

August 20, 2020 PHA Board Minutes

Roll Call: Charlie Rudd, Dave Rudd, Mel Butler, Raymond Henderson, Mele Hanson, Gary Siletto, Tammi Sumsion, Tina Fagasau

Board Meeting Minutes: Approval (July 16, 2020): minutes were approved unanimously by the Board.

Finance Report: Janet Stice indicated that the school is in best financial since 3 years ago. Days cash on hand excellent with 52 days cash on hand. We are moving in a conservative manner.

Business: Fraud Risk Assessment- we are low with our risk. One category is at a level 5 but that will correct as the Board does more training. The Assessment was reviewed by the Board. **Motion to approve the Fraud Risk Assessment was proposed and passed unanimously by the Board.**

Trustee Change Resolution- removing Dirk Matthias and Richard Eccles from Employee Retirement Plan and adding Sheena Alaiasa and Janet Stice as Trustees. **Motion to approve the Trustee Change Resolution was proposed and passed unanimously by the Board.**

Administration: Early Literacy Plan for K-2 well below student growth of 60%. The plan was presented, reviewed. **Motion to amend the Early Literacy Plan was proposed and passed unanimously by the Board.**

180 day/990 hour requirements were changed and a waiver presented. We are currently code orange, but when our yellow phase takes place we will go to hybrid which will take the 1,080 hours down to 990 hours with school in session M-Th and F online learning. Plan was submitted to the state and we reviewed the plan. **Motion to adopt the 180 day/990 hour waiver was proposed and passed unanimously by the Board.**

Attendance policy needs to be amended for attendance. Used state guidelines and other schools. This policy explains guidelines of attendance. 10 consecutive days of absenteeism requires student removal from school records. We have a plan in place to have regular contact with our students through Remind and home visits. **Motion to approve the attendance policy was proposed and passed unanimously by the Board.**

Sheena introduced our new 5th grade Kumu, Kumu Brian.

Election of new Board Chair: Charlie Rudd has reached the end of tenure and resignation letter was read from Mel Butler. Gary Siletto nominated David Rudd and Tina Fagasau nominated Tammi Sumsion for Board Chair. Tina Fagasau, Sina Suesue, Mele Hansen voted in favor of Tammi Sumsion and David Rudd, Tammi Sumsion, Charlie Rudd, Mel Butler, Raymond Henderson, and Gary Siletto voted in favor of David Rudd.

Board Chair David Rudd nominated Tammi Sumsion as Board Vice Chair and all Board members voted in favor.

Board Member application: An application was sent in by Jenn Anderson, but she rescinded the application due to a conflict of interest as the current Whanau Group President.

Next Board Meeting: September 17, 2020

Adjourned: 6:32pm