



Finance & Accounting Report

Summary, Notes & Action Items

Prepared by: Janet Stice
HR & Business Manager

Month Ending: February 28, 2021

Summary

We continued to work on our Finances by tightening our belts. We began the process of applying for a PPP loan.

Notes

Reporting

- No State or Federal reporting was required in February 2021.

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Balance Sheet

- Days of Cash on Hand **64.26** 45 Days required for Bond Compliance

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Income Statement

- Most Federal Grants been approved with the exception of IDEA.
The year to date expenses and income are on track.
We received \$72,483.00 in COVID Stipends from the State.

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- Federal Revenues

- We received \$56,971.69 in Federal Grant Reimbursements.

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Pacific Heritage Academy dba Pacific Heritage School
Balance Sheet - Board Report
07/01/2020 to 02/28/2021

	Current Month YTD DRAFT	Prior Month YTD FINAL
Assets		
Cash		
Operating cash		
Checking - Zions	460,637	385,111
Cash on Hand	5,393	
Total Operating cash	<u>466,030</u>	<u>385,111</u>
Restricted cash		
Revenue		
Principal	65,069	54,219
Interest	200,332	166,897
Bond reserve	537,735	537,735
Tax and issuance	3,356	3,958
Repair and replacement	106,206	106,158
Expense	38,236	38,877
Total Restricted cash	<u>950,934</u>	<u>907,844</u>
Total Cash	<u>1,416,964</u>	<u>1,292,955</u>
Accounts receivable		
State	7,475	7,475
Federal	11,131	11,131
Sales tax receivable	1,406	4,560
Total Accounts receivable	<u>20,012</u>	<u>23,166</u>
Prepaid and other assets		
Deferred charges	232	1
Total Prepaid and other assets	<u>232</u>	<u>1</u>
Total Assets	<u>1,436,744</u>	<u>1,316,120</u>

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Balance Sheet - Board Report
07/01/2020 to 02/28/2021

	Current Month YTD DRAFT	Prior Month YTD FINAL
Liabilities and fund balance		
Accounts payable		
Accounts payable	14,050	39,134
Payroll and benefits payable	85,101	83,426
P-Card liabilities	6,361	3,170
Total Accounts payable	<u>105,512</u>	<u>125,730</u>
Other current liabilities		
Accrued salaries and wages	82,447	62,158
Accrued other benefits liability	1,480	1,187
Total Other current liabilities	<u>83,927</u>	<u>63,345</u>
Fund balance		
Beginning fund balance	1,158,788	1,158,788
Net income	88,517	(31,742)
Total Fund balance	<u>1,247,305</u>	<u>1,127,046</u>
Total Liabilities and fund balance	<u>1,436,744</u>	<u>1,316,121</u>
Restricted net assets		
Read Achievement K-3	542	542
SpEd Self Contained	1,844	1,844
SpEd Extended Year	2,801	2,801
SpEd State Programs	3,371	3,371
SpEd Stipends Ext Year	28	28
Para-Educator Funding	159	159
Educator Salary Adj	38,915	38,915
Food Services	54,696	54,696
Total Restricted net assets	<u>102,356</u>	<u>102,356</u>

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Income Statement - Board Report
07/01/2020 to 02/28/2021
66.67% of the fiscal year has expired

	Actual YTD	Original Budget	Revised Budget	\$ Over (Und) YTD	% of Budget YTD	Current Month Draft	Prior Month	2 Month Prior
Net Income (Loss)								
Revenue								
002 Local Revenue								
005 Interest Income	3,411	21,000	21,000	(17,589)	16.24%	347	346	335
006 Lunch Fee Student	825	24,000	2,000	(1,175)	41.25%	64	21	1
007 Lunch Fee Non Students	34	2,500		34		13	21	
010 Student Fees- School Pro							50	
013 Local Donations	11,697	37,437	12,900	(1,203)	90.67%	868	336	104
016 Income- Sales & Rentals		600						
017 Sales & Local Income	10,977	26,576	13,000	(2,023)	84.44%	890	8,337	460
Total 002 Local Revenue	26,944	112,113	48,900	(21,956)	55.10%	2,182	9,111	900

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021 State Revenue								
022 Regular School Program	808,071	1,167,948	1,212,097	(404,026)	66.67%	97,361	106,111	97,361
023 Professional Staff	55,920	87,596	82,112	(26,192)	68.10%	6,548	6,548	6,548
024 Flexible Allocation		3,899						
025 Educator Salary Adjustm	65,929	117,331	88,650	(22,721)	74.37%	5,680	5,680	5,680
026 Class Size Reduction K-8	80,682	121,749	120,516	(39,834)	66.95%	9,958	9,958	9,958
027 Charter School Administ	2,917	40,000	3,000	(83)	97.23%	2,917	(5,833)	2,917
028 Charter- Local Replacem	555,954	999,180	778,848	(222,894)	71.38%	55,724	55,724	55,724
029 Special Ed Add-on	127,483	187,821	191,225	(63,742)	66.67%	15,935	15,935	15,935
031 Special Ed Extended/Sta	5,294	8,505	8,620	(3,326)	61.42%	662	662	662
033 Gifted and Talented Lear	83,197	16,667	62,873	20,324	132.33%	72,483		
034 Enhancement for At-Ris	35,664	52,550	53,496	(17,832)	66.67%	4,458	4,458	26,748
036 Reading Improvement P	14,425	26,755	21,593	(7,168)	66.80%	1,792	1,792	1,792
040 School LAND Trust Prog	49,162	49,006	49,162		100.00%			
042 Lunch- State Liquor Tax	18,184	45,000	45,000	(26,816)	40.41%	2,388	1,701	2,534
045 Library Books & Electro	344	581	1,054	(710)	32.64%	42	42	42
046 Teachers Materials & Su	2,871	3,878	2,871		100.00%			(231)
047 Other State Revenue	43,864	92,530	90,926	(47,062)	48.24%	1,967	4,538	6,878
048 Charter School Start-up	1,066		1,066		100.00%			
Total 021 State Revenue	1,951,027	3,020,996	2,813,109	(862,082)	69.35%	277,915	207,316	232,548

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071 Federal Revenue								
072 IDEA B Disabled	2,073	74,755	70,711	(68,638)	2.93%			
074 National School Lunch P	95,982	190,154	120,000	(24,018)	79.99%	19,994	14,240	21,213
079 Title I Disadvantaged	113,740	205,770	213,968	(100,228)	53.16%	56,972	7,398	
080 Title II Teacher Improve	10,815	14,324	13,713	(2,898)	78.87%		10,815	
081 Title III ELA	7,990	12,647	13,308	(5,318)	60.04%		7,990	
082 USDA REAP	92,276		144,230	(51,954)	63.98%		24,945	31,213
083 Other USBE CARES Prog			17,070	(17,070)				
Total 071 Federal Revenue	322,876	497,650	593,000	(270,124)	54.45%	76,966	65,388	52,426
091 Other Revenue								
096 Insurance Recoveries	1,931		1,931		100.00%			
Total 091 Other Revenue	1,931		1,931		100.00%			
Total Revenue	2,302,778	3,630,759	3,456,940	(1,154,162)	66.61%	357,063	281,815	285,874

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Expense								
102 Salaries 100								
103 Wages- Principals & Dire	116,521	183,583	175,100	(58,579)	66.55%	14,591	14,591	14,591
104 Wages- Instructional Su	20,600	80,000	20,330	270	101.33%	270	2,250	
105 Wages- Teachers	613,586	978,798	924,503	(310,917)	66.37%	84,780	84,893	62,799
106 Wages- Teachers-Special	45,116	111,433	66,598	(21,482)	67.74%	6,725	6,725	4,955
107 Wages- Substitute Teach	2,970	25,000	5,000	(2,030)	59.40%	144	144	747
108 Wages- Student Support	26,250	68,040	42,000	(15,750)	62.50%	3,500	3,500	3,500
109 Wages- Admin Support S	96,793	161,440	155,963	(59,170)	62.06%	12,314	12,277	11,024
110 Wages- Aides & Paraprof	100,843	59,000	131,184	(30,341)	76.87%	18,247	13,961	9,790
111 Wages- SpEd Aide & Par	73,108	121,474	122,774	(49,666)	59.55%	10,222	10,088	8,912
113 Wages- Admin MAINT &	60,641	74,460	74,460	(13,819)	81.44%	6,493	7,199	8,110
115 Wages- Food Services	41,704	95,000	60,540	(18,836)	68.89%	5,864	5,978	4,887
Total 102 Salaries 100	1,198,132	1,958,228	1,778,452	(580,320)	67.37%	163,150	161,606	129,315
121 Benefits 200								
122 Retirement Programs	16,308	34,615	16,573	(265)	98.40%		764	772
123 Social Security & Medica	81,045	120,950	137,644	(56,599)	58.88%	10,310	10,207	9,577
124 Health Benefits	123,752	253,400	176,172	(52,420)	70.24%	14,787	16,464	15,686
125 Unemployment W/C Ins	17,601	19,350	19,350	(1,749)	90.96%	2,161	2,162	2,159
Total 121 Benefits 200	238,706	428,315	349,739	(111,033)	68.25%	27,258	29,597	28,194

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131 Purchased Prof & Tech								
132 Management & Business	15,900	22,500	22,500	(6,600)	70.67%	1,500	1,500	1,500
133 Instructional Services	14,103	23,153	16,646	(2,543)	84.72%		5,503	
134 Employee Training & De	182	16,580	25,580	(25,398)	0.71%		182	
135 Education Support Servi	42,888	40,000	83,506	(40,618)	51.36%	8,344	9,974	4,532
136 Administrative Support	6,029		24,000	(17,971)	25.12%	2,334		
137 Computer and Tech Serv	24,820	28,040	28,040	(3,220)	88.52%	1,443	1,443	1,943
138 Legal and Accounting	9,900	10,000	10,000	(100)	99.00%	4,900		
139 Other Purchased Service	3,941	8,700	7,711	(3,770)	51.11%	294	366	119
Total 131 Purchased Prof &	117,763	148,973	217,983	(100,220)	54.02%	18,815	18,968	8,094
151 Purchased Property Ser								
152 Utilities Expenses	15,841	15,900	18,900	(3,059)	83.81%	678	962	990
153 Repair & Maint- Comp &	10,800		10,825	(25)	99.77%	800		10,000
154 Repair & Maint- Facilitie	28,274	51,200	51,200	(22,926)	55.22%	3,376	15,554	1,067
156 Out Services- Custodial			60	(60)				
157 Lease- Rent Expense	13,278	19,700	19,700	(6,422)	67.40%	1,684	1,684	1,684
Total 151 Purchased Proper	68,193	86,800	100,685	(32,492)	67.73%	6,538	18,200	13,741
171 Other Purchased Servic								
172 Transportation Services		3,000						
173 Insurance Expense	13,108	17,000	17,000	(3,892)	77.11%	1,854	2,228	2,076
174 Telephone & Internet	2,713	5,000	5,000	(2,287)	54.26%	94	99	329
175 Other Communication E	576			576				
176 Postage & Mailing Expen	857	3,000	3,000	(2,143)	28.57%	19	110	18
178 Copy and Print Services	1,925	1,000	2,000	(75)	96.25%	1,585	163	
179 Advertising- Administrat	5,001	1,000	7,000	(1,999)	71.44%	1,501		3,500
181 Travel- Field Trips Expe		500	50	(50)				
Total 171 Other Purchased	24,180	30,500	34,050	(9,870)	71.01%	5,053	2,600	5,923

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191 Supplies 600								
192 Classroom Supplies	82,551	75,161	121,417	(38,866)	67.99%	(2,923)	856	16,216
193 Employee Motivation Su	1,443	5,000	2,357	(914)	61.22%	9	77	
194 Employee Training Supp	11,417		11,500	(83)	99.28%			
195 Special Ed Supplies	6,313	2,500	6,500	(187)	97.12%	118	257	
196 Administration Supplies	4,531	30,192	15,340	(10,809)	29.54%	154	251	273
198 Vending Machines		3,000						
199 Food and Supplies	42,518	130,000	68,000	(25,482)	62.53%	9,113	7,030	5,550
200 Maintenance Supplies	10,188	23,000	11,500	(1,312)	88.59%		634	27
202 Energy-Electricity & Nat	15,670	31,500	32,000	(16,330)	48.97%	2,785	1,306	1,786
203 Textbooks & Instruction	4,256		4,256		100.00%			4,256
204 Library Books & Supplie		1,200	600	(600)				
205 Computer & Tech Suppli	24,918	45,736	38,295	(13,377)	65.07%	5,550		(3,706)
207 PTC Committee Supplies		2,000	500	(500)				
208 Student Motivation	3,820	6,000	4,500	(680)	84.89%		186	
209 Student Programs Suppl		150						
210 Fund Raising Supplies		330						
Total 191 Supplies 600	207,625	355,769	316,765	(109,140)	65.55%	14,806	10,597	24,402
221 Property (Equipment)								
226 Equipment- Tech Hardw			5,000	(5,000)				
Total 221 Property (Equipm			5,000	(5,000)				

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241 Other Objects 800								
242 Dues and Fees	34,665	24,685	38,750	(4,085)	89.46%	64	64	(1,977)
243 Interest Paid- Loans	205,001	401,762	401,762	(196,761)	51.03%	1,127		
244 Principal Paid- Loans	120,000	120,000	120,000		100.00%			
245 Other Debt Service Fees		750	750	(750)				
Total 241 Other Objects 800	359,666	547,197	561,262	(201,596)	64.08%	1,191	64	(1,977)
Total Expense	2,214,265	3,555,782	3,363,936	(1,149,671)	65.82%	236,811	241,632	207,692
Total Net Income (Loss)	88,513	74,977	93,004	(4,491)	95.17%	120,252	40,183	78,182

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Checking Zions - 02/01/2021 to 02/28/2021

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Ale, Celia Moleni	4860	0006	02/15/2021	02/26/2021	1,800.00	18 sessions	1340.21.5679 - Professional service:
					\$1,800.00		
AmTrust North America (ACH)	0	2.2.2021	02/02/2021	02/02/2021	885.00	Work Comp monthly charge	1290.01.0000 - Other Ben Unassign
					\$885.00		
Atlas Sheet Metal, Inc.	4856	54410	02/04/2021	02/26/2021	475.00	quarterly maintenance	4430.31.8000 - Purch. Repairs & Ma
					\$475.00		
Busy Bee Therapy Services, LLC	4857	ph47	02/01/2021	02/26/2021	503.61	OT, COTA, mileage	1340.21.1205 - Professional service:
					\$503.61		
Century Link	4858	1.19.2021	01/19/2021	02/26/2021	98.58	1/19-2/18/2021	1530.25.5625 - Comm-tel & internet:
					\$98.58		
Colonial Life	4859	4468617-011034	01/31/2021	02/26/2021	362.10	1/10 1/25/2021	1240.01.0000 - HDL insurance prem
					\$362.10		
Digital Retirement Solutions	999999	PR013121-436	02/10/2021	02/16/2021	478.58	401K Loan	19545.7. - Accrued Retirement Paid-
Digital Retirement Solutions	999999	PR013121-436	02/10/2021	02/16/2021	801.66	Roth IRA	19545.7. - Accrued Retirement Paid-
Digital Retirement Solutions	999999	PR013121-436	02/10/2021	02/16/2021	974.13	401(k)	19545.7. - Accrued Retirement Paid-
Digital Retirement Solutions	999999	PR021521-436	02/25/2021	02/26/2021	478.58	401K Loan	19545.7. - Accrued Retirement Paid-
Digital Retirement Solutions	999999	PR021521-436	02/25/2021	02/26/2021	982.36	401(k)	19545.7. - Accrued Retirement Paid-
Digital Retirement Solutions	999999	PR021521-436	02/25/2021	02/26/2021	990.51	Roth IRA	19545.7. - Accrued Retirement Paid-
					\$4,705.82		
					\$4,705.82		
Division of Finance - Utah Dept of	4844	8.10.2020b	01/12/2021	02/01/2021	275.79	August missed invoices - Sheena	19512.. - P-Card Clearing
Division of Finance - Utah Dept of	4844	8.10.2020b	01/12/2021	02/01/2021	277.74	August missed invoices - Damaris	19512.. - P-Card Clearing
					\$553.53		
Division of Finance - Utah Dept of	4850	2.10.2021	02/10/2021	02/10/2021	404.51	Feb P-card - Pua	19512.. - P-Card Clearing
Division of Finance - Utah Dept of	4850	2.10.2021 DC	02/10/2021	02/10/2021	1,355.27	Feb P-card - Damaris	19512.. - P-Card Clearing
Division of Finance - Utah Dept of	4850	2.10.2021 SA	02/10/2021	02/10/2021	936.52	Feb P-card - Alaiasa	19512.. - P-Card Clearing
					\$2,696.30		
					\$3,249.83		
Dominion Energy (ACH)	999999	2.3.2021	02/03/2021	02/26/2021	1,116.41	12/9-1/12/2021	1621.26.5619 - Energy-gas & heatin
					\$1,116.41		
Edwin B Parry	4847	PR013121-702	02/10/2021	02/16/2021	164.34	Garnishment - Parry	19541.4. - Accrued Garnishments -
Edwin B Parry	4861	PR021521-702	02/25/2021	02/26/2021	212.25	Garnishment - Parry	19541.4. - Accrued Garnishments -
					\$376.59		
EFTPS	999999	PR013121-2	02/10/2021	02/11/2021	1,886.48	Medicare Tax	19540.2. - Accrued SS, MC & Fed
EFTPS	999999	PR013121-2	02/10/2021	02/11/2021	3,520.36	Federal Income Tax	19540.2. - Accrued SS, MC & Fed
EFTPS	999999	PR013121-2	02/10/2021	02/11/2021	8,066.30	Social Security Tax	19540.2. - Accrued SS, MC & Fed

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Checking Zions - 02/01/2021 to 02/28/2021

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
EFTPS	999999	PR021521-2	02/25/2021	02/26/2021	1,974.98	Medicare Tax	19540.2. - Accrued SS, MC & Fed
EFTPS	999999	PR021521-2	02/25/2021	02/26/2021	3,859.96	Federal Income Tax	19540.2. - Accrued SS, MC & Fed
EFTPS	999999	PR021521-2	02/25/2021	02/26/2021	8,444.38	Social Security Tax	19540.2. - Accrued SS, MC & Fed
					<u>\$27,752.46</u>		
					\$27,752.46		
Eide Bailly	4862	ei01083192	02/04/2021	02/26/2021	4,150.00	SY 2020 final billing	1348.23.0005 - External audit servic
					<u>\$4,150.00</u>		
					\$4,150.00		
eLuma LLC	4863	6756	01/01/2021	02/26/2021	3,123.11	speech and language inv from 9.30.2020	1340.21.1205 - Professional service:
eLuma LLC	4863	7046	01/01/2021	02/26/2021	3,045.56	speech and language inv from 11.3.2020	1340.21.1205 - Professional service:
eLuma LLC	4863	7518	02/04/2021	02/26/2021	4,710.41	speech and language	1340.21.1205 - Professional service:
					<u>\$10,879.08</u>		
					\$10,879.08		
Fifita, Manu Leavaha	4870	2.8.2021	02/08/2021	02/26/2021	10.00	reimbursement of lost key card \$, key card wa	1810.22.0005 - Dues & fees: Staff: K
					<u>\$10.00</u>		
					\$10.00		
Garnishment - UT State Tax - 1769	4848	PR013121-1171	02/10/2021	02/16/2021	195.59	Garnishment - UT Tax Comm	19541.4. - Accrued Garnishments -
Garnishment - UT State Tax - 1769	4864	PR021521-1171	02/25/2021	02/26/2021	195.59	Garnishment - UT Tax Comm	19541.4. - Accrued Garnishments -
					<u>\$391.18</u>		
					\$391.18		
H-Wire	4865	65941	02/01/2021	02/26/2021	1,443.26	Monthly tech support - \$500 credit	1351.26.5625 - Technical services-c
H-Wire	4865	66039	02/11/2021	02/26/2021	4,498.32	6 Teacher Laptops	1650.25.5420 - Supplies-comp & tec
					<u>\$5,941.58</u>		
					\$5,941.58		
Health Equity, Inc.	999999	PR013121-748	02/10/2021	02/16/2021	632.20	HSA	19540.3. - Accrued Health Benefits
Health Equity, Inc.	999999	PR021521-748	02/25/2021	02/26/2021	632.20	HSA	19540.3. - Accrued Health Benefits
					<u>\$1,264.40</u>		
					\$1,264.40		
Hy-Ko Supply	4866	775217	01/27/2021	02/26/2021	368.00	trash can liners and tissue dispensers	1610.26.5619 - Supplies & materials
					<u>\$368.00</u>		
					\$368.00		
Kwik Kopy	4867	2102115	02/09/2021	02/26/2021	114.91		18139.. - Sales Tax Receivable
Kwik Kopy	4867	2102115	02/09/2021	02/26/2021	1,585.00	enrollment postcards	1550.25.0005 - Printing & binding: C
					<u>\$1,699.91</u>		
					\$1,699.91		
National Benefit Services, LLC	EFT9999	PR 2.10.2021	02/10/2021	02/10/2021	312.49	ee contributions	1240.01.0000 - HDL insurance prem
					<u>\$312.49</u>		
					\$312.49		
Neurobehavioral Center for Growth	4868	176	02/08/2021	02/26/2021	1,092.50	testing and reporting on SPED children	1340.21.1205 - Professional service:
Neurobehavioral Center for Growth	4868	181	02/07/2021	02/26/2021	237.50	testing and reporting on SPED children	1340.21.1205 - Professional service:
					<u>\$1,330.00</u>		
					\$1,330.00		

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Checking Zions - 02/01/2021 to 02/28/2021

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Nicholas And Company	4869	7440196	01/04/2021	02/26/2021	1,311.77	oranges, potatoes and milk	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4869	7443649	01/07/2021	02/26/2021	481.16	yogurt, juice and rolls	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4869	7446931	01/11/2021	02/26/2021	607.38	milk, carrots and apples	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4869	7453266	01/18/2021	02/26/2021	96.45	foil wrap	4610.31.8000 - Supplies- Non-Food
Nicholas And Company	4869	7453266	01/18/2021	02/26/2021	1,570.19	beef, chicken and jelly	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4869	7456889	01/25/2021	02/26/2021	70.84	foam containers	4610.31.8000 - Supplies- Non-Food
Nicholas And Company	4869	7456889	01/25/2021	02/26/2021	1,019.99	carrots and chicken	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4869	7460028	01/25/2021	02/26/2021	71.19	panliners	4610.31.8000 - Supplies- Non-Food
Nicholas And Company	4869	7460028	01/25/2021	02/26/2021	1,414.12	salsa, kiwis and mustard	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4869	7463589	01/28/2021	02/26/2021	17.54	Trays	4610.31.8000 - Supplies- Non-Food
Nicholas And Company	4869	7463589	01/28/2021	02/26/2021	369.83	cheese, lettuce and yogurt	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4869	7466732	02/01/2021	02/26/2021	35.42	foam containers	4610.31.8000 - Supplies- Non-Food
Nicholas And Company	4869	7466732	02/01/2021	02/26/2021	1,269.57	buns, rolls and waffles	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4869	7470183	02/04/2021	02/26/2021	923.57	cookies, pork and muffins	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4869	7473604	02/08/2021	02/26/2021	1,627.68	chicken, buns and rice	4630.31.8000 - Supplies- Food for F
Nicholas And Company	4869	7473628	02/08/2021	02/26/2021	42.30	strawberries	4630.31.8000 - Supplies- Food for F
					\$10,929.00		
					\$10,929.00		
Pelorus Methods, Inc	4871	210301	02/01/2021	02/26/2021	2,334.00	software and support from Pelorus	1340.24.0005 - Professional service:
					\$2,334.00		
Principal Financial Group (ACH)	EFT9999	2.2.2021	02/02/2021	02/02/2021	1,275.25	STD and Life Ins	1290.01.0000 - Other Ben Unassign
					\$1,275.25		
Public Employees Heath Program	4872	0123290846	01/21/2021	02/26/2021	1,665.74	Dental Insurance premiums	1240.01.0000 - HDL insurance prem
Public Employees Heath Program	4872	0123290846	01/21/2021	02/26/2021	20,172.76	Medical Insurance premiums	1240.01.0000 - HDL insurance prem
Public Employees Heath Program	4872	2.20.2021	02/20/2021	02/26/2021	1,665.74	Dental Insurance premiums	1240.01.0000 - HDL insurance prem
Public Employees Heath Program	4872	2.20.2021	02/20/2021	02/26/2021	20,172.76	Medical Insurance premiums	1240.01.0000 - HDL insurance prem
					\$43,677.00		
					\$43,677.00		
Rocky Mountain Power (ACH)	999999	2.5.2021	02/05/2021	02/26/2021	1,669.45	1/6-2/4/2021	1622.26.5619 - Energy-electricity: O
					\$1,669.45		
Salt Lake City	4873	1.22.2021	01/22/2021	02/26/2021	9.75	12/19-1/22/2021	1411.26.5619 - Utility-water & sewer
					\$9.75		
Salt Lake City Corporation	4875	1.22.2021	01/22/2021	02/26/2021	358.01	12/19-1/22/2021	1411.26.5619 - Utility-water & sewer
					\$358.01		
Sutherlands	4876	482921	01/13/2021	02/26/2021	165.56	tools for outside bench assembly	1610.26.5619 - Supplies & materials
Sutherlands	4876	483103	01/02/2021	02/26/2021	86.90	ant killer spray, ratchet strap and polish	1610.26.5619 - Supplies & materials
					\$252.46		
					\$252.46		
TIAA BANKS	4877	7917833	02/10/2021	02/26/2021	1,683.75	copy machine financing	1443.26.5619 - Rental-Comp & Tech
					\$1,683.75		

**Pacific Heritage Academy dba Pacific Heritage School
Check Register
Checking Zions - 02/01/2021 to 02/28/2021**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Utah State Board of Education	4878	014657	02/22/2021	02/26/2021	2,340.00	refund of unutilized supplement for Mental He	13500.5679. - State Student Health
					\$2,340.00		
Utah State Tax Commission	999999	PR013121-3	02/10/2021	02/12/2021	2,589.63	State Income Tax	19540.1. - Accrued State Withholdin
Utah State Tax Commission	999999	PR021521-3	02/25/2021	02/26/2021	2,752.48	State Income Tax	19540.1. - Accrued State Withholdin
					\$5,342.11		
					\$5,342.11		
					\$137,542.82		

**Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Sheena Alaiasa 5833 - 02/01/2021 to 02/28/2021**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Glowforge.com	0	43772	02/21/2021	02/21/2021	53.88	monthly subscription to glowforge	1810.22.0005 - Dues & fees: Staff: K
					\$53.88		
Luckys	EFT9999	2.22.21	02/21/2021	02/21/2021	0.15	tax	18139.. - Sales Tax Receivable
Luckys	EFT9999	2.22.21	02/21/2021	02/21/2021	4.96	hot dog buns	4630.31.8000 - Supplies- Food for F
					\$5.11		
					\$5.11		
					\$58.99		

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Elenoa Pua 181 - 02/01/2021 to 02/28/2021

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
					\$0.00		

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Damaris Colon 3660 - 02/01/2021 to 02/28/2021

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Amazon	EFT9999	2.12.2021	02/12/2021	02/12/2021	2.55	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	2.12.2021	02/12/2021	02/12/2021	32.97	strong magnets	1610.10.7801.2 - Supplies & materia
Amazon	EFT9999	2.15.2021	02/15/2021	02/15/2021	0.77	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	2.15.2021	02/15/2021	02/15/2021	9.90	clear bags for the students	1610.10.7801.2 - Supplies & materia
Amazon	EFT9999	2.16.2021	02/16/2021	02/16/2021	1.08	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	2.16.2021	02/16/2021	02/16/2021	14.95	Four You Say Which Way Adventures	1610.10.1205 - Supplies & materials
Amazon	EFT9999	2.16.2021b	02/16/2021	02/16/2021	7.48	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	2.16.2021b	02/16/2021	02/16/2021	103.15	multiple books ordered by SPED for their SPE	1610.10.1205 - Supplies & materials
Amazon	EFT9999	2.2.2021	02/02/2021	02/02/2021	0.70	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	2.2.2021	02/02/2021	02/02/2021	8.98	key rings and hooks - staff appreciation	1613.22.0005 - Supplies-motivation:
Amazon	EFT9999	2.24.2021	02/24/2021	02/24/2021	0.93	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	2.24.2021	02/24/2021	02/24/2021	11.99	box cutters	4610.31.8000 - Supplies- Non-Food
Amazon	EFT9999	2.24.2021b	02/24/2021	02/24/2021	2.99	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	2.24.2021b	02/24/2021	02/24/2021	38.70	box cutters and blades	4610.31.8000 - Supplies- Non-Food
Amazon	EFT9999	2.3.2021	02/03/2021	02/03/2021	2.71	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	2.3.2021	02/03/2021	02/03/2021	34.99	laptop case and screen protector	1610.24.0005 - Supplies & materials
Amazon	EFT9999	2.4.2021	02/05/2021	02/05/2021	6.89	tax	18139.. - Sales Tax Receivable
Amazon	EFT9999	2.4.2021	02/05/2021	02/05/2021	88.87	desk for school director	1610.24.0005 - Supplies & materials
					<u>\$370.60</u>		
					\$370.60		
Apple	0	2.10.2021	02/10/2021	02/10/2021	6.12	Sales Tax	18139.. - Sales Tax Receivable
Apple	0	2.10.2021	02/10/2021	02/10/2021	79.00	Apple 45W power adapter	1650.25.1205 - Supplies-comp & tec
Apple	0	W831191130	02/22/2021	02/22/2021	25.50	Sales Tax	18139.. - Sales Tax Receivable
Apple	0	W831191130	02/22/2021	02/22/2021	329.00	I-pads for Square	1650.24.0005 - Supplies-comp & tec
					<u>\$439.62</u>		
					\$439.62		
Costco	EFT9999	2.26.2021	02/26/2021	02/26/2021	6.59	tax	18139.. - Sales Tax Receivable
Costco	EFT9999	2.26.2021	02/26/2021	02/26/2021	84.99	folding chairs	1610.24.0005 - Supplies & materials
					<u>\$91.58</u>		
					\$91.58		
LaptopScreen.com	EFT9999	3.1.2021	02/28/2021	02/28/2021	13.18	tax	18139.. - Sales Tax Receivable
LaptopScreen.com	EFT9999	3.1.2021	02/28/2021	02/28/2021	361.83	Screen chromebook replacement for students	1650.10.5420 - Supplies-comp & tec
					<u>\$375.01</u>		
					\$375.01		
Office Depot	EFT9999	2.24.2021	02/24/2021	02/24/2021	179.98	monitors	1650.25.5420 - Supplies-comp & tec
Office Depot	EFT9999	2.28.2021	02/28/2021	02/28/2021	101.28	monitor stand and privacy screens	1650.25.5420 - Supplies-comp & tec
Office Depot	EFT9999	2.3.2021	02/03/2021	02/03/2021	-94.26	toner	1610.24.0005 - Supplies & materials
Office Depot	EFT9999	2.5.2021	02/05/2021	02/05/2021	39.59	calculators	1610.24.0005 - Supplies & materials
					<u>\$226.59</u>		
					\$226.59		
Sam's Club	EFT9999	2.11.2021	02/11/2021	02/11/2021	3.80	Tax	18139.. - Sales Tax Receivable
Sam's Club	EFT9999	2.11.2021	02/11/2021	02/11/2021	49.04	black sharpies markers and oven mitts	4610.31.8000 - Supplies- Non-Food
Sam's Club	EFT9999	2.28.2021	02/28/2021	02/28/2021	-2,715.00	air hand dryers returned - refunded	1610.10.7280.2 - Supplies & materia
					<u>(\$2,662.16)</u>		
					(\$2,662.16)		
Target	EFT9999	2.18.2021	02/18/2021	02/18/2021	5.07	tax	18139.. - Sales Tax Receivable
Target	EFT9999	2.18.2021	02/18/2021	02/18/2021	69.98	folding tables	1610.10.7801.2 - Supplies & materia
					<u>\$75.05</u>		
					\$75.05		

Pacific Heritage Academy dba Pacific Heritage School
Check Register
Visa Damaris Colon 3660 - 02/01/2021 to 02/28/2021

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
USPS	0	2.22.2021c	02/22/2021	02/22/2021	178.75	Mailers advertising PHA	1540.25.5625 - Advertising: Central:
USPS	EFT9999	2.19.2021	02/16/2021	02/16/2021	2.80	shipping student records	1531.25.5625 - Comm-postage: Cen
USPS	EFT9999	2.22.2021	02/22/2021	02/22/2021	196.80	Mailers advertising PHA	1540.25.5625 - Advertising: Central:
USPS	EFT9999	2.22.2021b	02/22/2021	02/22/2021	98.11	Mailers advertising PHA	1540.25.5625 - Advertising: Central:
USPS	EFT9999	2.22.2021d	02/22/2021	02/22/2021	196.99	shipping mailers advertising PHA in certain po	1540.25.5625 - Advertising: Central:
USPS	EFT9999	2.22.2021e	02/22/2021	02/22/2021	263.62	shipping mailers advertising PHA in certain po	1540.25.5625 - Advertising: Central:
USPS	EFT9999	2.22.2021f	02/22/2021	02/22/2021	222.34	shipping mailers advertising PHA in certain po	1540.25.5625 - Advertising: Central:
USPS	EFT9999	2.5.2021	02/05/2021	02/05/2021	15.75	shipping student records	1531.25.5625 - Comm-postage: Cen
USPS	EFT9999	7130509	02/26/2021	02/26/2021	344.06	Mailers advertising PHA	1540.25.5625 - Advertising: Central:
					\$1,340.47		
					\$1,519.22		
					\$435.51		