

Pacific Heritage Academy Board Minutes  
September 19, 2024, (via Google Meet) 5:30-6:11 pm  
Pacific Heritage Academy  
(Draft: Pending Board Approval)

Agenda Item	Minutes
<b>Call to Order/ Roll Call</b>	Present: Sarah Erb, Kelly Casaday, Wayne Clausing, and Jay Frost Missing: Spencer Anderson
<b>Review/Approve Minutes</b> • August 22, 2024	<b>Wayne makes a motion to approve the Board Minutes, Kelly seconds, motion passes unanimously.</b>
<b>Public Comment:</b>	None
<b>Possible Appointment of Additional Board Members</b>	Ben Brown has previously introduced himself in the June 24 board meeting.  <b>Wayne makes a motion to appoint Ben Brown to the board. Kelly seconds, motion passes unanimously. Ben Brown is now a member of the PHA Board.</b>  <b>Next time we need to get nominations for board finance committee chair / treasurer.</b>
<b>Financial Report:</b>	Rich: <ul style="list-style-type: none"> <li>• August finances were presented.</li> <li>• Cash on hand 37 Days - below required, but still allowed because of the Compliance DCOH is 73</li> <li>• DCOH - state requires 30, but bond holders require 45, based on a state fiscal year</li> <li>• Budgeted to end the year at</li> <li>• Follow up for Conflict of Interest Forms: Sarah and Ben have signed theirs. <b>Will need to send to new board members.</b></li> </ul>
<b>School Report:</b>	Sheena: Director's Report <ul style="list-style-type: none"> <li>• Enrollment is at 323</li> <li>• SB 127 Community Engagement for K-3</li> <li>• School Improvement Plan was presented</li> <li>• Charter written for up to 450. 340 would be a good enrollment to get competitive wages for teachers</li> <li>• Events coming up - Student Led Conferences Sept 26, Community Circle Awards Sept 27.</li> </ul>
<b>Next Board Meeting</b>	October 24, 2024
<b>Meeting Adjourned</b>	<b>Ben makes a motion to adjourn the meeting. Kelly seconds (as his final act in his final meeting), motion passes unanimously.</b>  We will miss Kelly and Spencer. Thank you for serving your time on the board!  Meeting ended at 6:11 p.m.