

Pacific Heritage Academy Board Minutes  
 November 21, 2024, (via Google Meet) 5:30-6:13 pm  
 Pacific Heritage Academy

--Due to technical difficulties, audio recording is unavailable--

Agenda Item	Minutes
<b>Call to Order/ Roll Call</b>	Present: Sarah Erb, Jay Frost, Wayne Clausing, Ben Brown
<b>Review/Approve Minutes</b> <ul style="list-style-type: none"> <li>• October 29, 2024</li> </ul>	<b>Jay makes a motion to approve the Board Minutes, Wayne seconds, motion passes unanimously.</b>
<b>Public Comment:</b>	None
<b>Possible Appointment of Additional Board Members</b>	Charlotte Tuilevuka has applied to be on the board. She will come to the next board meeting.
<b>Financial Report:</b>	<p>Rich:</p> <ul style="list-style-type: none"> <li>• Conflict of Interest Form - Received all</li> <li>• October's Finances presented.</li> <li>• Audit committee needed for January meeting.</li> <li>• DCOH: 34, down 11 from the previous report.</li> <li>• Trainings for Open Meeting, School Land Trust and Audit Training were sent out to board members by email.</li> <li>• School Land Trust training completed by Sarah(all), Wayne(all), Ben &amp; Jay.</li> </ul> <p><b>Ben makes a motion to accept the October Financial report, Wayne seconds, motion passes unanimously.</b></p>
<b>School Report:</b>	<p>Sheena: Director's Report</p> <ul style="list-style-type: none"> <li>• Enrollment:320</li> <li>• SY 2025-26 Calendar was presented.</li> <li>• 100 turkey meals from Cordova family to be delivered on Monday for students.</li> <li>• Turkey Trot tomorrow at 12:45pm. Board members were invited.</li> </ul> <p><b>Wayne makes a motion to accept the 25-26 SY Calendar, Ben seconds, motion passes unanimously.</b></p>
<b>Next Board Meeting</b>	January 16, 2025
<b>Meeting Adjourned</b>	<p><b>Ben makes a motion to adjourn the meeting. Wayne seconds, motion passes unanimously.</b></p> <p>Meeting ended at 6:13 p.m.</p>