

Pacific Heritage Academy Board Minutes  
 September 16, 2021, (via Zoom) 5:30-6:30 pm  
 Pacific Heritage Academy

Agenda Item	Minutes
<b>Call to Order/ Roll Call</b>	Present: Tammi Sumsion, Spencer Anderson, Kelly Casaday, Diana Fisaga Excused: Dave Rudd Missing: Gary Sillito, Tina Fagasau
<b>Previous Board Minutes:</b> <ul style="list-style-type: none"> <li>• Minutes from August 19, 2021</li> </ul>	Spencer makes a motion to approve the minutes, Kelly seconds. The motion is passed.
<b>Public Comment:</b>	None
<b>School Assessment Brief Report Administration/School Report:</b>	<p><u>Sheena</u>: Wellness check: Covid – no new cases, and had 15 cases so far. Rough Play, forgetting KYHFOOTY, students fighting because of play fighting. Teachers are reminding the kids through crew and focusing on Perseverance &amp; Courage.</p> <p>Enrollment: fluctuating, but we are at 316. Hopefully we get a few more for the count date. Spencer asks the question of when the Count Date is, which Sheena tells him October 1<sup>st</sup>. Rich says that counts are down for a lot of schools.</p> <p>We participated in the Polynesian Days Festival to drum up awareness for our school. 5 students performed on stage. We had booths, sold our t-shirts. We had 2 entrepreneur students selling their jewelry, Amara and Rys.</p> <p>Academics: Book Study. Grades 6-8 are studying 7 Habits of Highly Effective Teens. Grades K-5 are studying the 6 Crew Habits. Staff Book Study – Anatomy of Peace, studying how to have a heart of peace or heart of war. Will discuss this once a month.</p> <p>MTSS: ARP ESSER III – looking at how to close the gap for achievement, social and emotional learning, communicate with parents, and anything Covid related. This was shared previously, but it has been put into this document for the purposes of a grant. Data from Acadience, looks pretty bad because of Covid. K-3 data - 61% below, 11% in the approaching level, 15 kids solidly in green, on benchmark, and 23 kids above benchmark. We need to move the 81 students up. Our state goal is %60 of our kids to grow. 4-8 use i-Ready for their diagnostic. Green 8 students above grade level, 11 students who are in grade level, yellow are a grade level below and 108 kids in the red. Teachers not used to looking at the data, but they are now and improvement is coming. We are in CSI/TSI for four categories, ELL, EIP, Social &amp; Economic. We get data from Data Gateway. 2019 is the only complete data we have because 2020 was not taken. 2021 has not come out yet. ELL has improved over the last few years. Tammi asks how many more years we'll be in CSI. Sheena says we will have two more years.</p> <p>Facility Update: We received 3 bids for concrete for the Northeast corner of the building. Work is starting today at 5:30. They will also lay some concrete on the Southeast corner. Spencer would like to take a peek at the plans and wondering if the people laying concrete have a plan to get the water away from the building, if they are creating a system that will work beneath the concrete or running a concrete pad and crossing their fingers that the water doesn't come back towards the building. Sheena says they are planning to grade it so that the water will slope away from the building, if they have documentation of that. Sheena will ask. Tammi</p>

	<p>asks Spencer if he can report back from what he finds next meeting.</p> <p>Leah: Policies for Special Education Manual. Board has received the manual. State wanted us to redo the policies and procedures for the Special Education because we are moving away from method of viewing kids for specific learning disabilities. The new method we are proposing to use in this manual is called Pattern for Strengths and weaknesses. When we have our psychologists do our academic and cognitive evaluations, they are looking at specific strengths and weaknesses that they find through academic and cognitive scores. That's different from the past, where they were looking at discrepancies between IQ and ability. Everything else is pretty much the same. Kelly asks the question if 83 pages is worth this to the teachers or because the state requires it. Leah says they have been using the strengths and weakness pattern for the last two years, but this year they've been ask to document it in the manual. Tammi asks for a motion to approve the Policy &amp; Procedure manual. Spencer makes a motion to approve the Policy &amp; Procedure manual. Kelly 2nds the motion. Motion is passed unanimously.</p> <p>Sheena also needs approval for the ARP ESSR III. Kelly makes the motion to approve the ARP ESSR III. Diana 2nds. Motion is passed unanimously.</p>
<p><b>Land Trust</b></p>	<p><u>Tammi</u>: Land Trust committee has been held on the Board. She has been thinking to get more parent involvement to break that off from the Board and have a separate committee. This would not happen until next year. This is up for discussion and ideas. Spencer asks if we are involving more parents in regards to the land trust information. Tammi says that the money that comes in from the state is according to how many students we have. That money is divided and used to help the school. There are certain guidelines that they go by and that usually held by a parent committee. Because we're a charter school, that can fall under a Board. The discussion that we've had is trying to get more parent involvement, but along with that we have to take into consideration that when we break off, that committee has to act as a Board; they have to have a chair, a vice chair and someone who acts as secretary, since minutes have to be taken and posted on our website, just like our Board. Makes it easy to do under the Board, since we already do that. Is this something that is doable? Do we think this is a good idea? Tammi will send out information to everyone to familiarize them about Land Trust. This will not be decided in this meeting, it will take some time to formulate and get organized. There would need to have an election, publicized, give 10 day notice, so it is very formal in how they do it. Table the discussion for the next meeting or the next.</p>
<p><b>Student Recruitment Outreach</b></p>	<p><u>Kelly</u>: He has been out of the loop. He'll find out more information and report on that next meeting.</p>
<p><b>Financial Report:</b></p>	<p><u>Janet</u>: Cash on hand is around 100. Around January this amount should go down. She doesn't anticipate it dropping below 45 days.</p> <p>Rich: Wants to remind the board that the funds that we're receiving right now are based on a best guess last September of what our enrollment is going to be. The state takes a look at our enrollment on Oct 1<sup>st</sup> count and then they'll make some adjustments that gets divided up among the months. It happens every year and is an exciting time to see what the end result of what the Oct 1<sup>st</sup> count is going to be.</p>
<p><b>Next Board Meeting</b></p>	<p>October 21st</p>
<p><b>Meeting Adjourned</b></p>	