash | | |
| Checking - Zions | 128,213 | 329,968 |
| Cash on Hand | | |
| Total Operating cash | <u>128,213</u> | <u>329,968</u> |
| Restricted cash | | |
| Revenue | 214,174 | |
| Principal | 32,530 | 21,692 |
| Interest | 100,036 | 66,615 |
| Bond reserve | 537,735 | 537,735 |
| Tax and issuance | 5,535 | 6,136 |
| Repair and replacement | 121,056 | 121,003 |
| Expense | 36,317 | 35,037 |
| Total Restricted cash | <u>1,047,383</u> | <u>788,218</u> |
| Total Cash | <u>1,175,596</u> | <u>1,118,186</u> |
| Accounts receivable | | |
| State | 7,475 | 7,475 |
| Federal | 11,131 | 11,131 |
| Sales tax receivable | 3,468 | 3,240 |
| Total Accounts receivable | <u>22,074</u> | <u>21,846</u> |
| Prepaid and other assets | | |
| Deferred charges | (10) | 50 |
| Total Prepaid and other assets | <u>(10)</u> | <u>50</u> |
| Total Assets | <u>1,197,680</u> | <u>1,139,982</u> |

Pacific Heritage Academy dba Pacific Heritage School
Balance Sheet - Board Report
11/01/2020 to 11/30/2020

| | Current Month YTD DRAFT | Prior Month YTD FINAL |
|---|--|--|
| Liabilities and fund balance | | |
| Accounts payable | | |
| Accounts payable | 57,648 | 57,294 |
| Payroll and benefits payable | 84,288 | 85,160 |
| P-Card liabilities | 2,602 | 6,179 |
| Total Accounts payable | 144,538 | 148,633 |
| Other current liabilities | | |
| Accrued salaries and wages | 45,658 | 30,185 |
| Accrued health benefits liability | | 48 |
| Accrued other benefits liability | 991 | 991 |
| Total Other current liabilities | 46,649 | 31,224 |
| Fund balance | | |
| Beginning fund balance | 969,252 | 969,252 |
| Net income | 37,241 | (9,128) |
| Total Fund balance | 1,006,493 | 960,124 |
| Total Liabilities and fund balance | 1,197,680 | 1,139,981 |
| Restricted net assets | | |
| Read Achievement K-3 | 542 | 542 |
| SpEd Self Contained | 1,844 | 1,844 |
| SpEd Extended Year | 2,801 | 2,801 |
| SpEd State Programs | 3,371 | 3,371 |
| SpEd Stipends Ext Year | 28 | 28 |
| Para-Educator Funding | 159 | 159 |
| Educator Salary Adj | 38,915 | 38,915 |
| Food Services | 54,696 | 54,696 |
| Total Restricted net assets | 102,356 | 102,356 |

Pacific Heritage Academy dba Pacific Heritage School
Income Statement - Board Report
11/01/2020 to 11/30/2020
41.67% of the fiscal year has expired

| | <u>Actual YTD</u> | <u>Original Budget</u> | <u>Revised Budget</u> | <u>\$ Over (Und) YTD</u> | <u>% of Budget YTD</u> | <u>Current Month Draft</u> | <u>Prior Month</u> | <u>2 Month Prior</u> |
|--------------------------------|-----------------------|----------------------------|---------------------------|----------------------------------|--------------------------------|------------------------------------|------------------------|--------------------------|
| Net Income (Loss) | | | | | | | | |
| Revenue | | | | | | | | |
| 002 Local Revenue | | | | | | | | |
| 005 Interest Income | 2,384 | 21,000 | 21,000 | (18,616) | 11.35% | 328 | 372 | 459 |
| 006 Lunch Fee Student | 738 | 24,000 | 2,000 | (1,262) | 36.90% | | 140 | |
| 007 Lunch Fee Non Students | | 2,500 | | | | | | |
| 010 Student Fees- School Pro | (50) | | (50) | | 100.00% | | | (50) |
| 013 Local Donations | 10,389 | 37,437 | 29,134 | (18,745) | 35.66% | 9,276 | | 150 |
| 016 Income- Sales & Rentals | | 600 | | | | | | |
| 017 Sales & Local Income | 1,290 | 26,576 | 17,076 | (15,786) | 7.55% | 101 | (200) | 181 |
| Total 002 Local Revenue | <u>14,751</u> | <u>112,113</u> | <u>69,160</u> | <u>(54,409)</u> | <u>21.33%</u> | <u>9,705</u> | <u>312</u> | <u>740</u> |

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| | Actual YTD | Original Budget | Revised Budget | \$ Over (Und) YTD | % of Budget YTD | Current Month Draft | Prior Month | 2 Month Prior |
|--------------------------------|------------------|--------------------|-------------------|-------------------------|-----------------------|---------------------------|----------------|------------------|
| 021 State Revenue | | | | | | | | |
| 022 Regular School Program | 507,239 | 1,167,948 | 1,212,097 | (704,858) | 41.85% | 99,201 | 99,093 | 99,093 |
| 023 Professional Staff | 36,276 | 87,596 | 82,112 | (45,836) | 44.18% | 6,548 | 7,432 | 7,432 |
| 024 Flexible Allocation | | 3,899 | 5,833 | (5,833) | | | 2,917 | 2,917 |
| 025 Educator Salary Adjustm | 48,888 | 117,331 | 117,331 | (68,443) | 41.67% | 9,778 | 9,778 | 9,778 |
| 026 Class Size Reduction K-8 | 50,807 | 121,749 | 120,516 | (69,709) | 42.16% | 9,958 | 10,212 | 10,212 |
| 027 Charter School Administ | 2,917 | 40,000 | 40,000 | (37,083) | 7.29% | 2,917 | | |
| 028 Charter- Local Replacem | 388,784 | 999,180 | 778,848 | (390,064) | 49.92% | 55,724 | 83,265 | 83,265 |
| 029 Special Ed Add-on | 79,677 | 187,821 | 191,225 | (111,548) | 41.67% | 15,935 | 15,935 | 15,935 |
| 031 Special Ed Extended/Sta | 3,309 | 8,505 | 8,620 | (5,311) | 38.39% | 662 | 662 | 662 |
| 033 Gifted and Talented Lear | 10,714 | 16,667 | 10,714 | | 100.00% | | | 10,714 |
| 034 Enhancement for At-Ris | | 52,550 | 53,496 | (53,496) | | | | |
| 036 Reading Improvement P | 9,050 | 26,755 | 26,827 | (17,777) | 33.73% | 1,810 | 1,810 | 5,430 |
| 040 School LAND Trust Prog | 49,162 | 49,006 | 49,162 | | 100.00% | | | |
| 042 Lunch- State Liquor Tax | 11,561 | 45,000 | 45,000 | (33,439) | 25.69% | 1,406 | 2,197 | 484 |
| 045 Library Books & Electro | 218 | 581 | 523 | (305) | 41.68% | 44 | 44 | 44 |
| 046 Teachers Materials & Su | 3,102 | 3,878 | 3,878 | (776) | 79.99% | | | |
| 047 Other State Revenue | 30,482 | 92,530 | 90,927 | (60,445) | 33.52% | 4,538 | 25,944 | |
| 048 Charter School Start-up | 1,066 | | 1,066 | | 100.00% | | 1,066 | |
| Total 021 State Revenue | 1,233,252 | 3,020,996 | 2,838,175 | (1,604,923) | 43.45% | 208,521 | 260,355 | 245,966 |

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|----------------------------------|-----------------------|----------------------------|---------------------------|----------------------------------|--------------------------------|------------------------------------|------------------------|--------------------------|
| 071 Federal Revenue | | | | | | | | |
| 072 IDEA B Disabled | 2,073 | 74,755 | 68,642 | (66,569) | 3.02% | | | |
| 074 National School Lunch P | 40,535 | 190,154 | 120,000 | (79,465) | 33.78% | 11,767 | 18,261 | 3,407 |
| 079 Title I Disadvantaged | 49,370 | 205,770 | 209,845 | (160,475) | 23.53% | 4,326 | 51,346 | |
| 080 Title II Teacher Improve | | 14,324 | 13,713 | (13,713) | | | | |
| 081 Title III ELA | | 12,647 | 13,307 | (13,307) | | | | |
| 082 USDA REAP | 36,118 | | 142,679 | (106,561) | 25.31% | 36,079 | | |
| 083 Other USBE CARES Prog | | | 17,070 | (17,070) | | | | |
| Total 071 Federal Revenue | 128,096 | 497,650 | 585,256 | (457,160) | 21.89% | 52,172 | 69,607 | 3,407 |
| 091 Other Revenue | | | | | | | | |
| 096 Insurance Recoveries | 1,931 | | 1,931 | | 100.00% | | | |
| Total 091 Other Revenue | 1,931 | | 1,931 | | 100.00% | | | |
| Total Revenue | 1,378,030 | 3,630,759 | 3,494,522 | (2,116,492) | 39.43% | 270,398 | 330,274 | 250,113 |

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|-------------------------------|-----------------------|----------------------------|---------------------------|----------------------------------|--------------------------------|------------------------------------|------------------------|--------------------------|
| Expense | | | | | | | | |
| 102 Salaries 100 | | | | | | | | |
| 103 Wages- Principals & Dire | 72,746 | 183,583 | 175,100 | (102,354) | 41.55% | 14,591 | 14,591 | 14,591 |
| 104 Wages- Instructional Su | 18,080 | 80,000 | 18,080 | | 100.00% | | 90 | 17,000 |
| 105 Wages- Teachers | 381,117 | 978,798 | 917,024 | (535,907) | 41.56% | 80,317 | 54,565 | 118,403 |
| 106 Wages- Teachers-Special | 26,711 | 111,433 | 66,433 | (39,722) | 40.21% | 6,371 | 4,247 | 7,433 |
| 107 Wages- Substitute Teach | 1,935 | 25,000 | 5,000 | (3,065) | 38.70% | 288 | 432 | 540 |
| 108 Wages- Student Support | 15,750 | 68,040 | 42,000 | (26,250) | 37.50% | 3,500 | 3,500 | 3,500 |
| 109 Wages- Admin Support S | 61,178 | 161,440 | 161,440 | (100,262) | 37.90% | 12,170 | 11,786 | 11,563 |
| 110 Wages- Aides & Paraprof | 58,843 | 59,000 | 128,696 | (69,853) | 45.72% | 13,378 | 8,305 | 15,894 |
| 111 Wages- SpEd Aide & Par | 43,886 | 121,474 | 121,474 | (77,588) | 36.13% | 11,431 | 6,556 | 12,665 |
| 113 Wages- Admin MAINT & | 38,839 | 74,460 | 74,460 | (35,621) | 52.16% | 7,251 | 7,698 | 7,898 |
| 115 Wages- Food Services | 24,975 | 95,000 | 60,540 | (35,565) | 41.25% | 5,302 | 4,495 | 5,359 |
| Total 102 Salaries 100 | <u>744,060</u> | <u>1,958,228</u> | <u>1,770,247</u> | <u>(1,026,187)</u> | <u>42.03%</u> | <u>154,599</u> | <u>116,265</u> | <u>214,846</u> |
| 121 Benefits 200 | | | | | | | | |
| 122 Retirement Programs | 14,768 | 34,615 | 15,900 | (1,132) | 92.88% | 3,170 | 2,820 | 4,044 |
| 123 Social Security & Medica | 50,959 | 120,950 | 123,550 | (72,591) | 41.25% | 10,025 | 9,357 | 13,584 |
| 124 Health Benefits | 76,813 | 253,400 | 225,000 | (148,187) | 34.14% | 18,039 | 15,918 | 16,271 |
| 125 Unemployment W/C Ins | 11,123 | 19,350 | 19,350 | (8,227) | 57.48% | 2,160 | 2,509 | 764 |
| Total 121 Benefits 200 | <u>153,663</u> | <u>428,315</u> | <u>383,800</u> | <u>(230,137)</u> | <u>40.04%</u> | <u>33,394</u> | <u>30,604</u> | <u>34,663</u> |

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|---------------------------------------|---------------|--------------------|-------------------|-------------------------|-----------------------|---------------------------|----------------|------------------|
| 131 Purchased Prof & Tech | | | | | | | | |
| 132 Management & Business | 11,400 | 22,500 | 22,500 | (11,100) | 50.67% | 1,500 | 1,500 | 2,800 |
| 133 Instructional Services | 1,600 | 23,153 | 19,643 | (18,043) | 8.15% | | 1,600 | |
| 134 Employee Training & De | | 16,580 | 20,580 | (20,580) | | | | |
| 135 Education Support Servi | 20,038 | 40,000 | 40,000 | (19,962) | 50.10% | 2,863 | 9,184 | 7,187 |
| 136 Administrative Support | 3,695 | | 24,000 | (20,305) | 15.40% | | 1,750 | |
| 137 Computer and Tech Serv | 19,990 | 28,040 | 31,127 | (11,137) | 64.22% | 1,943 | 1,943 | 12,217 |
| 138 Legal and Accounting | 5,000 | 10,000 | 10,000 | (5,000) | 50.00% | | 5,000 | |
| 139 Other Purchased Service | 3,162 | 8,700 | 8,700 | (5,538) | 36.34% | 708 | 2,025 | 122 |
| Total 131 Purchased Prof & | 64,885 | 148,973 | 176,550 | (111,665) | 36.75% | 7,014 | 23,002 | 22,326 |
| 151 Purchased Property Ser | | | | | | | | |
| 152 Utilities Expenses | 13,211 | 15,900 | 18,900 | (5,689) | 69.90% | | 2,720 | 3,490 |
| 153 Repair & Maint- Comp & | | | 10,000 | (10,000) | | | | |
| 154 Repair & Maint- Facilitie | 8,277 | 51,200 | 51,200 | (42,923) | 16.17% | | 4,697 | 1,094 |
| 156 Out Services- Custodial | | | 60 | (60) | | | | |
| 157 Lease- Rent Expense | 8,227 | 19,700 | 19,700 | (11,473) | 41.76% | 1,878 | 1,590 | 1,590 |
| Total 151 Purchased Proper | 29,715 | 86,800 | 99,860 | (70,145) | 29.76% | 1,878 | 9,007 | 6,174 |
| 171 Other Purchased Servic | | | | | | | | |
| 172 Transportation Services | | 3,000 | | | | | | |
| 173 Insurance Expense | 6,951 | 17,000 | 17,000 | (10,049) | 40.89% | 1,854 | 1,854 | 3,244 |
| 174 Telephone & Internet | 2,093 | 5,000 | 5,000 | (2,907) | 41.86% | 967 | 91 | 289 |
| 175 Other Communication E | 576 | | | 576 | | | 576 | |
| 176 Postage & Mailing Expen | 711 | 3,000 | 3,000 | (2,289) | 23.70% | 27 | 146 | 318 |
| 178 Copy and Print Services | 177 | 1,000 | 1,000 | (823) | 17.70% | | | |
| 179 Advertising- Administrat | | 1,000 | 3,500 | (3,500) | | | | |
| 181 Travel- Field Trips Expe | | 500 | 50 | (50) | | | | |
| Total 171 Other Purchased | 10,508 | 30,500 | 29,550 | (19,042) | 35.56% | 2,848 | 2,667 | 3,851 |

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|------------------------------------|------------------|--------------------|-------------------|-------------------------|-----------------------|---------------------------|----------------|------------------|
| 191 Supplies 600 | | | | | | | | |
| 192 Classroom Supplies | 75,405 | 75,161 | 109,687 | (34,282) | 68.75% | 9,223 | 11,422 | 30,419 |
| 193 Employee Motivation Su | 1,357 | 5,000 | 2,357 | (1,000) | 57.57% | | | |
| 194 Employee Training Supp | 11,417 | | 11,500 | (83) | 99.28% | | 10,500 | |
| 195 Special Ed Supplies | 5,937 | 2,500 | 6,000 | (63) | 98.95% | | 242 | |
| 196 Administration Supplies | 3,853 | 30,192 | 15,432 | (11,579) | 24.97% | 852 | | 629 |
| 198 Vending Machines | | 3,000 | | | | | | |
| 199 Food and Supplies | 20,826 | 130,000 | 68,000 | (47,174) | 30.63% | 7,073 | 4,008 | 4,565 |
| 200 Maintenance Supplies | 9,527 | 23,000 | 11,000 | (1,473) | 86.61% | 74 | 578 | 2,244 |
| 202 Energy-Electricity & Nat | 12,078 | 31,500 | 31,500 | (19,422) | 38.34% | 1,282 | 1,654 | 4,718 |
| 204 Library Books & Supplie | | 1,200 | 1,200 | (1,200) | | | | |
| 205 Computer & Tech Suppli | 23,074 | 45,736 | 45,871 | (22,797) | 50.30% | 5,657 | 9,151 | |
| 207 PTC Committee Supplies | | 2,000 | 500 | (500) | | | | |
| 208 Student Motivation | 3,634 | 6,000 | 4,500 | (866) | 80.76% | | | |
| 209 Student Programs Suppl | | 150 | 150 | (150) | | | | |
| 210 Fund Raising Supplies | | 330 | 330 | (330) | | | | |
| Total 191 Supplies 600 | 167,108 | 355,769 | 308,027 | (140,919) | 54.25% | 24,161 | 37,555 | 42,575 |
| 241 Other Objects 800 | | | | | | | | |
| 242 Dues and Fees | 36,515 | 24,685 | 38,500 | (1,985) | 94.84% | 134 | 14 | 2,219 |
| 243 Interest Paid- Loans | 203,874 | 401,762 | 401,762 | (197,888) | 50.74% | | | 202,748 |
| 244 Principal Paid- Loans | 120,000 | 120,000 | 120,000 | | 100.00% | | | 120,000 |
| 245 Other Debt Service Fees | | 750 | 750 | (750) | | | | |
| Total 241 Other Objects 800 | 360,389 | 547,197 | 561,012 | (200,623) | 64.24% | 134 | 14 | 324,967 |
| Total Expense | 1,530,328 | 3,555,782 | 3,329,046 | (1,798,718) | 45.97% | 224,028 | 219,114 | 649,402 |
| Total Net Income (Loss) | (152,298) | 74,977 | 165,476 | (317,774) | -92.04% | 46,370 | 111,160 | (399,289) |

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Checking Zions - 11/01/2020 to 11/30/2020

| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account |
|--------------------------------|------------------|----------------|---------------------|--------------|-------------------|---|---------------------------------------|
| Ace Disposal | 4762 | 0002197746 | 10/31/2020 | 11/30/2020 | 339.25 | Recycling | 1412.26.5619 - Utility-disposal servi |
| | | | | | \$339.25 | | |
| Aegis Business Resources | 4763 | PHA2020-10 | 10/01/2020 | 11/30/2020 | 1,500.00 | monthly support | 1311.25.5625 - Business services: C |
| Aegis Business Resources | 4763 | PHA2020-11 | 11/01/2020 | 11/30/2020 | 1,500.00 | monthly support | 1311.25.5625 - Business services: C |
| | | | | | \$3,000.00 | | |
| | | | | | \$3,000.00 | | |
| AmTrust North America (ACH) | 0 | 11.2.2020 | 11/02/2020 | 11/02/2020 | 885.00 | Work Comp monthly charge | 1290.01.0000 - Other Ben Unassign |
| | | | | | \$885.00 | | |
| Anopol, Whitney | 4749 | 10.30.2020 | 10/10/2020 | 11/10/2020 | 36.36 | tax | 18139.. - Sales Tax Receivable |
| Anopol, Whitney | 4749 | 10.30.2020 | 10/10/2020 | 11/10/2020 | 502.17 | classroom supplies | 1610.10.5868 - Supplies & materials |
| Anopol, Whitney | 4749 | 10.8.2020 | 10/08/2020 | 11/10/2020 | 3.68 | tax | 18139.. - Sales Tax Receivable |
| Anopol, Whitney | 4749 | 10.8.2020 | 10/08/2020 | 11/10/2020 | 49.00 | classroom supplies | 1610.10.5868 - Supplies & materials |
| | | | | | \$591.21 | | |
| | | | | | \$591.21 | | |
| Busy Bee Therapy Services, LLC | 4759 | ph42 | 09/01/2020 | 11/24/2020 | 442.34 | OT, COTA, mileage | 1340.21.1205 - Professional service: |
| Busy Bee Therapy Services, LLC | 4759 | ph43 | 10/01/2020 | 11/24/2020 | 779.46 | OT, COTA, mileage April services | 1340.21.1205 - Professional service: |
| Busy Bee Therapy Services, LLC | 4759 | ph44 | 11/01/2020 | 11/24/2020 | 250.80 | OT, COTA, mileage | 1340.21.1205 - Professional service: |
| | | | | | \$1,472.60 | | |
| | | | | | \$1,472.60 | | |
| Century Link | 4764 | 10.19.2020 | 10/19/2020 | 11/30/2020 | 90.50 | Charges 9/19-10/18/20 | 1530.25.5625 - Comm-tel & internet: |
| | | | | | \$90.50 | | |
| Charles, Leah | 4750 | 10.28.2020 | 10/28/2020 | 11/10/2020 | 69.99 | ABCya.com | 1650.10.1205 - Supplies-comp & tec |
| | | | | | \$69.99 | | |
| Colon, Damaris | 4751 | 10.6.2020b | 10/06/2020 | 11/10/2020 | 29.45 | tax | 18139.. - Sales Tax Receivable |
| Colon, Damaris | 4751 | 10.6.2020b | 10/06/2020 | 11/10/2020 | 379.95 | speakers for teachers to project while wearing | 1610.10.7290 - Supplies & materials |
| | | | | | \$409.40 | | |
| | | | | | \$409.40 | | |
| Colonial Life | 4765 | 4468617-101034 | 10/22/2020 | 11/30/2020 | 362.10 | 10/10 & 10/25/2020 | 1240.01.0000 - HDL insurance prem |
| | | | | | \$362.10 | | |
| Digital Retirement Solutions | 0 | 11.24.2020 | 11/24/2020 | 11/24/2020 | 287.50 | to correct payroll processing error - S. Johnso | 1230.01.0000 - Retirement prem un |
| Digital Retirement Solutions | 4766 | 130230 | 10/27/2020 | 11/30/2020 | 281.25 | quarterly fee, Distribution calculation & board r | 1230.01.0000 - Retirement prem un |
| Digital Retirement Solutions | 999999 | PR103120-436 | 11/10/2020 | 11/13/2020 | 333.77 | 401K Loan | 19545.7. - Accrued Retirement Paid- |
| Digital Retirement Solutions | 999999 | PR103120-436 | 11/10/2020 | 11/13/2020 | 1,614.89 | Roth IRA | 19545.7. - Accrued Retirement Paid- |
| Digital Retirement Solutions | 999999 | PR103120-436 | 11/10/2020 | 11/13/2020 | 1,712.00 | 401(k) | 19545.7. - Accrued Retirement Paid- |
| Digital Retirement Solutions | 999999 | PR111520-436 | 11/24/2020 | 11/24/2020 | 333.77 | 401K Loan | 19545.7. - Accrued Retirement Paid- |
| Digital Retirement Solutions | 999999 | PR111520-436 | 11/24/2020 | 11/24/2020 | 1,318.78 | Roth IRA | 19545.7. - Accrued Retirement Paid- |
| Digital Retirement Solutions | 999999 | PR111520-436 | 11/24/2020 | 11/24/2020 | 1,714.98 | 401(k) | 19545.7. - Accrued Retirement Paid- |
| | | | | | \$7,028.19 | | |
| | | | | | \$7,596.94 | | |

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Checking Zions - 11/01/2020 to 11/30/2020

| <u>Payee Name</u> | <u>Reference Number</u> | <u>Invoice Number</u> | <u>Invoice Ledger Date</u> | <u>Payment Date</u> | <u>Amount</u> | <u>Description</u> | <u>Ledger Account</u> |
|------------------------------------|-------------------------|-----------------------|----------------------------|---------------------|--------------------|-------------------------------------|--------------------------------------|
| Division of Finance - Utah Dept of | 4755 | 11.10.2020 | 11/10/2020 | 11/10/2020 | 7,686.67 | Nov P-card Damaris | 19512.. - P-Card Clearing |
| Division of Finance - Utah Dept of | 4755 | 11.10.2020 SA | 11/10/2020 | 11/10/2020 | 348.57 | Nov P-card Sheena | 19512.. - P-Card Clearing |
| | | | | | <u>\$8,035.24</u> | | |
| | | | | | \$8,035.24 | | |
| Dominion Energy (ACH) | 0 | 11.9.2020 | 11/09/2020 | 11/09/2020 | 179.25 | 10/9-11/6/2020 | 1621.26.5619 - Energy-gas & heatin |
| Dominion Energy (ACH) | 999999 | 9.15.2020 | 09/15/2020 | 11/02/2020 | 69.76 | 9/15-10/8/2020 | 1621.26.5619 - Energy-gas & heatin |
| | | | | | <u>\$249.01</u> | | |
| | | | | | \$249.01 | | |
| Edwin B Parry | 4752 | PR103120-702 | 11/10/2020 | 11/13/2020 | 171.73 | Garnishment - Parry | 19541.4. - Accrued Garnishments - |
| Edwin B Parry | 4760 | PR111520-702 | 11/24/2020 | 11/30/2020 | 192.30 | Garnishment - Parry | 19541.4. - Accrued Garnishments - |
| | | | | | <u>\$364.03</u> | | |
| | | | | | \$364.03 | | |
| EFTPS | 999999 | PR103120-2 | 11/10/2020 | 11/12/2020 | 1,961.12 | Medicare Tax | 19540.2. - Accrued SS, MC & Fed |
| EFTPS | 999999 | PR103120-2 | 11/10/2020 | 11/12/2020 | 3,894.05 | Federal Income Tax | 19540.2. - Accrued SS, MC & Fed |
| EFTPS | 999999 | PR103120-2 | 11/10/2020 | 11/12/2020 | 8,385.48 | Social Security Tax | 19540.2. - Accrued SS, MC & Fed |
| EFTPS | 999999 | PR111520-2 | 11/24/2020 | 11/25/2020 | 1,870.32 | Medicare Tax | 19540.2. - Accrued SS, MC & Fed |
| EFTPS | 999999 | PR111520-2 | 11/24/2020 | 11/25/2020 | 3,732.69 | Federal Income Tax | 19540.2. - Accrued SS, MC & Fed |
| EFTPS | 999999 | PR111520-2 | 11/24/2020 | 11/25/2020 | 7,996.86 | Social Security Tax | 19540.2. - Accrued SS, MC & Fed |
| EFTPS | 999999 | PR111520-2 | 11/24/2020 | 11/30/2020 | 13.13 | Federal Income Tax | 19540.2. - Accrued SS, MC & Fed |
| EFTPS | 999999 | PR111520-2 | 11/24/2020 | 11/30/2020 | 61.52 | Medicare Tax | 19540.2. - Accrued SS, MC & Fed |
| EFTPS | 999999 | PR111520-2 | 11/24/2020 | 11/30/2020 | 263.00 | Social Security Tax | 19540.2. - Accrued SS, MC & Fed |
| | | | | | <u>\$28,178.17</u> | | |
| | | | | | \$28,178.17 | | |
| eLuma LLC | 4767 | 6890 | 10/05/2020 | 11/30/2020 | 4,916.07 | speech and language | 1340.21.1205 - Professional service: |
| | | | | | <u>\$4,916.07</u> | | |
| | | | | | \$4,916.07 | | |
| Embrace Education | 4768 | 6667 | 10/01/2020 | 11/30/2020 | 1,600.00 | IEP Program Renewal | 1320.10.1205 - Educational services |
| | | | | | <u>\$1,600.00</u> | | |
| | | | | | \$1,600.00 | | |
| EMI Health (ACH) | EFT9999 | comm38962020 | 11/01/2020 | 11/01/2020 | 391.05 | Vision and TeleMed | 1240.01.0000 - HDL insurance prem |
| | | | | | <u>\$391.05</u> | | |
| | | | | | \$391.05 | | |
| Folau, Melsihna | 4758 | 10.5.2020 | 10/05/2020 | 11/23/2020 | 17.16 | tax | 18139.. - Sales Tax Receivable |
| Folau, Melsihna | 4758 | 10.5.2020 | 10/05/2020 | 11/23/2020 | 286.43 | pipe cleaners, wood sticks, yarn | 1610.10.5868 - Supplies & materials |
| | | | | | <u>\$303.59</u> | | |
| | | | | | \$303.59 | | |
| Garnishment - UT State Tax - 1769 | 4753 | PR103120-1171 | 11/10/2020 | 11/13/2020 | 195.59 | Garnishment - UT Tax Comm | 19541.4. - Accrued Garnishments - |
| Garnishment - UT State Tax - 1769 | 4761 | PR111520-1171 | 11/24/2020 | 11/30/2020 | 195.59 | Garnishment - UT Tax Comm | 19541.4. - Accrued Garnishments - |
| | | | | | <u>\$391.18</u> | | |
| | | | | | \$391.18 | | |
| H-Wire | 4769 | 65024 | 10/21/2020 | 11/30/2020 | 9,081.30 | 30 student Chromebooks and licenses | 1650.10.5420 - Supplies-comp & tec |
| H-Wire | 4769 | 65419 | 10/01/2020 | 11/30/2020 | 1,943.26 | Monthly tech support | 1351.26.5625 - Technical services-c |

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Check Register
Checking Zions - 11/01/2020 to 11/30/2020

| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account |
|---------------------------------|------------------|----------------|---------------------|--------------|---------------------|--|--------------------------------------|
| H-Wire | 4769 | 65550 | 11/01/2020 | 11/30/2020 | 1,943.26 | Monthly tech support | 1351.26.5625 - Technical services-c |
| H-Wire | 4769 | 65667 | 11/09/2020 | 11/30/2020 | 874.12 | projector, system requirements and mount | 1650.10.5420 - Supplies-comp & tec |
| | | | | | \$13,841.94 | | |
| | | | | | \$13,841.94 | | |
| Health Equity, Inc. | 999999 | 2e8b1sq | 11/01/2020 | 11/13/2020 | 24.75 | HSA Nov Fees | 1240.01.0000 - HDL insurance prem |
| Health Equity, Inc. | 999999 | ifpp8w | 10/01/2020 | 11/13/2020 | 29.25 | HSA Oct Fees | 1240.01.0000 - HDL insurance prem |
| Health Equity, Inc. | 999999 | PR 11.10.2020 | 11/10/2020 | 11/13/2020 | -148.44 | to remove a payroll error - ee no longer qualifi | 1240.01.0000 - HDL insurance prem |
| Health Equity, Inc. | 999999 | PR083120-748 | 09/10/2020 | 11/24/2020 | 48.44 | HSA | 19540.3. - Accrued Health Benefits |
| Health Equity, Inc. | 999999 | PR103120-748 | 11/10/2020 | 11/13/2020 | 780.64 | HSA | 19540.3. - Accrued Health Benefits |
| Health Equity, Inc. | 999999 | PR111520-748 | 11/24/2020 | 11/24/2020 | 583.76 | HSA | 19540.3. - Accrued Health Benefits |
| Health Equity, Inc. | 999999 | rpyb11f | 09/30/2020 | 11/13/2020 | 27.00 | HSA FSepteas | 1240.01.0000 - HDL insurance prem |
| | | | | | \$1,345.40 | | |
| | | | | | \$1,345.40 | | |
| Hy-Ko Supply | 4770 | 765042 | 10/08/2020 | 11/30/2020 | 34.14 | vac hose | 1610.26.5619 - Supplies & materials |
| Hy-Ko Supply | 4770 | 765732 | 10/15/2020 | 11/30/2020 | 319.00 | 20 boxes of gloves | 1610.10.7280.1 - Supplies & materia |
| Hy-Ko Supply | 4770 | 765779 | 10/19/2020 | 11/30/2020 | 58.80 | wipers | 1610.26.5619 - Supplies & materials |
| Hy-Ko Supply | 4770 | 766515 | 10/23/2020 | 11/30/2020 | 420.04 | gloves and dust mop heads | 1610.26.5619 - Supplies & materials |
| | | | | | \$831.98 | | |
| | | | | | \$831.98 | | |
| Lewis Young Robertson Burningha | 4771 | 2020-0069A | 11/15/2020 | 11/30/2020 | 600.00 | Consulting re: Arbitrage Analysis | 1350.25.0005 - Technical services: |
| | | | | | \$600.00 | | |
| MD Property Services, Inc. | 4772 | 32996 | 10/29/2020 | 11/30/2020 | 312.85 | sprinkler maintenance | 1430.26.5619 - Repair & maint: O& |
| | | | | | \$312.85 | | |
| National Benefit Services, LLC | 0 | PR 11.10.2020 | 11/13/2020 | 11/13/2020 | 312.49 | ee contributions | 1240.01.0000 - HDL insurance prem |
| National Benefit Services, LLC | EFT9999 | PR 11.25.2020 | 11/25/2020 | 11/25/2020 | 312.49 | EE contributions | 1240.01.0000 - HDL insurance prem |
| | | | | | \$624.98 | | |
| Principal Financial Group (ACH) | EFT9999 | 11.2.2020 | 11/02/2020 | 11/02/2020 | 1,275.25 | STD and Life Ins | 1290.01.0000 - Other Ben Unassign |
| | | | | | \$1,275.25 | | |
| Public Employees Heath Program | 4754 | 10.20.2020 | 10/20/2020 | 11/17/2020 | 1,831.88 | Dental Insurance premiums | 1240.01.0000 - HDL insurance prem |
| Public Employees Heath Program | 4754 | 10.20.2020 | 10/20/2020 | 11/17/2020 | 19,732.78 | Medical Insurance premiums | 1240.01.0000 - HDL insurance prem |
| | | | | | \$21,564.66 | | |
| | | | | | \$21,564.66 | | |
| Rocky Mountain Power (ACH) | 0 | 11.3.2020 | 11/03/2020 | 11/03/2020 | 1,102.96 | 10/5-11/2 | 1622.26.5619 - Energy-electricity: O |
| | | | | | \$1,102.96 | | |
| Utah State Tax Commission | 0 | 11.25.2020 | 11/25/2020 | 11/25/2020 | -75.98 | underpayment on 11.24.2020 payment | 18191.. - Suspense, Other Clearing |
| Utah State Tax Commission | 99999 | PR111520-3 | 11/24/2020 | 11/24/2020 | 2,783.17 | State Income Tax | 19540.1. - Accrued State Withholdin |
| Utah State Tax Commission | 999999 | PR103120-3 | 11/10/2020 | 11/12/2020 | 2,904.06 | State Income Tax | 19540.1. - Accrued State Withholdin |
| | | | | | \$5,611.25 | | |
| | | | | | \$106,356.60 | | |

**Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Sheena Alaiasa 5833 - 11/01/2020 to 11/30/2020**

| <u>Payee Name</u> | <u>Reference Number</u> | <u>Invoice Number</u> | <u>Invoice Ledger Date</u> | <u>Payment Date</u> | <u>Amount</u> | <u>Description</u> | <u>Ledger Account</u> |
|-------------------|-------------------------|-----------------------|----------------------------|---------------------|------------------------|--|--------------------------------------|
| Amazon | EFT9999 | 11.14.2020 | 11/14/2020 | 11/14/2020 | 14.00 | Amazon Prime | 1810.22.0005 - Dues & fees: Staff: K |
| Amazon | EFT9999 | 11.4.2020 | 11/04/2020 | 11/04/2020 | 9.69 | Sheena purchase error - she will reimburse | 18191.. - Suspense, Other Clearing |
| | | | | | <u>\$23.69</u> | | |
| | | | | | \$23.69 | | |
| Glowforge.com | 0 | 11.21.2020 | 11/21/2020 | 11/21/2020 | 53.88 | monthly subscription to glowforge | 1810.22.0005 - Dues & fees: Staff: K |
| | | | | | <u>\$53.88</u> | | |
| | | | | | \$53.88 | | |
| Sam's Club | EFT9999 | 11.16.2020 | 11/14/2020 | 11/14/2020 | 87.69 | shelves for the Heritage Program | 1610.24.0005 - Supplies & materials |
| | | | | | <u>\$87.69</u> | | |
| | | | | | \$87.69 | | |
| Walmart | EFT9999 | 11.21.2020 | 11/14/2020 | 11/14/2020 | 43.77 | paint | 1610.24.0005 - Supplies & materials |
| | | | | | <u>\$43.77</u> | | |
| | | | | | \$43.77 | | |
| | | | | | <u>\$209.03</u> | | |

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Elenoa Pua 181 - 11/01/2020 to 11/30/2020

| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account |
|------------|------------------|----------------|---------------------|--------------|--------|-------------|----------------|
| | | | | | \$0.00 | | |

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Damaris Colon 3660 - 11/01/2020 to 11/30/2020

| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account |
|--------------------------------|------------------|----------------|---------------------|--------------|-------------------|---|-------------------------------------|
| Amazon | EFT9999 | 11.03.2020 | 11/03/2020 | 11/03/2020 | 98.12 | tax | 18139.. - Sales Tax Receivable |
| Amazon | EFT9999 | 11.03.2020 | 11/03/2020 | 11/03/2020 | 1,266.12 | food warmer | 4610.31.8000 - Supplies- Non-Food |
| Amazon | EFT9999 | 11.18.2020 | 11/18/2020 | 11/18/2020 | 9.60 | tax | 18139.. - Sales Tax Receivable |
| Amazon | EFT9999 | 11.18.2020 | 11/18/2020 | 11/18/2020 | 124.00 | Armour Etch | 1610.24.0005 - Supplies & materials |
| Amazon | EFT9999 | 11.19.2020 | 11/19/2020 | 11/19/2020 | 11.97 | tax | 18139.. - Sales Tax Receivable |
| Amazon | EFT9999 | 11.19.2020 | 11/19/2020 | 11/19/2020 | 154.50 | cutting mat, carrying case and tool set | 1610.24.0005 - Supplies & materials |
| Amazon | EFT9999 | 11.22.2020 | 11/22/2020 | 11/22/2020 | 0.87 | tax | 18139.. - Sales Tax Receivable |
| Amazon | EFT9999 | 11.22.2020 | 11/22/2020 | 11/22/2020 | 11.99 | wood stain | 1610.24.0005 - Supplies & materials |
| Amazon | EFT9999 | 11.22.2020b | 11/22/2020 | 11/22/2020 | 1.28 | tax | 18139.. - Sales Tax Receivable |
| Amazon | EFT9999 | 11.22.2020b | 11/22/2020 | 11/22/2020 | 17.78 | gift wrap cords | 1610.24.0005 - Supplies & materials |
| Amazon | EFT9999 | 11.22.2020m | 11/24/2020 | 11/24/2020 | 2.56 | tax | 18139.. - Sales Tax Receivable |
| Amazon | EFT9999 | 11.22.2020m | 11/24/2020 | 11/24/2020 | 32.99 | MacBook Air | 1610.24.0005 - Supplies & materials |
| Amazon | EFT9999 | 11.22.2020n | 11/22/2020 | 11/22/2020 | 0.87 | tax | 18139.. - Sales Tax Receivable |
| Amazon | EFT9999 | 11.22.2020n | 11/22/2020 | 11/22/2020 | 11.99 | monocoat oil | 1610.24.0005 - Supplies & materials |
| Amazon | EFT9999 | 11.23.2020 | 11/23/2020 | 11/23/2020 | 4.35 | tax | 18139.. - Sales Tax Receivable |
| Amazon | EFT9999 | 11.23.2020 | 11/23/2020 | 11/23/2020 | 60.00 | plywood squares | 1610.24.0005 - Supplies & materials |
| Amazon | EFT9999 | 11.23.2020c | 11/22/2020 | 11/22/2020 | 1.23 | tax | 18139.. - Sales Tax Receivable |
| Amazon | EFT9999 | 11.23.2020c | 11/22/2020 | 11/22/2020 | 16.99 | cello bags | 1610.24.0005 - Supplies & materials |
| Amazon | EFT9999 | 11.23.2020d | 11/22/2020 | 11/22/2020 | 2.90 | tax | 18139.. - Sales Tax Receivable |
| Amazon | EFT9999 | 11.23.2020d | 11/22/2020 | 11/22/2020 | 39.95 | cleaning wipes | 1610.24.0005 - Supplies & materials |
| | | | | | \$1,870.06 | | |
| Home Depot | EFT9999 | 11.20.2020 | 11/20/2020 | 11/20/2020 | 2.32 | tax | 18139.. - Sales Tax Receivable |
| Home Depot | EFT9999 | 11.20.2020 | 11/20/2020 | 11/20/2020 | 29.92 | plex tube | 1610.10.7290 - Supplies & materials |
| | | | | | \$32.24 | | |
| IKEA | EFT9999 | 11.17.2020 | 11/17/2020 | 11/17/2020 | 16.74 | Tax | 18139.. - Sales Tax Receivable |
| IKEA | EFT9999 | 11.17.2020 | 11/17/2020 | 11/17/2020 | 230.96 | bookshelf for admin office | 1610.24.0005 - Supplies & materials |
| | | | | | \$247.70 | | |
| | | | | | \$247.70 | | |
| Joann Fabric and Craft Stores | 0 | 11.5.2020 | 11/05/2020 | 11/05/2020 | 3.97 | tax | 18139.. - Sales Tax Receivable |
| Joann Fabric and Craft Stores | 0 | 11.5.2020 | 11/05/2020 | 11/05/2020 | 54.74 | vinyl for student dividers | 1610.10.7280.1 - Supplies & materia |
| | | | | | \$58.71 | | |
| Lowe's | 0 | 11.4.2020 | 11/04/2020 | 11/04/2020 | 1,001.03 | student barriers | 1610.10.7290 - Supplies & materials |
| Lowe's | EFT9999 | 11.17.2020 | 11/17/2020 | 11/17/2020 | -912.57 | student barriers | 1610.10.7290 - Supplies & materials |
| | | | | | \$88.46 | | |
| Standard Plumbing | EFT9999 | 11.17.2020 | 11/17/2020 | 11/17/2020 | 69.90 | tax | 18139.. - Sales Tax Receivable |
| Standard Plumbing | EFT9999 | 11.17.2020 | 11/17/2020 | 11/17/2020 | 964.17 | PVC replacements - refunded Lowe's, purchas | 1610.10.7290 - Supplies & materials |
| | | | | | \$1,034.07 | | |
| Strawberry Communications. LLC | EFT9999 | 9/10/11 months | 11/17/2020 | 11/17/2020 | 869.72 | phone Sept, Oct and Nov | 1530.25.5625 - Comm-tel & internet: |
| | | | | | \$869.72 | | |
| USPS | 0 | 11.17.2020 | 11/17/2020 | 11/17/2020 | 23.70 | shipping student records | 1531.25.5625 - Comm-postage: Cen |
| USPS | 0 | 11.17.2020b | 11/17/2020 | 11/17/2020 | 3.40 | shipping student records | 1531.25.5625 - Comm-postage: Cen |
| | | | | | \$27.10 | | |
| | | | | | \$27.10 | | |

**Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Damaris Colon 3660 - 11/01/2020 to 11/30/2020**

| <u>Payee Name</u> | <u>Reference Number</u> | <u>Invoice Number</u> | <u>Invoice Ledger Date</u> | <u>Payment Date</u> | <u>Amount</u> | <u>Description</u> | <u>Ledger Account</u> |
|-------------------|-------------------------|-----------------------|----------------------------|---------------------|-------------------|--------------------|-------------------------------------|
| Walmart | EFT9999 | 11.24.2020 | 11/24/2020 | 11/24/2020 | 1.53 | tax | 18139.. - Sales Tax Receivable |
| Walmart | EFT9999 | 11.24.2020 | 11/24/2020 | 11/24/2020 | 19.80 | paint | 1610.24.0005 - Supplies & materials |
| | | | | | <u>\$21.33</u> | | |
| | | | | | \$21.33 | | |
| | | | | | \$4,249.39 | | |