

Pacific Heritage Academy Board Minutes  
 Minutes  
 July 16, 2020  
 5:30 p.m.  
 Via Zoom

Agenda Item	Minutes
<b>Call to Order/ Roll Call</b>	Present: Charlie Rudd, Mel Butler, Tammi Sumsion, Sina Su'esu'e, Mele Hansen, Ray Henderson, Tina Fagasau, Dave Rudd Excused: Gary Solitto (sick)
<b>Board Meeting Minutes : Approval</b> <ul style="list-style-type: none"> <li>● Minutes from June 18, 2020</li> </ul>	Minutes from the previous meeting were approved unanimously by the Board.
<b>Administration: Principal Sheena Alaiasa</b> <ul style="list-style-type: none"> <li>● School Re opening</li> </ul>	<p><b>Re Opening Plans:</b> School Year Calendar 2020-2021 is 180 days, but somehow PHA had 185 days. So 5 days were taken out, making October Fall break 2 weeks instead of 1.</p> <p>Orange and Yellow schedule that was sent to parents by Monday.</p> <p><b>Yellow:</b> will be in school, small groups, hybrid= Monday &amp; Wednesday for set of kids and Tuesday &amp; Thursday for others. Students will have face to face instructions twice a week, and online three times a week. Keeping within safety precautions as given by the state.</p> <p><b>Orange:</b> All online.</p> <p>Although the governor stated that Salt Lake City, especially the Rose Park area is declared Orange, there is an option for schools to open in Yellow overview. Principal Alaiasa chooses to open in Orange for safety precautions. A survey was conducted amongst the parents, and teachers, twice. Most parents chose to go online, especially with mask issues. There are masks and face shields that will be provided, and also plastic sheeting for every child. Each village, no more than 50 students, in a very synchronized movement as to not overlap with students and teachers. Purchased two fogging machines to disinfect the classrooms in 2 minutes. There are enough hand sanitizers by Sutherlands.</p> <p>How to contain potential outbreaks. Mandatory training for teachers and parents. Principal Alaiasa is trying to get reports from the state on the data for Polynesian and Latino communities and COVID 19 numbers being the highest. Monitors will be used to determine if fever is present. Each village will have their own exit and entrance, no parents, visitors, are allowed in the building except for service people.</p> <p>First DAY of Opening: Will be testing on August 3, 2020. Students will come in for testing, while parents will come in for training. Parents were struggling to navigate the online system last year.</p> <p><b>Motion to approve the School Reopening Plan was proposed and passed unanimously by the Board.</b></p> <p><b>Motion to approve the Amended School Year Calendar from 185 days to 180 days was proposed and passed unanimously by the Board.</b></p>
<ul style="list-style-type: none"> <li>● <b>Recommended Fiscal Policies and Procedures: Lincoln Fillmore</b></li> </ul>	Lincoln stated that PHA has already adopted this policy, but the office couldn't find the copy. Minor updates because of the latest Legislative Session: In order for funds to be dispersed, employees need to record their time in that particular program. It is always good to have this Fiscal Policies and Procedures in place, especially for audits if need be. <b>Motion to approve the Fiscal Policies and Procedures was proposed and passed unanimously by the Board.</b>
<b>Training Video: Charlie Rudd &amp; Janet Stice</b>	Training videos were emailed to Board members to watch for training.

	Charter Solutions will help with training in August.
<b>Next Board Meeting</b>	August 20, 2020 to be in person at the school for elections of new Board Chair and Vice Chair
<b>Meeting Adjourned</b>	6:00 pm